



CCA – DIVISION OF TAXATION  
 216.664.2070  
 www.ccatax.ci.cleveland.oh.us

**2021**

**Individual Municipal  
 Income Tax Forms**

eFile with CCA at <https://efile.ccatax.ci.cleveland.oh.us>

Tax forms due April 18, 2022

Name	Social Security No.	
Name of spouse if joint return	-	
Current address	Apt. #	
City	State	Zip

**Read the instruction booklet to determine whether you have taxable income for municipal income tax purposes.**

**If you have taxable income complete and file the City Tax Form.**

**If you have no taxable income for municipal purposes complete and file the Exemption Certificate below.**

**CCA MEMBER MUNICIPALITIES**

- |                    |                    |                           |                |               |
|--------------------|--------------------|---------------------------|----------------|---------------|
| Burton             | Grand River        | New Madison               | Paulding       | Shreve        |
| Clayton            | Highland Hills     | New Miami                 | Phillipsburg   | South Russell |
| Cleveland          | Linndale           | New Paris                 | Pittsburg      | Union         |
| Dalton             | Marble Cliff       | North Baltimore           | Riverside      | Waynesfield   |
| Elida              | Mentor-on-the-Lake | North Randall             | Rock Creek     | West Milton   |
| Geneva-on-the-Lake | Montpelier         | Oakwood (Paulding County) | Rushsylvania   |               |
| Germantown         | Munroe Falls       | Obetz                     | Russells Point |               |
| Grand Rapids       | New Carlisle       | Orwell                    | Seville        |               |

## EXEMPTION CERTIFICATE

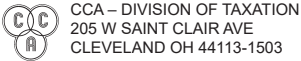
I LIVE IN A MANDATORY FILING COMMUNITY AND I AM NOT REQUIRED TO PAY MUNICIPAL INCOME TAX BECAUSE:

- |  |  |
|--|--|
| <p>1. <input type="checkbox"/> RETIRED, received only pension, Social Security, interest or dividend income</p> <p>2. <input type="checkbox"/> MEMBER OF THE ARMED FORCES OF THE UNITED STATES FOR THE ENTIRE YEAR 2021. (This does not include civilians employed by the military or National Guard.)</p> <p>3. <input type="checkbox"/> UNDER 18 FOR THE ENTIRE YEAR 2021.<br/>*see reverse for exceptions</p> | <p>4. <input type="checkbox"/> NO EARNED INCOME FOR THE ENTIRE YEAR 2021. (Public Assistance, Unemployment, SSI, etc.)</p> <p>5. <input type="checkbox"/> BUSINESS CLOSED OR RENTAL PROPERTY SOLD prior to 1/1/21.</p> |
|--|--|

**IF EXEMPT, COMPLETE, DETACH AND RETURN THE EXEMPTION CERTIFICATE IN THE ENCLOSED ENVELOPE.**

**KEEP TOP PORTION FOR YOUR RECORDS.**

**IF YOU ARE NOT FILING THIS EXEMPTION CERTIFICATE, PLEASE DISCARD.**



CCA - DIVISION OF TAXATION  
205 W SAINT CLAIR AVE  
CLEVELAND OH 44113-1503

### 2021 EXEMPTION CERTIFICATE

**SHOW NAME OR ADDRESS CHANGES ON REVERSE.**

Name	Apt. #	Social Security No. - -
Name of spouse if joint return		- -
Current address	Apt. #	
City	State	Zip

I LIVE IN A MANDATORY FILING COMMUNITY AND I AM NOT REQUIRED TO PAY MUNICIPAL INCOME TAX BECAUSE:

- |  |  |
|--|--|
| <p>1. <input type="checkbox"/> RETIRED, received only pension, Social Security, Interest or Dividend Income</p> <p>2. <input type="checkbox"/> MEMBER OF THE ARMED FORCES OF THE UNITED STATES FOR THE ENTIRE YEAR 2021. (This does not include civilians employed by the military or National Guard.)</p> <p>3. <input type="checkbox"/> UNDER 18 FOR THE ENTIRE YEAR 2021.<br/>*see reverse for exceptions</p> | <p>4. <input type="checkbox"/> NO EARNED INCOME FOR THE ENTIRE YEAR 2021. (Public Assistance, Unemployment, SSI, etc.)</p> <p>5. <input type="checkbox"/> BUSINESS CLOSED OR RENTAL PROPERTY SOLD prior to 1/1/21.</p> |
|--|--|

Do you authorize your preparer to contact us regarding this return? YES  NO

SIGNATURE OF TAXPAYER	SIGNATURE OF SPOUSE, IF JOINT RETURN	PHONE NUMBER	SIGNATURE OF PREPARER, IF NOT TAXPAYER	DATE
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# IF YOU ARE NOT FILING THIS EXEMPTION CERTIFICATE, PLEASE DISCARD.

\*All individuals who are 18 years of age and older are subject to local income tax.  
 Note: Montpelier, Munroe Falls, New Paris, Oakwood, Obetz, Phillipsburg, and Riverside have no minimum age. Geneva-on-the-Lake uses 15 as a minimum age. Grand River, Rushsylvania and West Milton use 16 as the minimum age. New Carlisle individuals 16 and 17 years old who earn \$2,500.00 or more are subject to the tax.

To request a refund complete a City Tax Form and attach the refund worksheet.

### SHOW NAME AND ADDRESS CHANGES BELOW

Taxpayer Name	Social Security No. - -
Name of spouse if joint return	- -
Address <span style="float: right;">Apt. #</span>	Move In /
City <span style="float: right;">State</span> <span style="float: right;">Zip</span>	Move Out /



2021-City Tax Form — Due April 18, 2022

90% payment due January 15, 2022 to avoid penalty and interest (see ordinance)

CCA FORM 120-16-IR

CCA – DIVISION OF TAXATION

216.664.2070 • 800.223.6317

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- Refund, Amended, Individual, Joint, Extension Attached

PRINT OR TYPE

Name, Social Security No., Name of spouse if joint return, Current address, Apt. #, City, State, Zip, IF MOVED DURING THE YEAR SHOW CHANGES BELOW

TAXABLE INCOME table with columns: 1. Employ 's Name, CITY, INCOME; 2. Total Wages; 3. Business Income; 4. Rental Income; 5. K-1 Income; 6. Other Income Source; CITY OF RESIDENCE, PHONE NUMBER

NOTE: IF TOTAL WAGES WERE EARNED IN THE SAME CITY YOU LIVED IN AND CITY TAX WAS CORRECTLY WITHHELD, COMPLETE GREEN SECTIONS ONLY, SIGN, DATE, ATTACH W-2 FORMS AND MAIL RETURN. ALL OTHERS SEE INSTRUCTIONS AND COMPLETE FORM IN ITS ENTIRETY.

SECTION A Employment / Profit Tax 2021 table with columns 1-8 and summary rows 9-11

SECTION A-1 Employment / Profit Tax Estimate For 2022 table with columns 9-13 and summary rows 12-13

SECTION B Residence Tax 2021 table with columns 14-20 and summary rows 14-16

SECTION B-1 Residence Tax Estimate for 2022 table with columns 21-25 and summary rows 17-18

DO YOU AUTHORIZE YOUR PREPARER TO CONTACT US REGARDING THIS RETURN? YES NO

SIGN HERE, Signature of Taxpayer, Signature of Spouse, DATE, Signature of Preparer, DATE

PLACE CHECK, MONEY ORDER OR CREDIT CARD AUTHORIZATION ON TOP. PLACE FORMS W-2 BELOW REMITTANCE. ATTACH ALL ITEMS HERE.



CCA - DIVISION OF TAXATION

CREDIT CARD AUTHORIZATION

DETACH HERE

TO CHARGE YOUR INCOME TAX DUE YOU MUST COMPLETE THE FOLLOWING:

CHECK ONE  VISA  MASTERCARD  AMERICAN EXPRESS

Taxpayer's name			Taxpayer's Social Security No.		
Cardholder's name			-		
Cardholder's address				Apt. #	
City		State		Zip	

ACCOUNT NUMBER

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

TOTAL AMOUNT CHARGED \$ _____
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V CODE

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EXPIRATION DATE

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MO. YR.

_____
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CARDHOLDER'S AUTHORIZED SIGNATURE

____/____
-----------

DATE



<b>SCHEDULE R WORKSHEET - DO NOT INCLUDE INCOME REPORTED ON THE CCA RESIDENT BUSINESS / RENTAL INCOME WORKSHEET</b>				
<b>COLUMN 1 WORK CITY</b>	<b>COLUMN 2 TAXABLE INCOME</b>	<b>COLUMN 3 RESIDENCE CITY</b>	<b>COLUMN 4 SCHEDULE R TAX RATE FROM ABOVE</b>	<b>COLUMN 5 RESIDENCE TAX DUE COLUMN 2 TIMES COLUMN 4</b>
			%	
			%	
			%	
<b>**</b>				
<b>TOTALS</b>				
Enter totals on tax return	LINE 14, COLUMN 15			LINE 14, COLUMN 16

### SCHEDULE R WORKSHEET INSTRUCTIONS

**Do not include income reported on the CCA Resident Business/Rental Income Worksheet.**

- Column 1** Enter name of your work city. If more than one city, list each city separately. If work city is the same as residence city, enter name of work city on the \*\* line.  
NOTE: Income earned in same city you live in with employment tax withheld correctly is not subject to residence tax.
- Column 2** Enter total income earned in each city listed in Column 1. Add all figures and enter total on front of form on line 14, column 15.
- Column 3** Enter name of residence city. If residence city changed during year, prorate Column 2.
- Column 4** To locate your adjusted residence tax rate:  
(a) Find the WORK CITY RATE in the shaded area of SCHEDULE R.  
(b) Follow that WORK CITY column down until you reach the row naming your residence city.  
(c) Circle that percentage and enter in Column 4.
- Column 5** Multiply Column 2 by Column 4 and enter the tax due. Add all figures and enter total on front of form on line 14, column 16.