

Pride ~ Progress ~ Possibilities

**Riverside Municipal Building
5200 Springfield Street, Suite 100
Riverside, Ohio 45431**

June 1, 2023

Council Meeting

6:00 P.M.

City Council

PETER J. WILLIAMS, MAYOR

**MIKE DENNING
APRIL FRANKLIN
BRENDA FRY
ZACHARY JOSEPH
SARA LOMMATZSCH
JESSE MAXFIELD**

Josh Rauch, City Manager

Katie Lewallen, Clerk of Council

Calendar for year 2023 (United States)



January

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

February

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | | | | |

March

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

April

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

May

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

June

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |

July

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

August

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

September

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

October

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

November

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |

December

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

Council meetings in aubergine.

Work sessions in pale yellow.

Jan 1 • New Year's Day
Jan 2 • 'New Year's Day' day off
Jan 16 • Martin Luther King Jr. Day
Feb 20 • Presidents' Day
May 29 • Memorial Day

Jun 19 • Juneteenth
Jul 4 • Independence Day
Sep 4 • Labor Day
Oct 9 • Columbus Day
Nov 10 • 'Veterans Day' day off

Nov 11 • Veterans Day
Nov 23 • Thanksgiving Day
Dec 25 • Christmas Day

AGENDA

Please place all cell phones in silent mode before the meeting begins.

RIVERSIDE CITY COUNCIL

**Riverside Administrative Offices
5200 Springfield Street, Suite 100
Riverside, Ohio 45431**

**Thursday, June 1, 2023
Business Meeting 6:00 P.M.**

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) EXCUSE ABSENT MEMBERS
- 4) ADDITIONS OR CORRECTIONS TO AGENDA
- 5) APPROVAL OF AGENDA
- 6) PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE
- 7) PROCLAMATIONS: Stebbins High School Salutatorian Maddox Roy; Stebbins High School Valedictorian Carson Shade; Carroll High School Valedictorian Nathan Snizik; Carroll High School Valedictorian Seth Tivakaran; Pride Month.
- 8) MINUTES – Approval of minutes from the May 11, 2023, council work session and the May 18, 2023, council business meeting.
- 9) ACCEPTANCE OF CITIZEN PETITIONS
- 10) DEPARTMENT UPDATES:
 - A) Finance Department
 - B) Administration Department
 - C) Community Development Department
 - D) City Manager Report
- 11) PUBLIC COMMENT ON AGENDA ITEMS
- 12) NEW BUSINESS
 - A) ORDINANCES
 - I) **Ordinance No. 23-O-829** – An ordinance approving a change in the district boundaries as shown on the zoning map of the City of Riverside, Ohio for the

*If you need special accommodations to attend this meeting,
please notify the City of Riverside at least 72 hours in advance by calling 937.233.1801.*

property located at 637 Blue Bell Road, Parcel ID No. I39 00117 0049 and I39 00117 0050, from R-3 Medium Density Residential District to I-1 Light Industrial District. (1st reading)

- II) **Ordinance No. 23-O-830** – An ordinance to make supplemental appropriations for current expenses and other expenditures of the City of Riverside, State of Ohio, for the period January 1 through December 31, 2023. (1st reading)

B) RESOLUTIONS

- I) **Resolution No. 23-R-2847** – A resolution authorizing the city manager of the City of Riverside to sign documents related to this year's Paint Striping Program.
- II) **Resolution No. 23-R-2848** – A resolution authorizing the city manager of the City of Riverside to sign documents related to the three-year Traffic Signal Maintenance Project.

13) PUBLIC COMMENT ON NON-AGENDA ITEMS

14) COUNCIL MEMBER COMMENTS

15) ADJOURNMENT

PROCLAMATION

City of Riverside, Ohio
A Proclamation Honoring

Maddox Roy

Recognition of Academic Excellence

Whereas, Mr. Maddox Roy of Riverside, Ohio has completed the prescribed course of study as outlined by the Mad River Board of Education to graduate from Walter E. Stebbins High School; and

Whereas, Mr. Roy has distinguished himself as an exemplary student, participating in the Vex Robotics Competition, SKILLS USA, as well as the golf team along with the bowling team; and

Whereas, Mr. Roy has been named Salutatorian of the Class of 2023 at Walter E. Stebbins High School.

Now, Therefore, I, Peter J. Williams, Mayor of the City of Riverside, Ohio and the Council of the City of Riverside, Ohio do hereby recognize Mr. Maddox Roy on the occasion of his high school graduation and wish him our very best in his future.

Signed under my hand and seal this 1st day of June 2023.

Peter J. Williams, MAYOR

City of Riverside, Ohio
A Proclamation Honoring

Carson Shade

Recognition of Academic Excellence

Whereas, Mr. Carson Shade of Riverside, Ohio has completed the prescribed course of study as outlined by the Mad River Board of Education to graduate from Walter E. Stebbins High School; and

Whereas, Mr. Shade has distinguished himself as an exemplary student, participating in the Vex Robotics Competition, SKILLS USA, as well as the Golf Team; and

Whereas, Mr. Shade has been named Valedictorian of the Class of 2023 at Water E. Stebbins High School.

Now, Therefore, I, Peter J. Williams, Mayor of the City of Riverside, Ohio and the Council of the City of Riverside, Ohio do hereby recognize Mr. Carson Shade on the occasion of his high school graduation and wish him our very best in his future.

Signed under my hand and seal this 1st day of June 2023.

Peter J. Williams, MAYOR

City of Riverside, Ohio
A Proclamation Honoring

Nathan Snizik

Recognition of Academic Excellence

Whereas, Mr. Nathan Snizik of Springboro, Ohio has completed the prescribed course of study as outlined by the Archdiocese of Cincinnati to graduate from Archbishop Carroll High School; and

Whereas, Mr. Snizik has distinguished himself as an exemplary student, receiving the Academic Award for Excellence in English; earning the Rank of Eagle Scout; and

Whereas, Mr. Snizik has been named Valedictorian of the Class of 2023 at Archbishop Carroll High School.

Now, Therefore, I, Peter J. Williams, Mayor of the City of Riverside, Ohio and the Council of the City of Riverside, Ohio do hereby recognize Mr. Nathan Snizik on the occasion of his high school graduation and wish him our very best in his future.

Signed under my hand and seal this 1st day of June 2023.

Peter J. Williams, MAYOR

City of Riverside, Ohio
A Proclamation Honoring

Seth Tirvakaran

Recognition of Academic Excellence

Whereas, Mr. Seth Tirvakaran of Beavercreek, Ohio has completed the prescribed course of study as outlined by the Archdiocese of Cincinnati to graduate from Archbishop Carroll High School; and

Whereas, Mr. Tirvakaran has distinguished himself as an exemplary student, receiving the Ohio High School Athletic Association Scholar Athlete Award; along with the Academic Award for Excellence in Science; and

Whereas, Mr. Tirvakaran has been named Valedictorian of the Class of 2023 at Archbishop Carroll High School.

Now, Therefore, I, Peter J. Williams, Mayor of the City of Riverside, Ohio and the Council of the City of Riverside, Ohio do hereby recognize Mr. Seth Tirvakaran on the occasion of his high school graduation and wish him our very best in his future.

Signed under my hand and seal this 1st day of June 2023.

Peter J. Williams, MAYOR

City of Riverside, Ohio
A Proclamation Recognizing
LGBTQ+ PRIDE MONTH

Whereas, the City of Riverside, Ohio, is a diverse and welcoming community that values inclusivity, equality, and respect for all of its residents, regardless of their sexual orientation, gender identity, or gender expression; and

Whereas, the LGBTQ+ community has made significant contributions to the social, cultural, economic, and political life of our city, country and around the world; and

Whereas, LGBTQ+ individuals continue to face discrimination, prejudice, and marginalization, despite the progress made in recent years; and

Whereas, LGBTQ+ PRIDE month is celebrated annually across the nation in June to honor the 1969 Stonewall uprising in Manhattan, which marked the beginning of the modern LGBTQ+ rights movement; and

Whereas, the City of Riverside is committed to promoting understanding, acceptance, and support for the LGBTQ+ community, as well as fostering an environment in which all individuals can thrive without fear of discrimination or prejudice.

Now, Therefore, Mayor Peter J. Williams, by virtue of the authority vested in me as Mayor of the City of Riverside, Ohio, do hereby proclaim June 2023 as LGBTQ+ PRIDE Month in The City of Riverside, Ohio. I call upon all residents to join me in recognizing and celebrating the numerous contributions made by the LGBTQ+ community, to stand against discrimination and prejudice in any form, and to work together in promoting an inclusive and equitable city for all.

Signed under my hand and seal this 1st day of June 2023.

Peter J. Williams, MAYOR

WORK SESSION MINUTES

CALL TO ORDER: Mayor Williams called the Riverside, Ohio City Council Work Session to order at 6:00 pm at the Riverside Administrative Offices located at 5200 Springfield Street, Suite 100, Riverside, Ohio, 45431.

PLEDGE OF ALLEGIANCE: Mayor Williams led the pledge of allegiance.

ROLL CALL: Council attendance was as follows: Mr. Denning, present; Mrs. Franklin, absent; Ms. Fry, present; Mr. Joseph, present; Ms. Lommatzsch, present; Mr. Maxfield, present; and Mayor Williams, present.

Staff present was as follows: Josh Rauch, City Manager; Chris Lohr, Assistant City Manager; Nia Holt, Zoning Administrator; and Katie Lewallen, Clerk of Council.

EXCUSE ABSENT MEMBERS: Mr. Maxfield moved, seconded by Mr. Joseph, to excuse Mrs. Franklin. All were in favor. **Motion carried.**

ADDITIONS OR CORRECTIONS TO AGENDA: No changes were made to the agenda.

APPROVAL OF AGENDA: Deputy Mayor Lommatzsch moved, seconded by Mr. Joseph, to approve the agenda as presented. All were in favor. **Motion carried.**

WORK SESSION ITEMS:

I. Mad River Pee Wee Football Agreement – Mr. Lohr stated that the Pee Wee Football league has an active license agreement with the City of Riverside for use of Community Park that dates back to 2012. Some of the points of discussion they have had with the football league and members of the community involve access to the park. The league has a large group of kids that use the park for games and practices. Concerns have been expressed by the community making sure they can get access to the park. Another issue involves the electricity cost. Currently, the city pays the majority of the electricity costs. There are a number of things they want to clean up and work out in the agreement. They have been working with the Mad River Indians to come up with an updated license agreement that addresses these concerns. They have asked that the football league pay 75 percent of the concession stand, which would reflect the period of the year that they use the field. With the addition of their flag football league, they would be using it nine months of the year. The city would pay the other 25 percent of the concession stand. The league would also pick up 100 percent of the cost of the field lights. Right now, the city does not have access to the concession stand. They have asked the league to install a Knox Box on the concession stand that will allow the city access in case of emergencies. In addition, the city would like to do inspections of the property on an annual basis. They have noticed some high heating bills over the winters and want to make sure they are turning the temperature down and winterizing the building, as well as, doing an inspection at the start of the season to make sure

everything is good with the building. The city has already spoken with the liability insurance and reviewed the amounts in the contract to make sure if there is an accident or the building is damaged or if somebody gets hurt, then the appropriate amounts are in the contract to cover the city as an additional insured. They have a provision in the contract for the football league to clean up and policing the litter. Having this will give them steps to take should litter get out of control and also allow them to notify them in writing and/or charge them to clean up the property. Plans are to bring this to council in June; the board of the football league will be looking at it a week from tomorrow to discuss the draft. He added that there was concerns from the residents on access to the park when the football league is there. The current agreement prohibits them from stopping anyone from coming into the park. There just seems to be some confusion on this. They are working with the football league on how to direct people into the park by having foot traffic come in through the side road and handicap and football traffic enter in through the main entrance. There will be signage up to direct people and the football league will have people stationed to help with the flow.

Mr. Denning asked who is responsible for the maintenance of the heating at the concessions. Mr. Lohr replied that he understands it as the league being responsible. They did not discuss that specifically, but he can take a look at the agreement. Mr. Denning suggested that they have it looked at each year and provide a receipt indicating they have done that. Mr. Lohr stated he would make sure that is addressed.

Mr. Maxfield stated that on practice nights no one is prevented on coming into the park. Game days are different as they are trying to charge admission for the game. Mr. Lohr stated as far as he knows no one has been stopped from entering, but there is a perception that the park is in use and maybe a person feels they cannot come in. He hopes signage will be clearer for residents. They will get this out through social media.

Mr. Joseph asked if they used the concession stand year round. Mr. Lohr stated they only use it April through the end of November. The city owns all the facilities, but the league is the only one who uses it. The league has exclusive use of the buildings. Mr. Lohr stated he cannot imagine another circumstance where they would want another community organization to use the facilities on the off season because of the circumstances there. Mr. Maxfield added that the league is a non-profit organization that is a great service to the community. They barely break even every year.

Deputy Mayor Lommatzsch stated in the past the league paid all of the lights and the maintenance of the grass. She asked if that was still in practice. Mr. Lohr stated they pay the electricity for field lights. With the concession stand, the city has been paying 100 percent. They would now like them to continue paying the field lights and 75 percent of the concession. They are the exclusive user of the concession stand. The league indicated they were comfortable with that as it was mentioned earlier in the year.

Discussion was held on the mowing and maintenance of the football field. Discussion was held on anything built on the property is the ownership of the city.

Mr. Joseph asked if it would make sense to give them an annual lease to the facility since no one else will be using it. He stated the access is concerning to him because they are a non-profit organization running an event out of the space that they pay money to maintain, and their sole source of income is to charge money for the event or player registration fees then could they close the park for their use for that event. Discussion was held on closing the park for these activities on the five or six weekends a year that the pee wee football uses the field. Ms. Fry stated that parents take their children to the park on the weekends. Mr. Rauch stated they can run that by an attorney, but it is a public asset, and they would not normally restrict access to the asset. He stated that this is a gap area they need to address and leads to the next topic as they have a mechanism to lease a shelter in a park, but not to give someone full access to a park. This is a process they will continue to research. Discussion continued on exclusivity on certain activities and whether or not to limit public access to the parks for such activities.

II. Shellabarger Park Use Agreements – Mr. Lohr stated that St. Helen's and Temple Christian School soccer leagues use Shellabarger Park, annually. It has been problematic at times to do this every year since parks and rec want to pin down exact times when they want to use the fields so they can open to other uses when not in use. That conflicts with the leagues since leagues schedules don't come out until a few weeks before the league starts. Their thought is to enter into some sort of long term agreement with them. They want the city and the leagues on the same page to be able to use the park for their soccer seasons. Discussion was held on the issue being availability of fields since admission is not charged like pee wee football. Mr. Lohr stated when discussed with the parks and recreation commission it has been their desire that the two leagues needs to work together. They have worked out something into that license agreement where they have use of the park, but they are expected to work out scheduling with the organization.

Mayor Williams asked that in the user agreement, while the city cuts the fields, the users would need to put paint down and provide soccer goals. Mr. Lohr confirmed that the city does not have goals and that would be correct. Nets have been a concern. They can put that in writing, so they do not need to continually have a discussion. Deputy Mayor Lommatzsch asked if the adults use it on Sundays like they did last year. Mr. Lohr stated there has not been a complaint since the pandemic. He added they never came in with an application for use of the fields. Discussion was held on goals, nets, and any equipment left in the parks by leagues, and what elements are needed in the agreement, so all parties understand. Mr. Maxfield stated that an organization based within the city should have preference over an organization outside of Riverside. Mr. Denning stated they also need to provide the mowing schedule to the leagues, so if mowing is needed prior to a game or practice, the league will need to do it.

Mr. Lohr stated that if council supports the idea of getting the leagues on a license agreement, then he and Ms. Bartlett will scheduled meetings and get the two groups together and negotiate the license agreements. Mayor Williams stated it is good to have it all in writing.

Mr. Rauch stated for the pee wee football agreement they will wait to get feedback from the football league regarding the scope of the agreement and will work in items such as access and fees. He stated they will come back to them in another work session where they can review it in detail. They will take a similar approach on Shellabarger Park and follow a similar approach.

Ms. Fry stated the lead in on the hole they are trying to fill was on uses of the entirety of the park. One thing they didn't discuss was festivals. She asked if that is something they still need to address. Mr. Rauch stated they will be discussing that at a later time.

III. Stormwater Utility Fee Update – Mr. Rauch provided a draft version of the 2023 Stormwater Utility Implementation Schedule. They are scheduled to initiate a stormwater policy manual with their new general engineering firm in June. This will include everything they need to handle administratively such as appeals, requests to change square footage, survey requirements, and other items. They have drafted some initial educational materials and substantially completed the parcel calculations. They have updated the initial stormwater infrastructure costs that they were provided from the last assessment from 2015-26 to account for inflation. They have developed the cost allocation model and options for how they may build this out and selected the utility billing software, SSI, for implementation the third quarter of 2023. At this point, they are reviewing other policy members by neighboring communities. In July, the city will publish initial educational pieces. He intends to carry it forward working with the school district on public information and public information. They can always make their own campaign. By August, they hope to have the utility billing module be substantially implemented to getting that through the finance software and ready to have the finalized amounts imported. By September, he plans to have the estimated or proposed stormwater rates and collections concepts plugged into the 2024 budget. He does not plan to ask council to make any sort of firm commitment on a rate until the latter half of this year or early next year depending on how the calendar continues to evolve. He wants them to go into 2024 with some of idea of what they are able to collect based on the target and on the different ways people may be able to pay for it. He does not want to be overly aggressive going into next year, because it will depend on what their rate actually is and how people want to pay. He added that he plans to have the policy elements ready to be adopted by September or fourth quarter of 2023. By the end of the year or early next, he will come to them with the proposed fee structure. He stated that they will calculate the rate on a monthly basis, but they may only be able to bill annually. He stated the major obstacles are personnel and capacity at city hall. There

have been a number of transitions. He knows Mr. Garrett will be retiring sometime this year. They will need to bring somebody on board and get them up to speed. They need to build enough time if they need to supplement finance staff they can do it in a way that is comfortable for the organization to withstand.

Deputy Mayor Lommatzsch asked if the funds brought in for stormwater have to be used for stormwater control. Mr. Rauch replied that is correct; the funds can be used for capital, operating and/or personnel directly related to the service. Mr. Joseph asked if someone asks for it to be assessed on their property tax, then they get that bi-annually, but what is the process when the sale of the property happens. Mr. Rauch replied that the next owner would pay the tax bill. Discussion was held on back taxes and payment options. The fee runs with the parcel and not the owner; the owner can choose to have is assessed or pay in another way. It will be an annual bill. It can be paid upfront or assessed. Discussion was held on payment options and delinquency services or collections. Mr. Rauch stated if an option to pay is not selected it would go on as an assessment. A letter is sent to the property owner on options to pay. Mr. Joseph suggested a desk audit be done in finance as they do not know upfront what the time commitment will be for utility billing as it is not a traditional utility. Mr. Rauch stated that the thought process for them is the big staffing capacity lift in the near term is configuring the utility billing software program. Once it is configured, the staffing level becomes validating specific requests from businesses, from residents, and then going into the system what they will bill and collect. That is the piece where the desk audit would help. They have to have some of it in place to gauge it.

Mr. Rauch presented a draft of the estimated base Equivalent Residential Unit (ERU) fee calculation. He stated they began with the rate of \$10/month and is holding to that same assumption. He pointed out the projected needs from the 2015 study identified about \$15 million for major stormwater infrastructure projects not regular curb and gutter projects. After running through the inflation rate, it is equivalent to \$18.9 million in 2023 for capital construction costs. If they amortize capital costs over 20 years to do these infrastructure projects, they need approximately \$950,000 a year. This is the first component of what they would try to collect annually. The second component would be staffing and operating. He stated there are already things they do in the service department attributable to storm water that total about \$682,500. In addition, they would hire positions exclusive to storm water and front line labor totaling \$450,000. Then, annual license fees for software and collection related expenses would cost \$60,000. For operating costs, they would need to bring in about \$1.2 million. The two components total \$2.1 million that they would need to bring in annually to support the capital and operating. The total ERUs in the city are 18,421, and with an annual fee per ERU at \$116.13, equates to a base monthly fee per ERU of \$9.68. He feels the \$10 rate is reasonable. If they proceed in this direction, they would collect enough to implement the stormwater program over 20 years and maintain it. Discussion was held on the

specific billing structure as to whether or not everyone will pay the same or based on their property. This will be another work session.

IV. Community Reinvestment Areas and Housing Council Appointments - Ms. Holt provided a brief update on the CRAs; the City of Riverside has three areas: northern, central, and southern. They have had inquiries and in order to review the applications and determine if the project is eligible for a tax exemption, a housing council needs to be appointed. The housing council has terms of three years with the member formation as follows: mayor appoints two members, city council appoints two members, and the planning commission appoints one member. The majority of the members appoint two additional members, residents 'at large'. Once the board determines if an applicant qualifies for the tax exemption and making the recommendation to move forward, then city staff and legal can start negotiations for a CRA tax exemption. Their role is to make sure applications qualify. The council then would make the determination to approve the exemption. Staff makes an agreement with the developer and puts it into an ordinance. Council decides within 15 days and then that ordinance with all documentation is submitted to the state. The city has an active CRA, The River Lofts, through St. Mary's and not the city as they don't have an active council. Mr. Rauch stated if council has recommendations on appointments to the housing council to fulfill the role to let staff know. It would be done as a letter of appointment through a council motion. Ms. Holt stated since they don't have a standing board, they need to reactivate that board. Discussion was held on staff providing guidance for the board and the information that would be provided to this housing council. Mr. Rauch stated they would do their due diligence with reports and accompany people through the process, what they are legally allowed to recommend under the statute, staff's opinion on the request, and answer any questions.

Deputy Mayor Lommatzsch stated this will put Riverside more in the game, so they have better control on what happens regarding housing in the city. Ms. Holt stated it can be used for commercial development as well. Mayor Williams asked for the map to be on the website to show opportunities in multiple parts of the city. Mr. Denning asked what this does for a developer.

Ms. Holt stated that for a housing development it can help with construction cost. For a commercial development, they are bringing jobs in. They are incentivizing growth and development in areas identified in a CRA by giving a property tax exemption. Similar to a TIF except instead of that money going into a city administered fund, it is provided as a tax break to the developer.

Mayor Williams stated CRA's aren't found just anywhere. There are factors involved in selecting the area and how an area is determined. As a city these are areas they would want to allow investments to be more encouraged in some of those areas. For that

reason, it is something they should have to be in the game. It may drive investments in areas that haven't had a lot of investment.

CITY MANAGER UPDATES: Mr. Rauch acknowledged an award received by the Riverside Chamber earlier today. He congratulated them on all the hard work they do. He added that staff is looking forward to welcoming Chipotle to the community with their opening next Tuesday. It is a sign of the progress the city is making.

COUNCIL MEMBER COMMENTS: Deputy Mayor Lommatzsch thanked the staff who showed up for the Riverside Chamber award recognition by the Presidents Club of Dayton. The Fairborn Chamber was recognized as well. The volunteerism and support of the base and their activities. She appreciates the mayor and city manager for showing up along with the secretary for MVMAA attending.

Ms. Fry stated that she does not understand the hostility toward the St. Mary Development Corporation, but she feels the need to say she appreciates the Lofts in Riverside. They do good work for the members of the community. She publicly thanked the Jaycees for the quiet work they do for the community. She has a family member who lives in Mad River Member who does not get out much, but the Jaycees did a community meal at the Manor, and she was happy to see how much it warmed her to be able to do that. Mr. Denning stated that they try to do one at least once a year; it hasn't always been easy and with Covid it stopped.

Mayor Williams stated he has a tremendous amount of love for St. Mary's and their staff. They do great work here and across the region. He admires the organization, and they are doing work a lot of work folks aren't able to do.

ADJOURNMENT: Mr. Maxfield moved, seconded by Mr. Joseph, to adjourn. All were in favor. The meeting adjourned at 7:09 pm.

Peter J. Williams, Mayor

Clerk of Council

MINUTES

CALL TO ORDER: Deputy Mayor Lommatzsch called the Riverside, Ohio, City Council Meeting to order at 6:00 p.m. at the Riverside Administrative Offices located at 5200 Springfield Street, Suite 100, Riverside, Ohio, 45431.

ROLL CALL: Council attendance was as follows: Mr. Denning, present; Mrs. Franklin, present; Ms. Fry, present; Mr. Joseph, present; Ms. Lommatzsch, present; Mr. Maxfield, absent; and Mayor Williams, absent.

Staff present was as follows: Josh Rauch, City Manager; Tom Garrett, Finance Director; Kim Baker, Finance Administrator; Dalma Grandjean, Law Director; and Katie Lewallen, Clerk of Council.

EXCUSE ABSENT MEMBERS: Mr. Joseph moved, seconded by Mr. Denning, to excuse Councilman Maxfield and Mayor Williams. All were in favor. **Motion carried.**

ADDITIONS OR CORRECTIONS TO THE AGENDA: No corrections were made.

APPROVAL OF AGENDA: Mr. Denning moved, seconded by Mr. Joseph, to approve the agenda. All were in favor. **Motion carried.**

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE: Deputy Mayor Lommatzsch led the pledge of allegiance.

PROCLAMATION: Councilwoman Brenda Fry read a proclamation for Mental Health Awareness Month and presented it to Ms. Tina Rezash-Rogel from Montgomery County ADAMHS. Ms. Rezash-Rogel mentioned the newspaper that had that article of mental health issues children are now facing. She stated that the data shows 7,000 children were taken to Dayton Children's Hospital in 2022 with mental health challenges. This is at the forefront of their minds at ADAMHS. They want to take care of the kids, but they are also seeing a spike in mental health challenges and overdose deaths with adults as well. She added that this is critical to raise the awareness of the challenges facing the community. She thanked Mr. Joseph who puts this in the forefront every year and is thankful to be receiving this proclamation for a second year in a row.

Ms. Fry asked if the Crisis Care Center is up and running. Ms. Rezash-Rogel stated they had a ribbon cutting a couple of weeks ago, and they are currently onboarding and training staff. They are getting all the licensing needed and in place. The crisis receiving center is at 1 Elizabeth Place where first responders are able to take individuals experiencing a mental health crisis. Their goal is to keep individuals out of the hospital and out of jail. The crisis receiving center will help the community meet individuals where they with the mobile crisis response team and have a place for first responders take the individuals to get them the treatment they need. She believes they will be open and running some time over the summer. She added that Montgomery County will be

the first county in the country to have all three prongs of the Crisis Now model in place: a crisis call center, a mobile crisis response team, and a crisis receiving center.

PRESENTATION: State Representative Willis Blackshear Jr. stated he represents the 38th House District, which includes Dayton, Riverside, and parts of Huber Heights. He saw the article Ms. Rezash-Rogel referred to about Ohio deaths by suicide increasing to the second leading cause for ages 10 to 34. He stated they need to prioritize mental health, especially at a young age, as it is steadily growing. He discussed the importance of mental health awareness and the efforts he has been making through legislation. House Bill #38 is a student mental health bill, reintroduced from the last general assembly. They realize the urgent need to think about students and educators. Covid heightened the need to prioritize mental health. This bill allows students to take up to three mental health days that can be in school for schools that have the capacity to implement an in school support program or out of school. These are excused absences and do not count as truancy. He stated that there is a foundation and parameters, and it can vary school district to school district. It is permissive as they are not forcing schools to implement this. It provides schools the bandwidth to refer students and even teachers to mental health services however they see fit. He added that the school will have the ability to set when a student can and cannot take off for a mental health day. He stated he introduced a bill that does not have a number, yet, but it will designate April as Counseling Awareness Month. This will shed more light on the need for counsellors. This bill highlights what counsellors do and honors and celebrates the counsellors currently in practice. Mental health used to be considered a taboo. This is no longer the case, and they need to address it head on; he believes it will bring strong benefits for communities.

Mr. Joseph thanked both of them for coming out and discussing mental health awareness. He hopes people understand and see they are not alone with mental health issues as the city, county, and state are working together to make efforts into mental health initiatives. He spoke on a personal matter involving mental health.

Mr. Blackshear thanked Mr. Joseph for extending the offer to come and say a few words. He stated that increased funding is something that they fought for in the budget and they will continue to advocate for. They can have services, but if the services don't have money, then there are only so many people that can be helped.

Deputy Mayor Lommatzsch added that in schools when money is scarce, those are the positions that get cut. It is unfortunate. Mental health is a viable problem nationwide. She thanked him for sharing and taking the heat and keep pressing.

Mr. Joseph suggested they may want to look into the involuntary commitment process. If someone doesn't care for themselves and makes comments of self-harm; they have to in the presence of a first responder, or a doctor make a statement and also have a plan to do that or else there is nothing anyone can do.

Ms. Baker stated that there are resource issues because her family has been a part of the statistics they are talking about. She is appreciative the city is recognizing this. She shared a personal story with council. She added that her daughter has gone to Dayton Children's Hospital and if they don't have a bed, then they turn them away. When you tell a child they need help, and there aren't any resources then parents are looking to representatives and help. She is appreciative of what both Ms. Rezach-Rogel and Mr. Blackshear is doing.

MINUTES: Mr. Denning moved, seconded by Mr. Joseph, to approve the minutes of the May 4, 2023, council business meeting. All were in favor. **Motion carried.**

WRITTEN CITIZEN PETITIONS: One petition was turned in to the clerk.

DEPARTMENT UPDATES:

A) Police Department – Chief Robinson stated they are three officers down but have had two candidates come in and both of those have moved on to the background phase. One officers currently in the FTO program is going into the shadowing phase next week; so far, he is doing well. Yesterday, he did have to release a probationary officer from the Field Training Program. Officer Toscani attended the Boston FBI Swatting and Bomb Threat Hoax Training. This will help him working at the school should a call come in threatening; he will be able to process it better. Officer Wargo attending the Butler County Sheriff's Officer Bomb Squad, Dayton Bomb Squad, ATF, and the Department of justice Post Blast Seminar for similar training. This will help to train for any kind of possibility of what could happen. Sergeant Safriet and Officer Matt Jackson attended SWAT Leadership school. Sergeant Safriet is a sniper and on the County SWAT team; Officer Jackson the canine and both want to push forward in their career as leaders in police work. Chief Robinson stated that the new SRO vehicle is currently out getting the wrap put on it. He stated that they noticed the national testing site they use has not been running their stuff continuously. They have now made sure they are doing that for continuous applications. He added that the Flock cameras continue to be installed with a projected completion date of June 13, 2023.

B) Fire Department – Mr. Rauch stated the Interim Chief Taylor is back on duty tomorrow. He stated they were busy earlier in the week with a residential house fire that the State Fire Marshall's office will come in to help investigate. He stated the fire chief recruitment process has been kicked off. The recruiter will be meeting with the battalion chiefs this Saturday to get their thoughts on what they are looking for in a chief. They will get input from council as well. They hope to select a finalist sometime in September. All that is subject to change based on the process.

C) Public Service Department – Ms. Bartlett stated they received bids today on their three-year traffic signal maintenance contract. Security Fence Group is their lowest

bidder. They have been the contractor for many years now. They are currently reviewing resumes for open seasonal positions and an upcoming maintenance worker position. They continue answering questions from residents on the 2022 paving program construction and billing. She stated Kevin is being inundated with calls on how things were measured and why grass is not coming in. He is doing a good job taking care of the residents. Work on the Airway Bridge in front of the Flying Ace is going to begin on June 5, 2023. This is a Montgomery County Engineer's project; it will take Airway Road down to two lanes, one going each direction. . It will be posted on Facebook next week. She stated the new service department truck is outfitted with lights and decals and is officially in service. She stated they are currently getting quotes to restore electricity to the Rohrer Park Pavilion. She added that she is working with Bill Flaute and the Lion's Club to get more benches in the four main parks, starting with Community Park.

Deputy Mayor Lommatzsch stated she was not aware those benches were made out of plastic bags. Bags can be collected and given to a Lion's Club member, or they can be weighed and taken to Kroger then report the weight to the Lion's Club. She added that she was at the senior recognition on Monday on behalf of the Chamber and can say that Officer Toscani is the most favorite person in town. A lot of the kids made recognition to him through a hug or a handshake because they know him.

D) City Manager Report – Mr. Rauch welcomed Chipotle to the community as there was a ribbon cutting earlier in the week. They have had a good first couple of days. He acknowledged Lori Minnich, Economic Development Specialist, and Nia Holt, and Kathy Bartlett and others who serve on the TRC for their work in the development process to make this project work. He stated he kicked off with Clear Gov in a beta testing module for strategic planning software. He was able to take the document that they produced late last year and start plugging that into their online portal. They are still developing, but it is a strong start for his vision of what it can turn into. He is hopeful and looks to bring this to a work session to show them how it is all laid out. He stated they received good news on aggregation this week. The public has questions about a nine cent rate that was published. SOPEC did recently go through the aggregation bidding process for their Dayton customers, and they were able to negotiate a nine cent rate for the last cycle for Dayton. SOPEC is currently negotiating Riverside's rate. They will know what that is next week. Once it is finalized, residents will receive a letter from SOPEC, and residents can compare for themselves whether they want to opt-out or go with another provider. This is still in process. He stated that it is getting warmer, and folks are getting out and may be a little impatient on the road as there is a lot of construction. A lot of it is state related projects. He asked motorists to please be patient and allow yourself time to get to places especially if people are coming to and through Riverside. The work going on is important work, and traffic will be smoother in the next 12 – 24 months.

PUBLIC COMMENT ON AGENDA ITEMS: No forms were turned in for public comment.

NEW BUSINESS

A. RESOLUTIONS

- I) Resolution No. 23-R-2846 – A resolution by the Riverside City Council authorizing the assessment of delinquent fines imposed for failure to comply with an order made under the Riverside Unified Development Ordinance.**

Mr. Rauch stated that this is a housekeeping item relating to code enforcement violations that they need to assess back.

Mr. Denning moved, seconded by Mr. Joseph, to approve Resolution No. 23-R-2846.

All were in favor. **Motion carried.**

PUBLIC COMMENT ON NON-AGENDA ITEMS: Deputy Mayor Lommatzsch invited Mr. John Ziegler to come forward about his item, to list his address, and that he had three minutes.

Mr. John Ziegler, 4238 Blue Rock, Riverside, OH, stated he was originally from Huber Heights, the Third Ward, and moved to Riverside in 1996. He thought today would be a good day to talk about representation since Mr. Blackshear was in attendance. He stated in Riverside they do not have districts or wards, but in Huber Heights they do. In Huber, they were able to work with their representatives in their wards. He said a lot of citizens have questions and try to appeal executive decisions and aren't sure what to do. He stated it would be nice if they could change the city charter or appeal a change; he is not sure how that works. He has been thinking about this for 25 years. Deputy Mayor Lommatzsch thanked Mr. Ziegler and stated it would take a change in the charter. Ms. Fry asked when the next charter review is. The clerk stated it will be January 2024, and they will start the process in August to get people to sit on the review committee.

COUNCIL MEMBER COMMENTS: Deputy Mayor Lommatzsch stated the Chipotle opening was wonderful. She added that people have been asked what is opening on that corner, a Dollar General. Mr. Rauch stated he did not have a date or time for that opening, yet.

Mr. Joseph stated there will be a blood drive on May 26, 2023. A recent change from the FDA now allows for homosexual men to donate blood. He stated sign-ups can be done at donortime.com and sign up is very quick. A lot more people are now able to go out and donate. Ms. Fry stated she is excited because it is more inclusive. It is an avenue for people who want to help with the medical need who have been blocked for so many years and to restore that ability is very exciting. Mr. Joseph stated his blood is super non-discriminatory as he is O-negative, a universal donor. Deputy Mayor Lommatzsch added

that last time she donated she received information on where her blood went within three days and this most recent time she was also notified within three days. She likes knowing where her blood went.

Ms. Fry stated she follows a blogger of 'A life in progress' and she posted an impactful statement. The post read, "My son Jairus made me a mom 27 years ago. I only got to share 23 years with him. This is mental health awareness month, and while I don't know if that makes any difference, I believe that sharing our honest stories absolutely does. Jairus was loved. His mental health struggles, his inner pain, did and does not change that for one second. Also, mental health is a community thing, not only an individual one. Racism, homophobia, violence, stigma around mental health or health challenges, fear about being able to make it financially when a 9-5 lifestyle feels out of reach, these are things that extend far beyond an individuals personal choice. All the mindfulness and resilient skills in the world can't fix all the harsh realities in this world. Community matters. I survived my own pain and trauma because of healthy and brave community." Ms. Fry thanked everyone who shared their stories tonight because that is important. She asked that they remember what role they can play in creating that community to generate mental health for others.

Mr. Denning stated it takes a community to take care of itself; if you see something, say something. Let people know that you care. It is important for everyone. Everyone needs to feel like they are needed and wanted. He congratulated all the graduates from Carroll High School and Stebbins High School.

EXECUTIVE SESSION: Mrs. Franklin moved, seconded by Mr. Denning, to go into Executive Session for the following reasons: 103.01(1) Unless the City employee or official requests a public hearing; to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a city employee or official or the investigation of charges or complaints against a City employee or official; and 103.01(2) To consider the purchase of property for public purposes, or for the sale of public property, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal or private interest is adverse to the general public interest. Council went into Executive Session at 6:48 pm.

RECONVENE: Council reconvened at 7:09 pm.

ADJOURNMENT: Mr. Denning moved, seconded by Mr. Joseph, to adjourn. All were in favor. **Motion carried.** The meeting adjourned at 7:10 pm.

Pete Williams, Mayor

Clerk of Council

CITY COUNCIL CALENDAR

2023 COUNCIL CALENDAR

May 11, 2023 – Work Session

- Mad River Peewee Football Agreement
- Shellabarger Park Use Agreements
- Stormwater Utility Fee Update
- Housing Council Appointment Discussion

May 18, 2023

- Monthly Update: Police, Fire, Public Services, and CM Report
- Proclamation: Mental Health Awareness Month
- Presentation: Willis Blackshear
- Resolution: Code Violations Assessment
- Executive Session: Property, Personnel

June 1, 2023

- Monthly Update: Finance, Administration, Community Development, and CM Report
- Ordinance: Supplemental (1st Reading)
- Ordinance: Rezoning 637 Blue Bell Rd. (1st reading)
- Resolution: 2023 Paint Striping (Kathy)
- Resolution: Traffic Signal Maintenance Contract (Kathy)

June 8, 2023 – Work Session

- Land Use Plan Presentation (MKSK)

June 15, 2023

- Monthly Update: Police, Fire, Public Services, and CM Report
- Ordinance: Supplemental (2nd Reading)
- Ordinance: Property Maintenance Code Update Ordinance (1st reading)
- Resolution: 2023 Crack Seal (Kathy)
- Resolution: Guardrail Maintenance Program (Kathy)
- Resolution: Street Lighting (Kathy)
- Resolution: Internet Services (Josh)
- Resolution: Mad River Pee Wee Football Agreement
- Resolution: Shellabarger Park Use Agreements

July 13, 2023 – Work Session

2023 COUNCIL CALENDAR

July 20, 2023

- Monthly Update: Finance, Administration, Community Development, and CM Report
- Ordinance: Property Maintenance Code Update Ordinance (2nd reading)
- Resolution: OPWC Grant Application for Woodman Phase 1 (Kathy)
- Resolution: Land Use Plan Adoption

August 3, 2023

- Monthly Update: Police, Fire, Public Services, and CM Report
- Ordinance: Street Lighting (1st Reading)
- Ordinance: Development Procedures Update (1st reading)

August 10, 2023 – Work Session

August 18, 2023

- Monthly Update: Finance, Administration, Community Development, and CM Report
- Ordinance: Development Procedures Update (2nd reading)
- Ordinance: Street Lighting (2nd Reading)
- Resolution: Road Salt Purchase (Kathy – need to ask if we need this)

September 7, 2023

- Monthly Update: Police, Fire, Public Services, and CM Report
- Resolution: Grass Assessment (Kim)

September 14, 2023 – Work Session

September 21, 2023

- Monthly Update: Finance, Administration, Community Development, and CM Report
- Resolution: Hometown Holiday donation (Katie)

October 5, 2023

- Monthly Update: Police, Fire, Public Services, and CM Report
- Resolution: Accepting Amounts and Rates as determined by the Mont. Cty. Budget Commission

2023 COUNCIL CALENDAR

October 12, 2023 – Work Session

October 19, 2023

- Monthly Update: Finance, Administration, Community Development, and CM Report
- Resolution: Mad River Lions Club 'Project Share' donation (Katie)

November 2, 2023

- Monthly Update: Police, Fire, Public Services, and CM Report
- Resolution: Advance Payment of Taxes (Finance)

November 9, 2023 – Work Session

November 16, 2023

- Monthly Update: Finance, Administration, Community Development, and CM Report
- Ordinance: Supplemental Appropriations (1st reading)
- Ordinance: Permanent Appropriations – Budget (1st reading)
- Resolution: Annual Public Defender Contract (Katie)

December 7, 2023

- Monthly Update: Police, Fire, Public Services, and CM Report

December 14, 2023 – Work Session

December 21, 2023

- Swearing in of Mayor and two council members
- Monthly Update: Finance, Administration, Community Development, and CM Report
- Ordinance: Annual Codification (Katie)(1st reading)

LEGISLATION

MEETING DATE: June 01, 2023

AGENDA ITEM: New Business

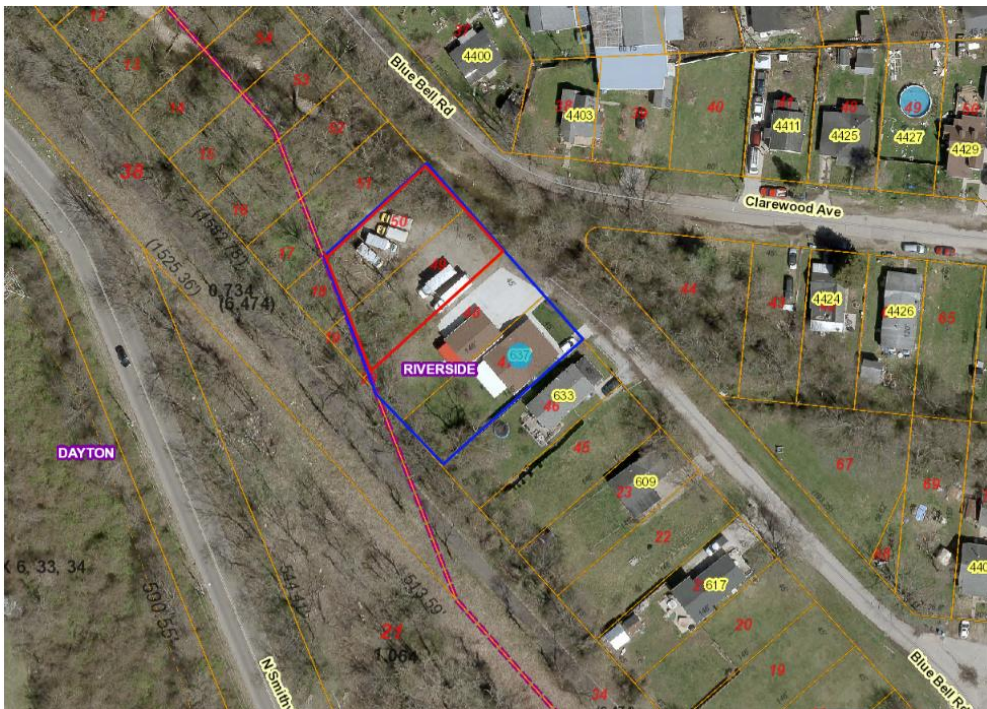
TO: Riverside City Council

FROM: Josh Rauch, City Manager
Nia Holt, Zoning Administrator

SUBJECT: Ordinance No. 23-O-829 – An ordinance approving a change in the district boundaries as shown on the zoning map of the City of Riverside, Ohio for the property located at 637 Blue Bell Road, Parcel ID No. I39 00117 0049 and I39 00117 0050 from R-3 Medium Density Residential District to I-1 Light Industrial District.

EXPLANATION:

The subject site is located at the end of the Blue Bell Road and is made up of four (4) parcels (outlined in **blue** below). The applicant is proposing to rezone the last two parcels on the end of Blue Bell Road to I-1 Light Industrial from R-3 Medium Density (outlined in **red** below). The purpose of the proposed rezoning is to allow the property owner to legally park trucks at the subject site. The property is surrounded by R-3 Medium Density Residential Zoning on the north, east, and south sides. The Dayton jurisdictional line is to the west of the subject site. The proposed rezoning constitutes spot zoning.



Staff recommends denial of this zoning change based on the Comprehensive Plan. Planning Commission recommended denial on May 15, 2023, in a 2 to 1 vote (two members were absent).



If Council votes **for** this ordinance:

- The zoning change will take effect in 30 days.
- The applicant will be required to submit a Certificate of Zoning Compliance and tax registration form.

If Council votes **against** this ordinance (or if there is no motion to approve the ordinance):

- The zoning map amendment fails.
 - The applicant will need to remove the unpermitted moving trucks
- Or
- The applicant will need to make significant revisions to their application if they wish to resubmit a new rezoning application.

RECOMMENDATION:

City Staff and Planning Commission both recommend **denial** of the rezoning request. The proposed rezoning **does not** meet the policies of the Comprehensive Plan. The proposal does not align with the City's goals for this neighborhood to attract residential reinvestment and would accelerate the deterioration of Blue Bell Road (a residential street).

EXHIBITS:

23-O-829 Exhibit A

23-O-829

AN ORDINANCE APPROVING A CHANGE IN THE DISTRICT BOUNDARIES AS SHOWN ON THE ZONING MAP OF THE CITY OF RIVERSIDE, OHIO FOR THE PROPERTY LOCATED AT 637 BLUE BELL ROAD, Parcel ID No. I39 00117 0049 AND I39 00117 0050, FROM R-3 MEDIUM DENSITY RESIDENTIAL DISTRICT TO I-1 LIGHT INDUSTRIAL DISTRICT.

WHEREAS, the City of Riverside Planning Commission has recommended denial of P.C. Case #23-0006 on May 15, 2023, pursuant to Section 1105.07 of the Zoning Ordinance initiating changes in the Zoning District Map to include a change for two (2) parcels to I-1 Light Industrial based on the evidence and testimony presented at the Planning Commission's public hearing on the application as well as City staff's recommendation of denial for failure to meet the standards for approval; and

WHEREAS, the Planning Commission of the City of Riverside, Ohio has held at least one public hearing thereon, after notice of the time and place thereof had been given as required by law, whereby testimony and evidence was submitted, including the applicant's testimony and the recommendation and report of City staff; and

WHEREAS, the Council of the City of Riverside, Ohio has held a public hearing thereon after notice of the time and place thereof had been given as required by law.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF RIVERSIDE, STATE OF OHIO:

Section 1:

That the **Planning Commission having recommended denial of the rezoning** in accord with the recommendation of City staff of the within described property; it is the legislative determination and decision of this Council that the recommendation of the Planning Commission is hereby overturned and the rezoning initiated by P.C. Case #23-0006 is hereby approved and adopted into the district boundaries of the Zoning Map of the City of Riverside, Ohio; and said map is hereby amended and changed to incorporate such change thereon, so that the property located at 637 Blue Bell Road, and **being further identified as County Auditor's Parcel ID No. I39 00117 0049 and I39 00117 0050** from **R-3, MEDIUM DENISTY RESIDENTIAL DISTRICT** to **I-1, LIGHT INDUSTRIAL DISTRICT**, which maps, deed, and draft Planning Commission minutes are incorporated herein and made a part hereof by reference thereto and as set forth in "Exhibit A" of this Ordinance.

Section 2:

That the Clerk of Council is directed to forward a certified copy of this Ordinance to the Zoning Administrator of the City of Riverside, Ohio, and said official is directed to amend the Official Zoning Map of the City of Riverside, Ohio, to reflect the changes enacted by this Ordinance.

23-O-829

Section 3:

That this Ordinance shall take effect and be in full force from and after the earliest date allowed by law.

PASSED THIS DAY OF _____.

APPROVED:

MAYOR

ATTEST:

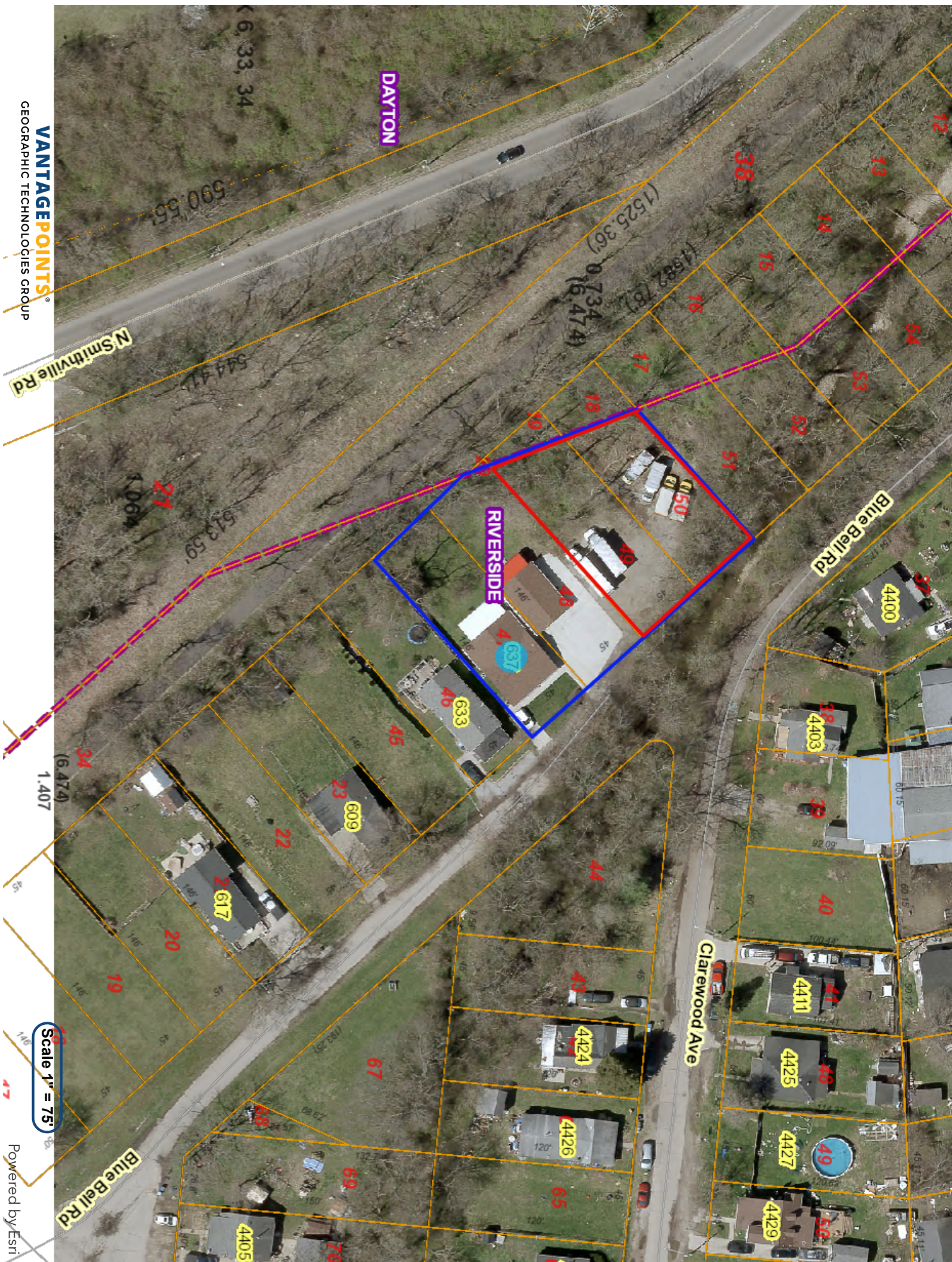
CLERK

CERTIFICATE OF THE CLERK

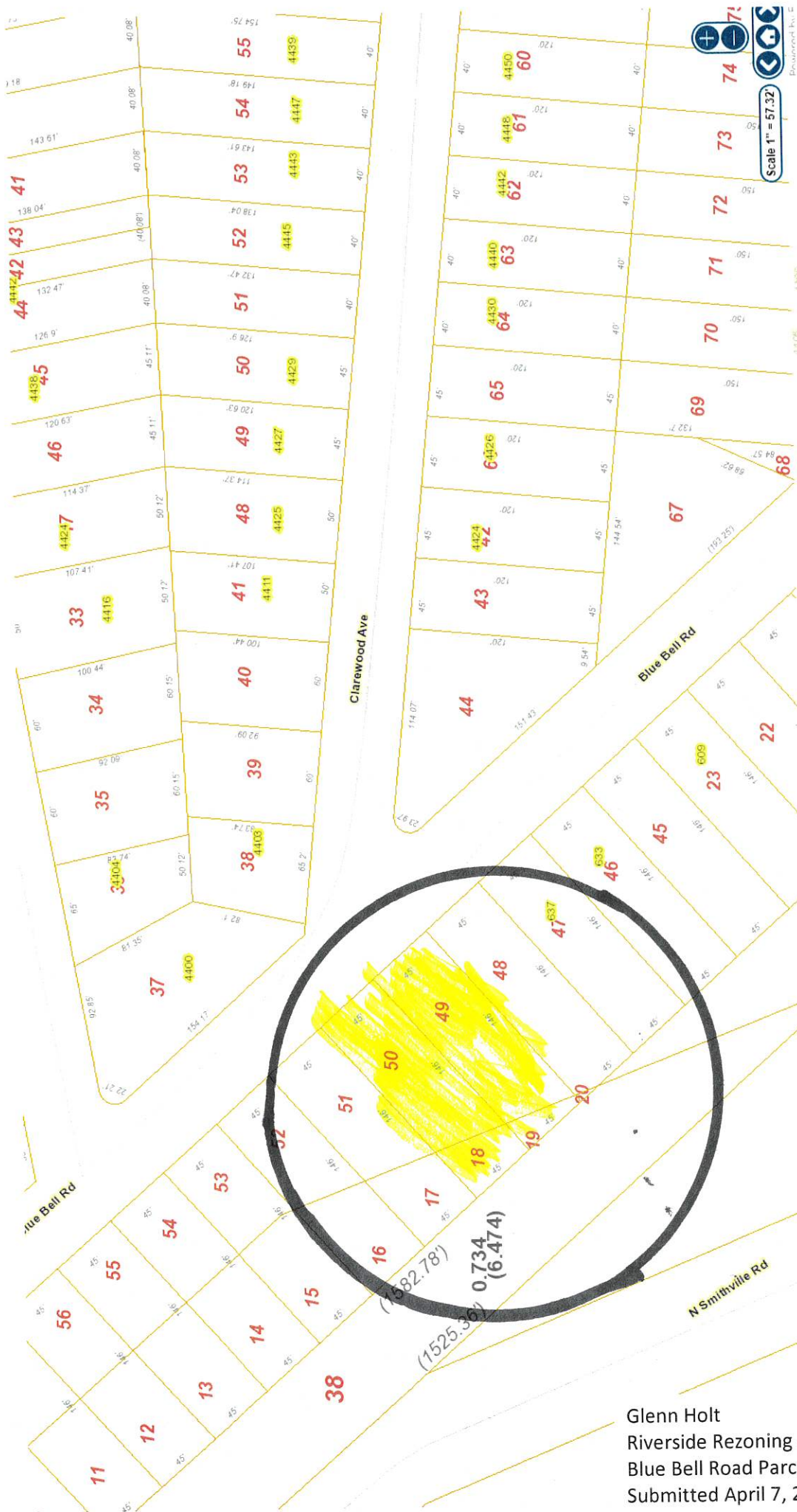
I, _____, Clerk of the City of Riverside, Ohio, do hereby certify that the foregoing Ordinance is a true and correct copy of Ordinance No. 23-O-829 passed by the Riverside City Council on _____.

IN TESTIMONY WHEREOF, witness my hand and official seal this day _____.

CLERK







Glenn Holt
 Riverside Rezoning Application Supplement
 Blue Bell Road Parcels I-39-117-49 & 50
 Submitted April 7, 2023

Type: Deeds
Kind: DEED
Recorded: 2/14/2019 3:13:05 PM
Fee Amt: \$28.00 Page 1 of 2
Montgomery County, OH
Brandon C. McClain Recorder

TRANSFER
10:10am FEBRUARY 14, 2019
KARL L. KEITH, COUNTY AUDITOR
Conv/Tran #: 02460 \$.00

File# 2019-00008245

GENERAL WARRANTY DEED

(R.C. §5302.05)

GLENN E. HOLT and **ANITA S. HOLT**, husband and wife (collectively "Grantor"), of Montgomery County, Ohio, for consideration paid, grants, with general warranty covenants, to **GLENN E. HOLT, JR.** and **AMY M. HOLT**, married, for their joint lives remainder to the survivor of them (collectively "Grantee"), whose tax mailing address is 637 Blue Bell Road, Dayton, Ohio 45431, the following real property:

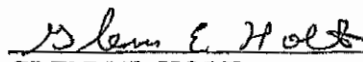
Situate in the Township of Mad River, County of Montgomery and State of Ohio, and being Lots Numbered 389, 390, 391 and 392 Floral Park Plat, as recorded in Plat Book "O", Pages 45-48 of the Plat Records of Montgomery County, Ohio

Auditor Parcel No.: I39 00117 0047, 0049, 0050
Commonly Known As: 637 Blue Bell Road, Dayton, Ohio 45431

This deed and the warranty of title hereunder are made expressly subject to all legal highways, easements, restrictions, conditions, and covenants of record, all zoning restrictions, and all taxes and assessments not yet payable, which Grantee assumes and agrees to pay.

PRIOR INSTRUMENT REFERENCE: Microfiche Number 75-00274E06 of the Deed Records of Montgomery County, Ohio.

EXECUTED this 21 day of January, 2019.



GLENN E. HOLT



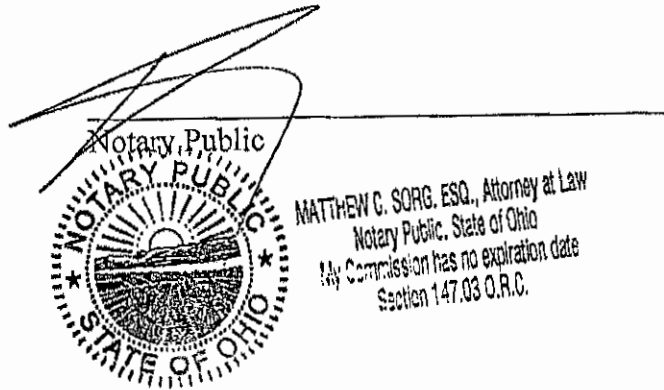
ANITA S. HOLT

STATE OF OHIO

COUNTY OF MONTGOMERY

) SS:

The foregoing instrument was acknowledged before me this 21st day of January 2019, by Glenn E. Holt and Anita S. Holt, Grantor herein.



This Instrument Prepared By: Matthew C. Sorg, Esq., of Pickrel, Schaeffer & Ebeling, Co., L.P.A., 2700 Kettering Tower, 40 North Main Street, Dayton, Ohio 454232700.

Glenn Holt
Riverside Rezoning Application Supplement
Blue Bell Road Parcels I-39-117-49 & 50
Submitted April 7, 2023

MEETING DATE: June 1, 2023

AGENDA ITEM: New Business

TO: Riverside City Council

FROM: Kim Baker, Finance Administrator

SUBJECT: 23-O-830 An ordinance to make supplemental appropriations for current expenses and other expenditures of the City of Riverside, State of Ohio, for the period January 1 through December 31, 2023.

EXPLANATION

Changes since January have prompted the need to authorize additional appropriations for the FY2023 Budget. These include:

General Fund

- \$700,000 movement from operating expense to capital expense to allow for work to be done on Woodman Drive related to the Safe Streets 4 All (SS4A) program.
- \$40,000 movement from operating expense to personnel expense to recategorize recruitment costs as personnel costs.
- \$219,450 in budgeted rents for city offices will instead be used to fund ongoing Wright Point operating expenses. Operating expense will be recategorized as transfers out expense.
- \$49,000 for additional operating expense related to property liability insurance, increased rental costs of portable toilet, development review activity/fees, and demolition of the Rohrer Park Concession lost to fire.
- \$117,000 additional personnel expense related to employee recognition initiatives, new Community Development Director role, and new full-time Finance Assistant position.
- \$26,000 additional capital expense for IT network assets and to install electric service to Rohrer Park Pavilion.

This amounts to a net total of \$192,000 in additional appropriation in the General Fund. We expect to pay for these costs using available fund balances. Demolition of Rohrer Park Concession will be funded by insurance proceeds from the fire claim.

Fire Fund

- \$15,000 additional personnel expense to cover class comp study updates

This amount will be paid using available fund balance. This amount is dependent on actual results of the study.

Police Fund

- \$15,000 additional personnel expense to cover class comp study updates.
- \$7,000 additional operating expense to cover auditor treasurer fees and increased property liability insurance.

This amount will be paid using available fund balance. This amount for additional personnel costs is dependent on actual results of the study.

Street Fund

- \$40,000 additional personnel expense to cover projected class comp study updates and fund additional costs for administrative assistant position changing to full-time.
- \$2,820 additional operating expense to cover increased property liability insurance and increased dumping fees.

This amounts to a total of \$42,820 in additional appropriation in the Street Fund. This amount will be paid using available fund balance. \$15,000 of additional personnel costs is dependent on actual results of the study.

Brantwood II Subdivision Fund

- \$1,160 additional debt expense to cover tax passthrough increase.
- \$90 additional operating expense to cover increased TIF payments.

TIF tax revenues are expected to be higher than previously projected. All TIF revenue passes through to Brantwood Development.

Brantwood I Subdivision Fund

- \$17,290 additional debt expense to cover tax passthrough increase.
- \$530 additional operating expense to cover increased TIF payments.

TIF tax revenues are expected to be higher than previously projected. All TIF revenue passes through to Brantwood Development.

Drug Law Fund

- \$4,000 additional operating expense to cover increased miscellaneous PD costs.

This amount will be paid using available fund balance.

State Law Enforcement Trust Fund

- \$9,900 additional operating expense to cover radio batteries, hand-held laser gun, and other increased miscellaneous PD costs.

This amount will be paid using available fund balance.

Wright Point Fund

- \$199,300 additional operating expense to cover increased property liability tax and 2nd half operating expenses.

This amount will be paid using available fund balance along with 2023 budgeted rent payments.

Capital Infrastructure Fund

- \$87,000 movement from capital expense to operating expense to cover additional traffic signal maintenance.



This is a movement within the fund and does not change overall appropriations.

Insurance Deposits Fund

- \$20,000 additional operating expense to allow for release of any insurance loss deposits that may be received through the end of 2023.

This amount will be paid using available existing fund balance.

RECOMMENDATION

It is respectfully recommended that the Mayor and City Council approve the attached legislation.

FISCAL IMPACT

The net additional spending of \$485,020 authorized by this supplemental appropriation is:

- \$192,000 - General Fund
- \$15,000 - Fire Fund
- \$42,820 - Street Fund
- \$22,000 - Police Fund
- \$4,000 - Drug Law Fund
- \$9,900 – State Law Enforcement Trust Fund
- \$199,300 – Wright Point Fund

SOURCE OF FUNDS

General Fund – Current Fund Balance ~ \$4.1M
Fire Fund – Current Fund Balance ~ \$1.3M
Street Fund – Current Fund Balance ~ \$640,000
Police Fund – Current Fund Balance ~ \$840,000
Brantwood II Subdivision Fund – Current Fund Balance ~ \$2,700
Brantwood I Subdivision Fund – Current Fund Balance ~ \$5,300
Drug Law Fund – Current Fund Balance ~ \$4,100
State Law Enforcement Trust Fund – Current Fund Balance ~ \$9,900
Wright Point Fund – Current Fund Balance ~ \$79,000
Capital Infrastructure Fund – Current Fund Balance ~ \$955,000
Insurance Deposits Fund – Current Fund Balance ~ \$81,000

EXHIBITS

Ordinance 23-O-830
Exhibit A – Supplemental appropriations detail

23-O-830

AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF RIVERSIDE, STATE OF OHIO, FOR THE PERIOD JANUARY 1 THROUGH DECEMBER 31, 2023, AND DECLARING AN EMERGENCY.

WHEREAS, the Finance Director does report and recommend that certain supplemental appropriations be made.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF RIVERSIDE, STATE OF OHIO:

Section 1: That the Council of the City of Riverside, State of Ohio, to provide for current and other expenditures for the period January 1 through December 31, 2023, the following additional sums and amounts as listed in Exhibit "A" attached hereto and incorporated herein by this Ordinance be and they are hereby set aside and appropriated as a supplemental appropriation to the existing appropriation.

Section 2: That the Finance Director is hereby authorized to draw warrants on the City Treasury for payments from the foregoing supplemental appropriation as authorized by legislation of Council to make appropriations.

Section 3: That this Ordinance, being an Appropriation Ordinance, shall take effect immediately upon its passage as provided for in the Charter.

PASSED THIS DAY OF _____.

APPROVED:

MAYOR

ATTEST:

CLERK

CERTIFICATE OF THE CLERK

I, _____, Clerk of the City of Riverside, Ohio, do hereby certify that the foregoing Ordinance is a true and correct copy of Ordinance No. 23-O-830 passed by the Riverside City Council on _____.

IN TESTIMONY WHEREOF, witness my hand and official seal this day _____.

CLERK

That there be appropriated within and from the General Fund the following:

General Fund (1101)

| | |
|-------------------|-----------------------|
| Personnel Expense | Increase by \$157,000 |
| Operating Expense | Decrease by \$910,450 |
| Capital Expense | Increase by \$726,000 |
| Transfers Out | Increase by \$219,450 |

That there be appropriated within and from the Fire Fund the following:

Fire Fund (2201)

| | |
|-------------------|----------------------|
| Personnel Expense | Increase by \$15,000 |
|-------------------|----------------------|

That there be appropriated within and from the Public Service Fund the following:

Public Service Fund (2202)

| | |
|-------------------|----------------------|
| Personnel Expense | Increase by \$40,000 |
| Operating Expense | Increase by \$2,820 |

That there be appropriated within and from the Police Fund the following:

Police Fund (2203)

| | |
|-------------------|----------------------|
| Personnel Expense | Increase by \$15,000 |
| Operating Expense | Increase by \$7,000 |

That there be appropriated within and from the Brantwood I Fund the following:

Brantwood I Fund (2218)

| | |
|-------------------|----------------------|
| Operating Expense | Increase by \$530 |
| Debt Expense | Increase by \$17,290 |

That there be appropriated within and from the Brantwood II Fund the following:

Brantwood II Fund (2216)

| | |
|-------------------|---------------------|
| Operating Expense | Increase by \$90 |
| Debt Expense | Increase by \$1,160 |

That there be appropriated within and from the Drug Law Fund the following:

Drug Law Fund (2219)

| | |
|-------------------|---------------------|
| Operating Expense | Increase by \$4,000 |
|-------------------|---------------------|

That there be appropriated within and from the State Law Enforcement Trust Fund the following:

State Law Enforcement Trust Fund (2231)

| | |
|-------------------|---------------------|
| Operating Expense | Increase by \$9,900 |
|-------------------|---------------------|

That there be appropriated within and from the Wright Point Fund the following:

Wright Point Fund (2402)

| | |
|-------------------|-----------------------|
| Operating Expense | Increase by \$199,300 |
|-------------------|-----------------------|

That there be appropriated within and from the Capital Outlay Infrastructure Fund the following:

Capital Outlay Infrastructure Fund (4702)

| | |
|-------------------|----------------------|
| Operating Expense | Increase by \$87,000 |
| Capital Outlay | Decrease by \$87,000 |

That there be appropriated within and from the Insurance Deposit Fund the following:

Insurance Deposits Fund (7804)

| | |
|-------------------|----------------------|
| Operating Expense | Increase by \$20,000 |
|-------------------|----------------------|

MEETING DATE: June 1, 2023

AGENDA ITEM: New Business

TO: Riverside City Council

FROM: Kathy Bartlett, PE Public Services Director

SUBJECT: Resolution No. 23-R-2847 –Authorizing the City Manager of the City of Riverside to sign documents related to this year’s Paint Striping Program.

EXPLANATION:

- Bids were received from three companies through the Miami Valley Communication Council (MVCC) to paint all needed areas in Riverside.
- Paint Striping will be performed this Summer/Fall
- The paint striping used will be paint in accordance to ODOT specifications. Not all roadways need painted because when they were constructed, thermoplastic material was placed. That material lasts approximately 5 years.
- Because nearly all streets were painted last year, this year’s project includes Woodman/Harshman and Valley (part).

RECOMMENDATION

It is respectfully recommended that the Mayor and City Council approve the attached resolution.

FISCAL IMPACT

- Does this item require a new appropriation? No; All funds were accounted for in the 2023 budget.

What is the total cost, if applicable? \$38,377.20

- Are we receiving any grants/offsets to reduce cost? No
 - If yes, from whom, and how much?
- What is the net cost impact to the Department/City? \$38,377.20

SOURCE OF FUNDS

Which fund/line item will be used to pay for this, if applicable?
2209-225-350-554002

EXHIBITS

See attached Resolution.

23-R-2847

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH FIRST STAR SAFETY LLC AS THE LOWEST AND BEST BIDDER FOR THE 2023 PAINT STRIPING PROJECT.

WHEREAS, the Miami Valley Communications Council (MVCC) has advertised for bids for the 2023 Paint Striping Project as a conglomerate for multiple cities; and

WHEREAS, the City Manager and Public Services Director does determine that First Star Safety LLC is the lowest and best bidder for the 2023 Paint Striping Project in accordance with its bid through the MVCC Cooperative bid.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF RIVERSIDE, STATE OF OHIO:

Section 1: That upon review and consideration of the bids that have been submitted, and in accordance with the recommendations of the City Manager and Public Services Director this Council does herewith determine that First Star Safety LLC is the lowest and best bidder for the 2023 Paint Striping Project in accordance with its bid through Miami Valley Communications Council Cooperative bid in an amount not to exceed \$38,377.20. Accordingly, the City Manager is authorized to enter into said contract and said contract, together with all bid documents and specifications shall constitute the entire agreement between the parties. Said amounts shall be paid from account 2209-225-350-554002.

Section 2: That the Clerk be and is hereby authorized and directed to forward a certified copy of the within Resolution to the City Manager, Director of Public Services and the Finance Director.

Section 3: This Resolution shall take effect and be in force from and after the date of its passage.

PASSED THIS DAY OF _____.

APPROVED:

MAYOR

ATTEST:

CLERK

23-R-2847

CERTIFICATE OF THE CLERK

I, _____, Clerk of the City of Riverside, Ohio, do hereby certify that the foregoing Resolution is a true and correct copy of Resolution No. 23-R-2847 passed by the Riverside City Council on _____.

IN TESTIMONY WHEREOF, witness my hand and official seal this day
_____.

CLERK

MEETING DATE: June 1, 2023

AGENDA ITEM: New Business

TO: Riverside City Council

FROM: Kathy Bartlett, PE Public Services Director

SUBJECT: Resolution No. 23-R-2848 –Authorizing the City Manager of the City of Riverside to sign documents related to the 3-year Traffic Signal Maintenance Project.

EXPLANATION:

- Bids were received from two companies for this 3-year Traffic Maintenance and lighting contract.
- This is an on-call service to make repairs as needed for the City's 25 traffic signals. This also covers repairs to city owned light poles.
- The annual repair budget amount is \$25,000. In addition, costs charged to damaged property. In 2023 we are asking an additional \$25k be moved in the existing budget to the to make needed repairs after our annual inspection.

RECOMMENDATION

It is respectfully recommended that the Mayor and City Council approve the attached resolution.

FISCAL IMPACT

- Does this item require a new appropriation? No; All funds were accounted for in the 2023 budget.
- What is the total cost, if applicable? \$50,000 in 2023
- Are we receiving any grants/offsets to reduce cost? No
 - If yes, from whom, and how much?
- What is the net cost impact to the Department/City? \$50,000 in 2023

SOURCE OF FUNDS

Which fund/line item will be used to pay for this, if applicable? Repairs 4702-225-350-534040. Damaged property 2202-225-350-524200 and 2202-225-350-5240201

EXHIBITS

See attached Resolution.

23-R-2848

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH SECURITY FENCE GROUP AS THE LOWEST AND BEST BIDDER FOR THE 3-YEAR TRAFFIC SIGNAL AND LIGHTING MAINTENANCE CONTRACT.

WHEREAS, the City of Riverside has advertised for bids for the 3-Year Traffic Signal and Lighting Maintenance Contract.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF RIVERSIDE, STATE OF OHIO:

Section 1: That upon review and consideration of the bids that have been submitted, and in accordance with the recommendations of the City Manager and Public Services Director this Council does herewith determine that Security Fence Group is the lowest and best bidder for the 3-Year Traffic Signal and Lighting Maintenance Contract on a time and materials basis for a period beginning with the execution of the contract. Accordingly, the City Manager is authorized to enter into said contract and said contract, together with all bid documents and specifications shall constitute the entire agreement between the parties. Budgeted amounts shall be paid from accounts 4702-225-350-534040, 2202-225-350-524200, and 2202-225-350-524201 and future appropriations from this Council.

Section 2: That the Clerk be and is hereby authorized and directed to forward a certified copy of the within Resolution to the City Manager, Director of Public Services and the Finance Director.

Section 3: This Resolution shall take effect and be in force from and after the date of its passage.

PASSED THIS DAY OF _____.

APPROVED:

MAYOR

ATTEST:

CLERK

23-R-2848

CERTIFICATE OF THE CLERK

I, _____, Clerk of the City of Riverside, Ohio, do hereby certify that the foregoing Resolution is a true and correct copy of Resolution No. 23-R-2848 passed by the Riverside City Council on _____.

IN TESTIMONY WHEREOF, witness my hand and official seal this day
_____.

CLERK

CITY MANAGER

PREVIOUS

UPDATES

MEMORANDUM

TO: Honorable Mayor and Councilmembers

FROM: Josh Rauch, City Manager

DATE: May 18, 2023

SUBJECT: Weekend Update

CC: Department Directors, City Clerk, Law Director

City Manager's Office

- Interviews with HR Manager finalists will take place next week.
- I've entered into an agreement with Clemans Nelson for on-site HR staff support for two days per week. I anticipate this arrangement will last for at least the next two months.
- Many thanks to Lori, Nia, and all our dedicated staff for their help with the Chipotle project. Chipotle is now open and serving delicious food!
- This week Lori and I met with Tim Bete from St. Mary's Development Corporation. We shared updates about the City's land use plan and future development prospects. The meeting was productive and we look forward to continuing our relationship with them.
- I had a good call with ClearGov this week regarding their ClearPlans strategic planning module. I'll continue to populate initial data into their software over the next several weeks. ClearGov is still in beta and will be building the module out through the end of the year.
- Chris submitted his resignation effective May 26, 2023. We wish him the best in his next adventure and many thanks for his many loyal years of service!

Administration

- **Electric Aggregation:** SOPEC is expected to have electric rates available for City consideration before the end of May. After the City approves an electric rate agreement, residents will be notified of their ability to opt-out of the program or be automatically enrolled in the program. The process from approving the electric rate agreement to residents receiving the new rate on their bills will take approximately 2 months.

Community Development Department

- Planning Commission recommended denial of a rezoning which is currently scheduled to appear on the June 1 Council meeting.
- **There will be no BZA meeting next week.** There were no applications for the month's meeting.
- Grass season is in full swing – please remember to mow your lawn!

Finance Department

- We hope to advertise for the Finance Assistant position next week.
- Kim will be connecting with ClearGov next week on budgeting modules.

Fire Department

- Had another fire last evening (Thursday) on Travis, which was totally unrelated to the fire on Towanda earlier this week. There was some chatter on social media about 2 fires in the same neighborhood. The 2nd fire was a car on fire inside a detached garage. There is no relationship between the two fires.
- Engine 6 remains at DFG awaiting additional parts.
- Applied for a BWC Safety Intervention Grant. Funds will be used towards the purchase of 2 power stair chairs. This a 3/1 matching grant. Total cost to the city will be slightly more than \$8,000.
- Crews spent the week training on RIT bag and RIT operations. RIT is a crew on a fire scene that is dedicated to the rescue of lost or trapped firefighters. RIT stands for Rapid Intervention Team.
- Spring Hydrant Maintenance continues throughout the community.

Police Department

- We did oral interviews with 2 candidates for Police Officer positions. Both candidates have moved on to the background phase.
- We unfortunately Probationary released one of the Officers that was currently in our Field Training Program.
- Officer Toscani attended the Boston FBI Swatting and Bomb threat hoax training.
- Officer Wargo attended Butler County Sheriff's Office Bomb Squad, Dayton Bomb Squad, ATF and the Department of Justice Post Blast Seminar.
- Sgt. Safriet and Officer Matt Jackson attended SWAT leadership school.
- The New SRO vehicle is currently out getting the wrap put on.
- New handheld laser placed into service.
- Officer Newton will be going into the shadowing program.
- Replacing some duty flashlights and sending 5 for service.
- Opened the NTN website for continuous applications.
- Flock continues to install cameras. Projected completion date of 6/13.
- Renewed Civica Redhawk contract.
- Issued molle vest body camera mounts.

Public Service Department

Engineering/Administration:

- Bids were received on a new 3-year Traffic Signal Maintenance Contract. Security Fence Group is the apparent low bidder.
- Working on the Guardrail Maintenance Bid Book
- Met with Community Development staff and discussed possible Community Development Block Grant (CDBG) projects
- Continuing to work on Stormwater Policy Manual
- Reviewed various site plans
- Reviewed resumes for open seasonal and maintenance worker positions

Projects:

- Continued answering residents questions on the 2022 Paving Program construction and billing
- Notified that work will begin on Airway Road bridge in front of Flying Ace on June 5. This is a Montgomery County Engineer's project.
- Cross walk markings have been installed at the new traffic light in front of Kroger's.
- Security Fence is running power to the Flock camera system at Major Intersections.
- Residential tree trimming contract has been awarded to Tackett's Tree Service.
- County water main project is continuing in the Barrett/Bayside area.
- Reviewed, Approved and Inspected multiple right of way permits.
- Curbs and Sidewalks has been installed on the South side of the Springfield St West project.
- New Service Dept. truck is outfitted with lights and decals and is officially in service.
- Olentangy bridge replacement is still continuing.
- Getting quotes to restore electric at the Rohrer Park Pavilion

Crews:

- Cleaned parks at the beginning and end of the week
- Cleaned multiple catch basins as part of the planned 2023 catch basin maintenance
- Repaired 3 catch basins including replacing 2 complete tops and concrete collars
- Applied over 5 tons of asphalt to streets
- Made equipment repairs to mowers
- Mowed the parks and the cemetery
- Held Building Maintenance Committee mtg
- Received our new Bomford reach arm mower
- Worked on getting quotes for Rohrer Concession building demolition

MEMORANDUM

TO: Honorable Mayor and Councilmembers

FROM: Josh Rauch, City Manager

DATE: May 26, 2023

SUBJECT: Weekend Update

CC: Department Directors, City Clerk, Law Director

City Manager's Office/Administration

- This week we interviewed finalists for the HR Manager position. I anticipate making an offer and coordinating the onboarding process with Clemans Nelson next week.
- We posted a Finance Assistant position this week to help backfill positions in the Finance Department. First review of applicants will occur next week.
- Our class/comp study continues to progress. We are seeking compensation information from two more peer communities before scoring positions and finalizing new pay ranges. The supplemental budget ordinance at next week's meeting includes some preliminary appropriations which will help us move quickly to implement the new ranges once finalized.
- I met with several residents this week regarding aggregation and infrastructure project concerns. All the meetings were productive.
- Today was Chris's last day as Assistant City Manager. In his absence, Clemans Nelson will handle HR matters and TechAdvisors will handle IT matters. We wish him well in his next journey!

Community Development Department

- Planning Commission voted to recommend adoption of the 2023 Land Use Plan Update.
- Planning Commission has decided to move forward with the text amendment for Chapter 1105 Development Procedures. They will take action at the June 2023 meeting.
- Public Nuisance cases by condition have been opened on 5165 Northcliff Drive and 1327 Mayapple Ave. The final determination notice was posted this week at 412 Prince Albert Blvd and 1304 Ames Ave.
- Onboarding for Acta Solutions for all users begin on June 5th.
- Nia met with ODNR last week to learned more about the Floodplain changes and resources available to the city.

Finance Department

- We reviewed financial data imported into ClearGov and provided them with feedback regarding the import.
- Staff met with Colliers to discuss budget strategies for Wright Point for the remainder of this year and 2024.

Fire Department

- Crews training on EMS Protocol Testing and Firefighter Rescue this week.
- The FD has been given permission to use a home on Airway Rd. for training until it is demolished. We are currently putting together a training plan. We will not be conducting any live burns, but we can use it for a host of other training.
- Spring fire hydrant maintenance continues for the next couple of weeks.
- Medic 6 (Newer medic) will be returning to Horton today for an issue with the liquid spring suspension system.
- Engine 6 remains at the Dayton garage for a pump rebuild. They have run into numerous issues during the process, which is causing the delay.
- The BWC Safety Intervention Grant has progressed to the next step. It will likely be 6-8 weeks before we hear anything concrete from them.
- I received communications from the Assistance to Firefighters Grant that we applied for asking for some updated information. That request has been fulfilled and returned. While this is not an award notification, it is a very positive sign.
- I will be on vacation beginning Friday May 26 and returning Tuesday June 6. B/C Wenzler will be the acting fire chief in my absence.

Police Department

- We did oral interviews with 2 candidates for Police Officer positions. Both candidates have moved on to the background phase. One candidate has been made a conditional offer pending physical and psychological evaluations.
- The New SRO vehicle is still getting the wrap put on and we are in the planning stages of the radio and lights installation.
- Flock continues to install cameras. Projected completion date of 6/13.
- First Flock training for administrative users and detectives (6 cameras are live)
- The Chief participated in the hiring interviews for the new HR Director.
- We applied for the BWC bullet proof vest grant. They pay 75% and we pay 25%.
- Sgt Safriet and Sgt Schmidt completed less lethal training – they will be able train our officers.
- Phase 2 training is almost complete for the department.
- New MOH laser has been put into service.
- Cruiser delivery update (August ish delivery date)

Public Service Department

Engineering & Administration:

- Continuing to review resumes for seasonal workers and maintenance worker
- Met with Human Resources candidates
- Contacted Landscape Architect to provide task order and concepts for beautifying the Woodman/US 35 interchange
- Met with Chris Lohr to take over I
- ighting billing, Parks & Recreation supervision, trash collection
- Met with ODOT & MVRCP for bi-annual progress meeting

- Requested task order from MKSK to prepare two concept drawing for US 35 interchange beautification
- Received R/W appraisal for property at Burkhardt/Spinning intersection and submitted for acquisition process

Projects:

- County water main project is restoring asphalt on the roadway in the Barrett/Bayside area.
- Residential tree trimming will be starting in mid-June.
- Olentangy bridge is in place. Contractors are working on the retaining walls.
- Staff has Reviewed, Approved and Inspected multiple right of way permits.
- Staff is in the process of receiving bids for the removal of Rohrer park concession stand.
- Springfield St reconstruction is continuing with curb and sidewalk installation on the south side.
- Final inspections with the State has been done on Harshman/201 and Harshman/202 intersections.

Crews:

- Mowed: Rt 4, US 35, all ROW's, City owned properties, Cemetery
- Swept Wagon Wheel and Bayside plats
- Weed whipped and sprayed pesticides on all guardrails throughout the City and highways
- Picked up junk furniture from roadways
- Picked up multiple dead animals
- Marked for OUPS the signs for St Helens festival (Friday)
- Repaired multiple signs
- Cleaned the parks at the beginning and end of the week