

Pride ~ Progress ~ Possibilities

**Riverside Municipal Building
5200 Springfield Street, Suite 100
Riverside, Ohio 45431**

June 15, 2023

Council Meeting

6:00 P.M.

City Council

PETER J. WILLIAMS, MAYOR

**MIKE DENNING
APRIL FRANKLIN
BRENDA FRY
ZACHARY JOSEPH
SARA LOMMATZSCH
JESSE MAXFIELD**

Josh Rauch, City Manager

Katie Lewallen, Clerk of Council

Calendar for year 2023 (United States)



January

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Council meetings in aubergine.

Work sessions in pale yellow.

Jan 1 • New Year's Day
Jan 2 • 'New Year's Day' day off
Jan 16 • Martin Luther King Jr. Day
Feb 20 • Presidents' Day
May 29 • Memorial Day

Jun 19 • Juneteenth
Jul 4 • Independence Day
Sep 4 • Labor Day
Oct 9 • Columbus Day
Nov 10 • 'Veterans Day' day off

Nov 11 • Veterans Day
Nov 23 • Thanksgiving Day
Dec 25 • Christmas Day

AGENDA

Please place all cell phones in silent mode before the meeting begins.

RIVERSIDE CITY COUNCIL

**Riverside Administrative Offices
5200 Springfield Street, Suite 100
Riverside, Ohio 45431**

**Thursday, June 15, 2023
Business Meeting 6:00 P.M.**

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) EXCUSE ABSENT MEMBERS
- 4) ADDITIONS OR CORRECTIONS TO AGENDA
- 5) APPROVAL OF AGENDA
- 6) PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE
- 7) PROCLAMATION: Carroll High School Valedictorian Seth Tivakaran
- 8) MINUTES – Approval of minutes from the June 1, 2023, council business meeting.
- 9) ACCEPTANCE OF CITIZEN PETITIONS
- 10) DEPARTMENT UPDATES:
 - A) Police Department
 - B) Fire Department
 - C) Public Service Department
 - D) City Manager Report
- 11) PUBLIC COMMENT ON AGENDA ITEMS
- 12) OLD BUSINESS
 - A) ORDINANCES
 - I) **Ordinance No. 23-O-830** – An ordinance to make supplemental appropriations for current expenses and other expenditures of the City of Riverside, State of Ohio, for the period January 1 through December 31, 2023, and declaring an emergency. (2nd reading, public hearing, adoption)

*If you need special accommodations to attend this meeting,
please notify the City of Riverside at least 72 hours in advance by calling 937.233.1801.*

13) NEW BUSINESS

A) ORDINANCES

- I) **Ordinance No. 23-O-831** – An ordinance to repeal and replace Chapters 1331, 1341, and 1343 of the Building Code of the City of Riverside, Ohio. (1st reading)

B) RESOLUTIONS

- I) **Resolution No. 23-R-2849** – A resolution declaring the necessity of assessing numerous streets between certain termini in the City of Riverside, Ohio, for various types of street lighting for one year, beginning January 1, 2024.
- II) **Resolution No. 23-R-2850** – A resolution authorizing the city manager to enter into a contract with Scodeller Construction, Inc. for the 2023 Crack Seal Sealing Program.
- III) **Resolution No. 23-R-2851** – A resolution authorizing the city manager to enter into a contract with Spectrum Enterprise for the provision of internet and network services.
- IV) **Resolution No. 23-R-2852** – A resolution by the Council of the City of Riverside, Ohio, authorizing the city manager to enter into a lease renewal agreement with Goodrich Corporation/Collins Aerospace.
- V) **Resolution No. 23-R-2853** – A resolution by the Council of the City of Riverside, Ohio, authorizing the city manager to enter into a lease agreement with LDSS, Inc.

14) PUBLIC COMMENT ON NON-AGENDA ITEMS

15) COUNCIL MEMBER COMMENTS

16) ADJOURNMENT

PROCLAMATION

City of Riverside, Ohio
A Proclamation Honoring

Seth Tirvakaran

Recognition of Academic Excellence

Whereas, Mr. Seth Tirvakaran of Beavercreek, Ohio has completed the prescribed course of study as outlined by the Archdiocese of Cincinnati to graduate from Archbishop Carroll High School; and

Whereas, Mr. Tirvakaran has distinguished himself as an exemplary student, receiving the Ohio High School Athletic Association Scholar Athlete Award; along with the Academic Award for Excellence in Science; and

Whereas, Mr. Tirvakaran has been named Valedictorian of the Class of 2023 at Archbishop Carroll High School.

Now, Therefore, I, Peter J. Williams, Mayor of the City of Riverside, Ohio and the Council of the City of Riverside, Ohio do hereby recognize Mr. Seth Tirvakaran on the occasion of his high school graduation and wish him our very best in his future.

Signed under my hand and seal this 1st day of June 2023.

Peter J. Williams, MAYOR

MINUTES

CALL TO ORDER: Mayor Williams called the Riverside, Ohio, City Council Meeting to order at 6:00 p.m. at the Riverside Administrative Offices, 5200 Springfield Street, Suite 100, Riverside, Ohio, 45431.

ROLL CALL: Council attendance was as follows: Mr. Denning, present; Mrs. Franklin, present; Ms. Fry, absent; Mr. Joseph, present; Ms. Lommatzsch, present; Mr. Maxfield, present; and Mayor Williams, present.

Staff present was as follows: Josh Rauch, City Manager; Tom Garrett, Finance Director; Kathy Bartlett, Public Service Director; Kim Baker, Finance Administrator; Nia Holt, Zoning Administrator; Dalma Grandjean, Law Director; and Katie Lewallen, Clerk of Council.

EXCUSE ABSENT MEMBERS: Mr. Joseph moved, seconded by Deputy Mayor Lommatzsch, to excuse Ms. Fry. All were in favor. **Motion carried.**

ADDITIONS OR CORRECTIONS TO THE AGENDA: No corrections were made.

APPROVAL OF AGENDA: Deputy Mayor Lommatzsch moved, seconded by Mr. Joseph, to approve the agenda. All were in favor. **Motion carried.**

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE: Mayor Williams led the pledge of allegiance.

PROCLAMATION: Mayor Williams presented proclamations to the following graduates: Stebbins High School Salutatorian Maddox Roy; Stebbins High School Valedictorian Carson Shade; and Carroll High School Valedictorian Nathan Snizik.

Mayor Williams, also, presented a proclamation recognizing June as Pride Month to Michael Knote from www.haveagayday.org, a non-profit located on Needmore Road, established for the purpose of equality, education, and support of the LGBT community and their allies. Mr. Knote stated they run a food pantry and are the only food pantry that delivers to the whole county. Last year, they delivered to 3,000 households with some being in Riverside. They also provide pet care, personal care items, and household cleaning items. They are mostly volunteers.

MINUTES: Mr. Maxfield moved, seconded by Mr. Joseph, to approve the minutes of the May 11, 2023, council work session and the May 18, 2023, council business meeting. All were in favor. **Motion carried.**

WRITTEN CITIZEN PETITIONS: Mayor Williams stated that two petitions have already been turned in; anyone wishing to speak can find a form in the back to fill out and needs to hand it in to the clerk to be called upon.

DEPARTMENT UPDATES:

A) Finance Department – Mr. Garrett stated they have paid the mid-year interest on the road paving bonds issued in 2020 and 2022. They will pay principal in December. They received the insurance settlement from the Rohrer concession fire. Income tax was low in April as they received only one distribution from CCA; in May, they received three distributions. They are well above the planned slope at \$4.3 million at the mid-year point. He added they are getting into the audit season. There was a delay getting financial statements prepared because of his absence.

B) Community Development Department – Ms. Holt stated there will be no BZA meeting this month. She stated that the community development technician, Lane Frost, has been looking through deed restrictions, working with other communities and talking with them about urban agriculture and chickens. He will be putting together a presentation to take to planning commission either this month or next month. He is also working with Tom Harner at Miami Valley Regional Planning Commission to map which deed restrictions allow for and don't allow for chickens. Once they get a recommendation, then that will come to council. She stated Ms. Lori Minnich worked on a planning project grant from JobsOhio. She has been invited to the DDC Meeting on June 13, 2023, to present how she put that package together as an example to other communities. She stated that Ms. Minnich is a shining star for other communities to look at. Ms. Holt reminded residents that it is grass cutting season and asked that grass be cut and maintained.

C) Administration Department/City Manager Report – Mr. Rauch stated that an offer has been made to a finalist for the HR Manager position. That person will begin in late June. The consultant is pulling together all the background information needed for the fire chief recruitment process. They need to gather some hi-res pictures for the brochure. He thanked Germain Ford for their donation of a truck for the SRO. Officer Toscani will put the vehicle to good use. It stands out in a good way as far as messaging and driving that ability to provide that function to students in the district. He stated that the 35 bridge project at Woodman, the westbound ramp is expected to be closed for the summer. Motorists can expect there to be delays during the process and they need to be patient. Work will continue at that interchange through 2024.

PUBLIC COMMENT ON AGENDA ITEMS: Two forms were turned in for public comment. Mayor Williams asked Mr. Holt to come to the podium and state his name and address and asked him to keep his comments to three minutes.

Mr. Glenn Holt Jr., 5817 Bayside Drive, Riverside, OH, stated he was there to discuss the rezoning of the two parcels at 637 Blue Bell Road. He began by stating that Ms. Holt and her team have been fantastic to work with and helping them get prepared. He thanked the planning commission for listening to them as well. He stated that 637 Blue Bell Road

is his mom and dad's address. They started this family business back in 1998 and were a general partnership not an LLC at the time. The LLC began in 2015. They created their EIN in December 1997 and created their trademark with the Secretary of State in February 1998. They created their logo design in March 1998. From that time until 2015, it was four owners, him, his dad, and two other men for 18 years. They began with a 28' Robert's truck and a 16' box truck that they parked at his dad's house. The other owner, Ronnie, did the administrative work from his home in Huber Heights at the time. They had just the two trucks until 2015. In 2014, Kendall Cundiff, who owned a tree service company in the plat, came to his dad to give him the two lots. In 2018, they ended up buying three more 16' box trucks. They cleared the front part of those two lots to park the trucks. He stated from 1997 until this year, they have not had any problems until they got the zoning violation. When Riverside became a city in 1995, they were not thinking of the ramifications of violating zoning codes since they knew there were businesses in the Byesville Plat: a radiator shop at 1009 Planters Avenue, SS Enterprise at 4545 Byesville Boulevard, a mechanics shop at 1005 Kimbolton Avenue, and an autobody shop at 4404 Derwent Drive. They felt their business was okay. He stated this is their last line of defense for them to zone just for them to park there. Mayor Williams thanked him for his background and perspective on this.

Mayor Williams welcomed Mr. Zeigler to the podium and asked him to give his name and address and reminded him he has three minutes to speak.

Mr. John Zeigler, 4238 Blue Rock Road, Riverside, OH, stated he had questions on the zoning map. He tried navigating through the internet but is having a hard time finding it. He did not know when they would be coming up with the map that shows all the PUD districts. He stated he was worried that they were going to put a PUD in front of the Air Force Museum. He feels it would be a better place for restaurants. Mayor Williams stated that Ms. Holt or Mr. Rauch could provide him with the zoning map and any information he may have on zoning of a particular parcel. Mr. Zeigler stated he heard there was going to be a map made, but he had not seen it yet. Mayor Williams stated there is a copy in the lobby and the website has a zoning map with zoning districts. Mr. Rauch stated they will provide him with the link.

NEW BUSINESS

A. ORDINANCES

- I) Ordinance No. 23-O-829 – An ordinance approving a change in the district boundaries as shown on the zoning map of the City of Riverside, Ohio for the property located at 637 Blue Bell Road, Parcel ID No. I39 00117 0049 and I39 00117 0050, from R-3 Medium Density Residential District to I-1 Light Industrial District.**

Mayor Williams stated this is for a proposed boundary change for the zoning map. Mr. Rauch clarified that a yes vote would be to approve the changes and a no vote would mean that it would not proceed for a second reading. Both the planning commission and staff do not recommend this change.

Mr. Denning moved, seconded by Mr. Joseph, to approve the first reading of Ordinance No. 23-O-829. The clerk read the ordinance by title only.

Mr. Denning commented that they are trying to avoid spot zoning, and even though they are only parking trucks there, it would be spot zoning to change it from an R-3 to an I-1. He explained that while they are willing to have it go back to an R-3 from an I-1 in the deed, it is not enforceable by the city. It would have to go through the court system where the city would most likely lose. He appreciates everything they have done and been doing. He stated he could not support the change.

Roll call: Mr. Denning, no; Mr. Joseph, no; Mrs. Franklin, no; Ms. Lommatzsch, no; Mr. Maxfield, no; and Mayor Williams, no. **Motion carried.**

II) Ordinance No. 23-O-830 – An ordinance to make supplemental appropriations for current expenses and other expenditures of the City of Riverside, State of Ohio, for the period January 1 through December 31, 2023.

Mr. Rauch stated this is for mostly housekeeping items and allows them to move forward on a few projects as well as make corrections to prior supplementals a couple of months ago.

Deputy Mayor Lommatzsch moved, seconded by Mr. Denning, to approve the first reading of Ordinance No. 23-O-830. The clerk read the ordinance by title only.

Roll call: Ms. Lommatzsch, yes; Mr. Denning, yes; Mrs. Franklin, yes; Mr. Joseph, yes; Mr. Maxfield, yes; and Mayor Williams, yes. **Motion carried.**

B. RESOLUTIONS

I) Resolution No. 23-R-2847 – A resolution authorizing the city manager of the City of Riverside to sign documents related to this year's Paint Striping Program.

Mr. Rauch stated both resolutions are housekeeping. One is for paint striping, and one is for traffic signals. Ms. Bartlett stated they would be painting Airway, Valley, Woodman and Harshman this year. They bid as a conglomerate with the Miami Valley Communications Council.

Mr. Denning moved, seconded by Mr. Joseph, to approve Resolution No. 23-R-2847.

All were in favor. **Motion carried.**

II) Resolution No. 23-R-2848 – A resolution authorizing the city manager of the City of Riverside to sign documents related to the three-year Traffic Signal Maintenance Project.

Ms. Bartlett stated this is a three-year renewal of the former contract with Security Fence Group. The city has been happy with their work. Mr. Denning moved, seconded by Mr. Maxfield, to approve Resolution No. 23-R-2848.

All were in favor. **Motion carried.**

PUBLIC COMMENT ON NON-AGENDA ITEMS: No one came forward to speak on a non-agenda item.

COUNCIL MEMBER COMMENTS: Mrs. Franklin stated that schools are out, and kids are out. Motorists should take their time through residential area. Also, with the heat, keep an eye on elderly neighbors. Take care of your community.

Mr. Joseph stated he appreciated the city making the pride proclamation. He stated that there is something to celebrate. He is now able to donate blood and is scheduled later this month, June 24, 2023. It is the first time he has been able to donate in eight years. He stated a lot of what will be broadcast over the next 30 days is a lot of non-sense like minor attracted people being part of the community, or parents taking their children to provocative events. He stated that doesn't happen. It might in small cases. He encourages people to find out the meaning behind why pride is celebrated and become informed. There is a reason why cities across the world still celebrate. He stated the United States is one of the few countries where members of the LGBTQ community can feel safe and not be arrested or killed by their government for being the way that they are. Until that is no longer true, there will be a reason why this month exists.

Mayor Williams thanked Mr. Joseph for bringing that to the forefront. The message he takes away is that many people are part of a marginalized group. At many times in history different folks have been parts of marginalized groups and move out of that status only for another group to get stuck in that marginalized category. In many council comments in the past, he has talked about the different ethnic diversity that Riverside has, and it is authentic. Many people came to this country close to WPAFB whether because of WWII, the Cuban Revolution, unrest in Central America, or turmoil in Eastern Europe, etc...they were able to find a home many times in Riverside. They found community here and even started businesses here. As opposed to being that Dominican family or that Vietnamese family; they just became that family. He loves this about the community and that is the best of them. America has a lot to be proud of and a lot of way to go. It is great to be a part of a community to welcome everyone and everyone

has their rights protected not because of a special category, but because they are people.

Deputy Mayor Lommatzsch stated she had an MVRPC meeting this morning, and there was a nice presentation on the assistance the MVRPC can give to planning. She is aware that Riverside has already involved them in the city's planning efforts. She stated the truck event this morning was awesome. She asked Ms. Bartlett about the garden issue at Shellabarger Park. Ms. Bartlett stated they are looking at estimates on total reconstruction on the damage and sign replacement to put it back to the way it was as close as they can. Deputy Mayor Lommatzsch stated it was unfortunate that they just put all the plants out and a minivan hit it. She commented on speeding in neighborhoods and going 45 to 50 mph in a neighborhood that is 25 mph is insane. She asked motorists to watch their speed.

Mr. Maxfield stated the weather is nice out and to watch out for children and for motorcycles. He stated when mowing do not put grass clippings in the road as that is dangerous for motorcycles, and it is illegal. Be cognizant of your surroundings as there has been a few motorcycle wrecks in the last few weeks.

ADJOURNMENT: Mr. Denning moved, seconded by Mrs. Franklin, to adjourn. All were in favor. **Motion carried.** The meeting adjourned at 6:59 pm.

Pete Williams, Mayor

Clerk of Council

CITY COUNCIL CALENDAR

2023 COUNCIL CALENDAR

May 11, 2023 – Work Session

- Mad River Peewee Football Agreement
- Shellabarger Park Use Agreements
- Stormwater Utility Fee Update
- Housing Council Appointment Discussion

May 18, 2023

- Monthly Update: Police, Fire, Public Services, and CM Report
- Proclamation: Mental Health Awareness Month
- Presentation: Willis Blackshear
- Resolution: Code Violations Assessment
- Executive Session: Property, Personnel

June 1, 2023

- Monthly Update: Finance, Administration, Community Development, and CM Report
- Ordinance: Supplemental (1st Reading)
- Ordinance: Rezoning 637 Blue Bell Rd. (1st reading)
- Resolution: 2023 Paint Striping (Kathy)
- Resolution: Traffic Signal Maintenance Contract (Kathy)

June 8, 2023 – Work Session

- Land Use Plan Presentation (MKSK)
- Property Maintenance Code Update
- Executive Session: Property

June 15, 2023

- Monthly Update: Police, Fire, Public Services, and CM Report
- Ordinance: Supplemental (2nd Reading)
- Ordinance: Property Maintenance Code Update Ordinance (1st reading)
- Resolution: 2023 Crack Seal (Kathy)
- Resolution: Street Lighting (Kathy)
- Resolution: Internet Services (Josh)
- Resolution: Wright Point Lease – LDSS
- Resolution: Wright Point Lease – Goodrich/Collins

July 13, 2023 – Work Session

- Land Use Plan Discussion
- Development Review Standards Ordinance

2023 COUNCIL CALENDAR

July 20, 2023

- Monthly Update: Finance, Administration, Community Development, and CM Report
- Ordinance: Land Use Plan Adoption (1st reading)
- Ordinance: Property Maintenance Code Update Ordinance (2nd reading)
- Resolution: OPWC Grant Application for Woodman Phase 1 (Kathy)
- Resolution: Land Use Plan Adoption
- Resolution: Mad River Pee Wee Football Agreement
- Resolution: Shellabarger Park Use Agreements
- Resolution: Guardrail Maintenance Program (Kathy)

August 3, 2023

- Monthly Update: Police, Fire, Public Services, and CM Report
- Ordinance: Street Lighting (1st Reading)
- Ordinance: Development Procedures Update (1st reading)
- Ordinance: Land Use Plan Adoption (2nd reading)

August 10, 2023 – Work Session

August 18, 2023

- Monthly Update: Finance, Administration, Community Development, and CM Report
- Ordinance: Development Procedures Update (2nd reading)
- Ordinance: Street Lighting (2nd Reading)
- Resolution: Road Salt Purchase (Kathy – need to ask if we need this)

September 7, 2023

- Monthly Update: Police, Fire, Public Services, and CM Report
- Resolution: Grass Assessment (Kim)

September 14, 2023 – Work Session

September 21, 2023

- Monthly Update: Finance, Administration, Community Development, and CM Report
- Resolution: Hometown Holiday donation (Katie)

October 5, 2023

- Monthly Update: Police, Fire, Public Services, and CM Report
- Resolution: Accepting Amounts and Rates as determined by the Mont. Cty. Budget Commission

2023 COUNCIL CALENDAR

October 12, 2023 – Work Session

October 19, 2023

- Monthly Update: Finance, Administration, Community Development, and CM Report
- Resolution: Mad River Lions Club 'Project Share' donation (Katie)

November 2, 2023

- Monthly Update: Police, Fire, Public Services, and CM Report
- Resolution: Advance Payment of Taxes (Finance)

November 9, 2023 – Work Session

November 16, 2023

- Monthly Update: Finance, Administration, Community Development, and CM Report
- Ordinance: Supplemental Appropriations (1st reading)
- Ordinance: Permanent Appropriations – Budget (1st reading)
- Resolution: Annual Public Defender Contract (Katie)

December 7, 2023

- Monthly Update: Police, Fire, Public Services, and CM Report

December 14, 2023 – Work Session

December 21, 2023

- Swearing in of Mayor and two council members
- Monthly Update: Finance, Administration, Community Development, and CM Report
- Ordinance: Annual Codification (Katie)(1st reading)

Going into 2024:

- Remembrance of Corporal Dixon & PFC Ullmer
- Resolution for 2024 Charter Commission Appointments

LEGISLATION

MEETING DATE: June 16, 2023

AGENDA ITEM: Old Business

TO: Riverside City Council

FROM: Kim Baker, Finance Administrator

SUBJECT: 23-O-830 An ordinance to make supplemental appropriations for current expenses and other expenditures of the City of Riverside, State of Ohio, for the period January 1 through December 31, 2023.

EXPLANATION

Changes since January have prompted the need to authorize additional appropriations for the FY2023 Budget. These include:

General Fund

- \$700,000 movement from operating expense to capital expense to allow for work to be done on Woodman Drive related to the Safe Streets 4 All (SS4A) program.
- \$40,000 movement from operating expense to personnel expense to recategorize recruitment costs as personnel costs.
- \$219,450 in budgeted rents for city offices will instead be used to fund ongoing Wright Point operating expenses. Operating expense will be recategorized as transfers out expense.
- \$49,000 for additional operating expense related to property liability insurance, increased rental costs of portable toilet, development review activity/fees, and demolition of the Rohrer Park Concession lost to fire.
- \$117,000 additional personnel expense related to employee recognition initiatives, new Community Development Director role, and new full-time Finance Assistant position.
- \$26,000 additional capital expense for IT network assets and to install electric service to Rohrer Park Pavilion.

This amounts to a net total of \$192,000 in additional appropriation in the General Fund. We expect to pay for these costs using available fund balances. Demolition of Rohrer Park Concession will be funded by insurance proceeds from the fire claim.

Fire Fund

- \$15,000 additional personnel expense to cover class comp study updates

This amount will be paid using available fund balance. This amount is dependent on actual results of the study.

Police Fund

- \$15,000 additional personnel expense to cover class comp study updates.
- \$7,000 additional operating expense to cover auditor treasurer fees and increased property liability insurance.

This amount will be paid using available fund balance. This amount for additional personnel costs is dependent on actual results of the study.

Street Fund

- \$40,000 additional personnel expense to cover projected class comp study updates and fund additional costs for administrative assistant position changing to full-time.
- \$2,820 additional operating expense to cover increased property liability insurance and increased dumping fees.

This amounts to a total of \$42,820 in additional appropriation in the Street Fund. This amount will be paid using available fund balance. \$15,000 of additional personnel costs is dependent on actual results of the study.

Brantwood II Subdivision Fund

- \$1,160 additional debt expense to cover tax passthrough increase.
- \$90 additional operating expense to cover increased TIF payments.

TIF tax revenues are expected to be higher than previously projected. All TIF revenue passes through to Brantwood Development.

Brantwood I Subdivision Fund

- \$17,290 additional debt expense to cover tax passthrough increase.
- \$530 additional operating expense to cover increased TIF payments.

TIF tax revenues are expected to be higher than previously projected. All TIF revenue passes through to Brantwood Development.

Drug Law Fund

- \$4,000 additional operating expense to cover increased miscellaneous PD costs.

This amount will be paid using available fund balance.

State Law Enforcement Trust Fund

- \$9,900 additional operating expense to cover radio batteries, hand-held laser gun, and other increased miscellaneous PD costs.

This amount will be paid using available fund balance.

Wright Point Fund

- \$199,300 additional operating expense to cover increased property liability tax and 2nd half operating expenses.

This amount will be paid using available fund balance along with 2023 budgeted rent payments.

Capital Infrastructure Fund

- \$87,000 movement from capital expense to operating expense to cover additional traffic signal maintenance.



This is a movement within the fund and does not change overall appropriations.

Insurance Deposits Fund

- \$20,000 additional operating expense to allow for release of any insurance loss deposits that may be received through the end of 2023.

This amount will be paid using available existing fund balance.

RECOMMENDATION

It is respectfully recommended that the Mayor and City Council approve the attached legislation.

FISCAL IMPACT

The net additional spending of \$485,020 authorized by this supplemental appropriation is:

- \$192,000 - General Fund
- \$15,000 - Fire Fund
- \$42,820 - Street Fund
- \$22,000 - Police Fund
- \$4,000 - Drug Law Fund
- \$9,900 – State Law Enforcement Trust Fund
- \$199,300 – Wright Point Fund

SOURCE OF FUNDS

General Fund – Current Fund Balance ~ \$4.1M

Fire Fund – Current Fund Balance ~ \$1.3M

Street Fund – Current Fund Balance ~ \$640,000

Police Fund – Current Fund Balance ~ \$840,000

Brantwood II Subdivision Fund – Current Fund Balance ~ \$2,700

Brantwood I Subdivision Fund – Current Fund Balance ~ \$5,300

Drug Law Fund – Current Fund Balance ~ \$4,100

State Law Enforcement Trust Fund – Current Fund Balance ~ \$9,900

Wright Point Fund – Current Fund Balance ~ \$79,000

Capital Infrastructure Fund – Current Fund Balance ~ \$955,000

Insurance Deposits Fund – Current Fund Balance ~ \$81,000

EXHIBITS

Ordinance 23-O-830

Exhibit A – Supplemental appropriations detail

23-O-830

AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF RIVERSIDE, STATE OF OHIO, FOR THE PERIOD JANUARY 1 THROUGH DECEMBER 31, 2023, AND DECLARING AN EMERGENCY.

WHEREAS, the Finance Director does report and recommend that certain supplemental appropriations be made.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF RIVERSIDE, STATE OF OHIO:

Section 1: That the Council of the City of Riverside, State of Ohio, to provide for current and other expenditures for the period January 1 through December 31, 2023, the following additional sums and amounts as listed in Exhibit "A" attached hereto and incorporated herein by this Ordinance be and they are hereby set aside and appropriated as a supplemental appropriation to the existing appropriation.

Section 2: That the Finance Director is hereby authorized to draw warrants on the City Treasury for payments from the foregoing supplemental appropriation as authorized by legislation of Council to make appropriations.

Section 3: That this Ordinance, being an Appropriation Ordinance, shall take effect immediately upon its passage as provided for in the Charter.

PASSED THIS DAY OF _____.

APPROVED:

MAYOR

ATTEST:

CLERK

CERTIFICATE OF THE CLERK

I, _____, Clerk of the City of Riverside, Ohio, do hereby certify that the foregoing Ordinance is a true and correct copy of Ordinance No. 23-O-830 passed by the Riverside City Council on _____.

IN TESTIMONY WHEREOF, witness my hand and official seal this day _____.

CLERK

That there be appropriated within and from the General Fund the following:

General Fund (1101)

Personnel Expense	Increase by \$157,000
Operating Expense	Decrease by \$910,450
Capital Expense	Increase by \$726,000
Transfers Out	Increase by \$219,450

That there be appropriated within and from the Fire Fund the following:

Fire Fund (2201)

Personnel Expense	Increase by \$15,000
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That there be appropriated within and from the Public Service Fund the following:

Public Service Fund (2202)

Personnel Expense	Increase by \$40,000
Operating Expense	Increase by \$2,820

That there be appropriated within and from the Police Fund the following:

Police Fund (2203)

Personnel Expense	Increase by \$15,000
Operating Expense	Increase by \$7,000

That there be appropriated within and from the Brantwood I Fund the following:

Brantwood I Fund (2218)

Operating Expense	Increase by \$530
Debt Expense	Increase by \$17,290

That there be appropriated within and from the Brantwood II Fund the following:

Brantwood II Fund (2216)

Operating Expense	Increase by \$90
Debt Expense	Increase by \$1,160

That there be appropriated within and from the Drug Law Fund the following:

Drug Law Fund (2219)

Operating Expense	Increase by \$4,000
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That there be appropriated within and from the State Law Enforcement Trust Fund the following:

State Law Enforcement Trust Fund (2231)

Operating Expense	Increase by \$9,900
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That there be appropriated within and from the Wright Point Fund the following:

Wright Point Fund (2402)

Operating Expense	Increase by \$199,300
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That there be appropriated within and from the Capital Outlay Infrastructure Fund the following:

Capital Outlay Infrastructure Fund (4702)

Operating Expense	Increase by \$87,000
Capital Outlay	Decrease by \$87,000

That there be appropriated within and from the Insurance Deposit Fund the following:

Insurance Deposits Fund (7804)

Operating Expense	Increase by \$20,000
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MEETING DATE: June 15, 2023

AGENDA ITEM: New Business

TO: Riverside City Council

FROM: Joshua Rauch, City Manager and Nia Holt, Zoning Administrator

SUBJECT: Ordinance No. 23-O-831 – An ordinance to repeal and replace Chapter 1331, 1341, and 1343 of the Building Code of the City of Riverside, Ohio.

EXPLANATION:

The City of Riverside, Ohio, engaged Raftelis to conduct a comprehensive review of the City's Property Maintenance Code. The project team conducted interviews with City staff, toured the city to witness property maintenance code issues/violations, and reviewed data and code from peers cities. The peer cities include Dublin, Franklin, Kettering, Troy, Springfield, and Vandalia. The project team reviewed City data regarding the number of code violations in 2021 and 2022 (thru October 19, 2022). The table below shows the number of violations per year for the most often cited code violations:

Table 1: Code Violations 2021- October 19th, 2022

Category of Violation	2021	% of Total	2022	% of Total
Animal Related Violation	9	0.7%	10	0.9%
High Grass and/or noxious weeds	376	28.8%	391	35.6%
Illegal Habitation	21	1.6%	12	1.1%
Illegal Signage	48	3.7%	20	1.8%
Improperly Maintained Property	104	8.0%	63	5.7%
Inoperable motor vehicles	61	4.7%	49	4.5%
Lacking Certificate of Zoning Clearance	43	3.3%	34	3.1%
Parking on Unimproved Surface	68	5.2%	46	4.2%
Prohibited items stored in a yard area/ROW	38	2.9%	18	1.6%
Trailer Related Violation	18	1.4%	10	0.9%
Trash, Rubbish, Garbage, etc.	268	20.5%	281	25.6%
Trees, yard debris, yard waste	71	5.4%	19	1.7%
Unpermitted Construction/Structure/Driveway	180	13.8%	144	13.1%
Grand Total	1,305	100.0%	1,097	100.0%

The proposed text amendment represents a comprehensive redrafting of the existing code to support the identification of important property maintenance situations, effective communication of requirements, and conditions representing compliance and non-compliance with the Code, as well as enforcement mechanisms to bring properties into compliance with community standards. City Staff also reviewed sidewalk language from peer cities such as Huber Heights and Vandalia. Changes were made to the sidewalk and curb section to align with current standards in the UDO and clearly state ODOT requirements for sidewalk construction.

RECOMMENDATION

It is respectfully recommended that the Mayor and City Council approve the attached ordinance.

FISCAL IMPACT

None

SOURCE OF FUNDS

N/A

AN ORDINANCE TO REPEAL AND REPLACE CHAPTERS 1331, 1341, AND 1343 OF THE BUILDING CODE OF THE CITY OF RIVERSIDE, OHIO.

WHEREAS, Article VI, Section 3 of the City of Riverside Charter grants the City Manager the power to exercise control over all City departments and to recommend to the City Council for adoption such measure as he may deem necessary and expedient; and

WHEREAS, the City Manager has recommended a revision of Chapter 1331 Exterior Property Maintenance Code, Chapter 1341 Sidewalks and Curbs, and Chapter 1343 Nuisance Abatement; and

WHEREAS, the City of Riverside Building Code must be amended in the attached “Exhibit A” to accurately reflect these changes; and

WHEREAS, the Council of the City of Riverside, Ohio, has held a public hearing thereon after notice of the time and place thereof had been given as required by law.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF RIVERSIDE, STATE OF OHIO:

Section 1: That Chapter 1331 Property Maintenance Code, Chapter 1341 Sidewalks and Curbs, and Chapter 1343 Nuisance Abatement be amended as set forth in “Exhibit A” attached hereto and incorporated herein as is fully set forth is hereby enacted.

Section 2: This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in those actions were in meetings open to the public in compliance with the law.

Section 3: That this Ordinance shall take effect and be in force from and after the earliest date allowed by law.

PASSED THIS DAY OF _____.

APPROVED:

MAYOR

23-O-831

ATTEST:

CLERK

CERTIFICATE OF THE CLERK

I, _____, Clerk of the City of Riverside, Ohio, do hereby certify that the foregoing Ordinance is a true and correct copy of Ordinance No. 23-O-831 passed by the Riverside City Council on _____.

IN TESTIMONY WHEREOF, witness my hand and official seal this day
_____.

CLERK

CHAPTER 1331 BUILDING AND PROPERTY MAINTENANCE CODE

PART THIRTEEN – BUILDING CODE**CHAPTER 1331 – Building and Property Maintenance Code**

1331.01: Title

The following regulations shall be known as the “City of Riverside Building and Property Maintenance Code” and may also be referred to as the “Building and Property Maintenance Code” or “The Code.”

1331.02: Purpose

The purpose of the City of Riverside Building and Property Maintenance Code is to protect public health, safety, morals, and general welfare as it pertains to items considered public nuisances and the maintenance of the premises and buildings used for residential, commercial, institutional, and industrial purposes. This is done by:

- (a) Identifying the responsibilities of owners, operators, occupants, and property managers through the establishment of a set of maintenance standards for properties.
- (b) Preserving/achieving the presentable appearance of existing structures and premises.
- (c) Reducing the negative impact of dilapidated, blighted, or otherwise unmaintained properties on their immediate neighbors and the community.
- (d) Eliminating hazardous conditions.
- (e) Establishing the requirements for securing, mitigating, abating, and lessening the impact of structures and premises declared a public nuisance.
- (f) Establishing the responsibility for securing, mitigating, abating, and lessening the impact of structures and premises declared a public nuisance on owners and other responsible persons.
- (g) Providing for the administration, enforcement, and penalties of the Building and Property Maintenance Code.

1331.03: Definitions

- (a) The terms defined in this section, for the purposes of this code and unless otherwise expressly stated, have the meanings listed below. Additionally, they should be interpreted in the following manner:
 - (1) Words stated in the present tense include all other tenses of the word.
 - (2) All singular numbers include the plural, and the plural includes the singular.
 - (3) The word "shall" is mandatory and not discretionary.
 - (4) The word "may" is permissive.
 - (5) The phrase "used for" shall include the phrases "arranged for," "designed for," "intended for," "maintained for," and "occupied for."
 - (6) The word "person" includes a firm, association, organization, partnership, trust, company, or corporation, as well as an individual.
 - (7) The word "dwelling" includes the word "residence."
- (b) Any term in this code not specifically defined shall have ordinary and generally accepted meanings based on the context in which it is used and in context with the codified ordinances of the City.
- (c) The following terms are defined to support the use, understanding, and compliance with the code:

Abatement – the elimination of a nuisance.

Approved – acceptable to the Enforcement Officer or their designee.

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Building Code – the most current edition of the State of Ohio Building Code, or any other code that is officially designated by the City of Riverside for the regulation of construction, alteration, addition, repair, removal, demolition, use, location, occupancy, and maintenance of all buildings and structures.

Building Official – the person or, their designee, licensed by the State of Ohio and designated by the City Manager to administer the Ohio Building Code for the City of Riverside.

Criminal Activity – A criminal citation, arrest, or court-issued search warrant for crimes involving:

- (a) Prostitution or Solicitation
- (b) Controlled substances
- (c) Alcohol intoxication
- (d) Drug Possession or Use
- (e) Menacing
- (f) Assault
- (g) Discharging Weapons within City Limits
- (h) Terroristic threats or Making false alarms
- (i) Resisting arrest
- (j) Disorderly conduct
- (k) Illegal gambling
- (l) Any other felony violation as defined by the State of Ohio

Drainage swale – an open channel that collects water from hard impervious surfaces and allows it to percolate into the ground, reducing the amount of runoff leaving the road or property.

Enforcement Officer – the Zoning Administrator or their designee who is charged with the implementation, administration, and enforcement of this Code. In the absence of a Zoning Administrator, the City Manager shall designate the Enforcement Officer.

Exterior property areas – the open space on the premises, including curtilage, and on adjoining property under the control of owners or operators of such premises.

Infestation – the presence of insects, rodents, vermin, or other pests either on the interior or exterior of a structure on a property.

Junk, inoperable machinery, or inoperable motor vehicle – a vehicle, including but not limited to, cars, trucks, buses, trailers, motorcycles, all-terrain vehicles, snowmobiles, farm equipment, construction machinery, and boats that are not able to be operated for a variety of reasons, including:

- (a) The vehicle or piece of machinery does not have a valid and current registration or valid license plates are not visible.
- (b) The vehicle or piece of machinery has been dismantled, is in disrepair, lacks fully inflated tires, and/or cannot be moved under its own power.
- (c) The vehicle or piece of machinery has been substantially damaged, has missing window(s), windshield, doors, motors, transmissions, or another similar major component.
- (d) The vehicle or piece of machinery is incapable of being operated as it was originally intended.
- (e) Any vehicle not capable of legal operation on public streets in accordance with applicable ordinances and laws.

Noxious weeds and vegetation – any plant designated by a federal, state, or county government as injurious to public health, agriculture, recreation, wildlife, or property, as well as any other

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objectionable, unsightly, or unsanitary vegetation.

Occupancy – the purpose for which a building or portion of a building is utilized or occupied.

Occupant – any person living or sleeping in a building or having possession of a space within a building.

Operator – any person who oversees, cares for, or has control of property or premises that is let or offered for occupancy.

Owner – any person, agent, operator, business, firm, or corporation that has a legal or equitable interest in a property or any building or structure on the premises, including any mobile or manufactured home; or is recorded in the official records of the state, county, or municipality as holding title to the property; or any other person, firm or corporation in control of a building or premises, or their duly authorized agents including being the guardian of the estate of any such person and the executor/administrator of the estate of such person if ordered to take possession of real property by a court.

Other reasonable person - any person or persons, other than an owner, who use, occupy, establish, or conduct a public nuisance, as defined in this code, or aid or abet therein.

Person – an individual, corporation, partnership, or any other group acting as a unit.

Pest elimination – the control and elimination of insects, rodents, or other pests by the following: eliminating their harborage places; removing or making inaccessible materials that serve as their food or water; or other approved pest elimination methods.

Premises – a lot, plot, or parcel of land, including the buildings or structures thereon.

Public nuisance – includes any of the following:

- (a) The physical condition or occupancy of any premises or structure regarded as a public nuisance by common law, declared a nuisance under this Code, or as defined under the laws of the State of Ohio.
- (b) Any physical condition or occupancy of any premises or its accessory structures considered an attractive nuisance to children or others, including, but not limited to, abandoned wells, shafts, basements, excavations, and unsafe fences or structures.
- (c) Any premises that have unsanitary sewerage or plumbing facilities.
- (d) Any premises designated as unsafe for human habitation.
- (e) Any premises that are manifestly capable of being a fire hazard or are manifestly unsafe or not secured so as to endanger life, limb, or property.
- (f) Any premises from which utilities have been disconnected, destroyed, removed, or rendered ineffective; or the required precautions against trespassers have not been provided.
- (g) Any premises upon which violations of this Chapter occur, including but not limited to premises which are unsanitary, have disabled vehicles, are littered with garbage and rubbish, junk, or have an uncontrolled growth of grasses or weeds.
- (h) Any structure that is in a state of dilapidation, deterioration, or decay; faulty construction; overcrowded; open, vacant, or abandoned; damaged by fire or by natural elements to the extent so as not to provide shelter; in danger of collapse or failure; and/or dangerous to anyone on or near the premises.
- (i) Any premises or structure a in a state of deterioration and blight which has an influence on nearby properties by reason of continued vacancy and a lack of reasonable or adequate maintenance.

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- (j) Any premise or structure used for or involved in multiple criminal activities within a one-year period.
- (k) Any premise with household property typically associated with indoor use, such as furniture, and appliances, are stored outside and whenever there is a residential stockpiling of household property, goods or merchandise in storage bins or boxes when such items are stored outside and remain outside on the property for longer than 30 consecutive days. Stockpiling as used in this section shall mean 10 or more storage bins or boxes

Public right of way – the strip of land on which a city street is located, including the strips on either side of the street that typically include any sidewalks, drainage swales, and/or grassy areas between streets and sidewalks.

Garbage, Rubbish and Litter –

- (a) The animal and vegetable waste resulting from the handling, preparation, cooking, and serving of foods.
- (b) Combustible and non-combustible waste materials, including car parts, motors, tires, and abandoned appliances. The term shall also include rags, cartons, boxes, wood, excelsior, rubber, leather, tree branches, yard trimmings, tin cans, metals, mineral matter, glass, crockery, dust, and other similar materials, as well as the residue from the burning of wood, coal, and other combustible materials.
- (c) Litter means garbage, trash, waste, rubbish, ashes, cans, bottles, wire, paper, cartons, boxes, automobile parts, furniture, glass, auxiliary containers, or anything else of an unsightly or unsanitary nature.

Shrub – any woody vegetation or woody plant having multiple stems and bearing foliage from the ground up.

Structure – anything constructed or erected which requires location on the ground or attachment to something having a location on the ground.

Tenant – person, corporation, partnership, or group, whether or not the legal owner of record, occupying a building or portion thereof as a unit.

Unenclosed – areas not enclosed by a building with walls through which one cannot see.

Unsanitary conditions – a condition constituting a danger or hazard to the health of a person or persons occupying or frequenting a building, structure, dwelling, or premises or to the general public.

Vacant property – any property or improved parcel of property within the City of Riverside that is without an occupant or tenant as determined through the following methods:

- (a) Upon a visual inspection as may be performed by the City where photographic evidence provides a reasonable basis for the belief that the property is uninhabited at the time of the inspection.
- (b) As may be listed in the most recent and updated United States Postal Service Bi-Annual Vacancy Report.
- (c) As listed in the City's official registry of vacant properties

Vehicle – as defined in Section 4501.01 of the Ohio Revised Code.

Wholly enclosed garages and wholly enclosed structures – accessory buildings or portions of the main building used primarily for storage, and which are equipped with a roof and capable of being completely

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enclosed by solid exterior walls and one or more door(s).

Workmanlike manner – construction, repair, or maintenance done skillfully, adequately, and following community standards.

Yard – an open space on the same lot with a structure.

1331.04: Enforcement Officer

- (a) The Enforcement Officer is responsible for administering and enforcing this code and can delegate these powers to another City official as deemed appropriate.
- (b) The Enforcement Officer can call upon any department, division, or contractor of the City of Riverside for any assistance that may be necessary to investigate, enforce, or abate a violation of this code.

1331.05: Administration

- (a) *Application of Building and Property Maintenance Code* – The Building and Property Maintenance Code applies to all properties and structures within the City of Riverside used for human habitation or commercial/industrial purposes. The existence of conditions or characteristics that violate this code on any property constitutes a public nuisance and, therefore, establishes the need to enforce the code's standards to protect the public's health, safety, and general welfare.
- (b) *Intent* - The Building and Property Maintenance Code shall be construed liberally and justly in favor of ensuring the public health, safety, and general welfare.
- (c) *Compliance Required* – Every portion of every building and premise in the City of Riverside must comply with the provisions of this Building and Property Maintenance Code, no matter when a building or structure was constructed, or a premise was altered, repaired, or occupied except as otherwise provided by the Code.
- (d) *Conflict with other Laws* – If any part of this Building and Property Maintenance Code is found to conflict with any zoning, building, fire, safety, health, or other regulation, the regulation that established the higher standard for the promotion and protection of public health and safety shall be the standard enforced.
- (e) *Existing Remedies* – No portion of this Building and Property Maintenance Code abolishes, impairs, or prevents the execution of any existing remedies of the City of Riverside, its officers, or agents in relation to the abatement of a public nuisance.
- (f) *Severability* – The provisions of this Building and Property Maintenance Code are severable; therefore, if any portion of it is found by a court of law to be invalid for any reason, it does not affect the remaining portions of the code, which will remain in full force and effect.
- (g) *Savings Clause* – The Building and Property Maintenance Code does not affect violations of any other resolution, ordinance, code, or regulation existing before its effective date. Such violations will continue to be governed and punishable to the full extent of the law under the provisions of the resolution, ordinance, code, or regulation that was in effect at the time the violation was committed.
- (h) *Inspections* – The Enforcement Officer, as defined in Section 1331.03 of this Code, will inspect buildings and properties located within the City of Riverside to enforce the provisions of this Building and Property Maintenance Code.
- (i) *Liability* –
 - (1) The Enforcement Officer or any other officer, agent, or employee of the City of Riverside is

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not personally liable for any property damage that may occur because of any action required by or permitted by this Code.

- (2) The Enforcement Officer or any other officer, agent, or employee of the City of Riverside, upon showing appropriate identification, is authorized to examine and survey, at any reasonable hour, all properties within the City of Riverside and shall not be liable for trespassing when entering private properties for the purposes of administering and enforcing this code.
- (3) Nothing within this chapter shall be construed to waive or limit the privileges and immunities granted to officers, agents, and employees of the City of Riverside pursuant to all applicable state and local laws and regulations.

1331.06: Property Maintenance Standards

Application of Maintenance Standards – The following standards are applicable to all properties within the City of Riverside.

- (a) *Structural soundness and maintenance of buildings and structures* – Every structure in the City of Riverside shall be constructed, maintained, and repaired to a safe condition that ensures all occupied rooms and interior areas are weather-tight, water-tight, pest-proof, fit for human habitation, and the structure does not adversely affect the neighborhood in which it is located.
 - (1) *Foundations* – Foundations shall support the building at all points and be free of any holes and cracks which admit rodents, water, or dampness to the interior of the building or lessen the capability of the foundation to support the building.
 - (2) *Exterior walls and surfaces* – Exterior walls and other exterior surface materials shall be free of holes, cracks, loose or rotting boards/timbers, or any other condition that might admit rodents, rain, or dampness to the interior of the building or structure.
 - (3) *Windows* – Windows shall be fully supplied with window glass or an approved substitute that is glazed and without open cracks or holes. Additionally, windows shall have sashes in good condition which fit within frames, be capable of being easily opened and held in position by hardware and be maintained to exclude adverse weather elements from entering the structure.
 - (4) *Exterior doors* – Doors shall be structurally sound, fit within frames to be weatherproof, windproof, and waterproof, and be provided with door hinges and door latches that are in good working condition.
 - (5) *Roofs* – Roof members, coverings, and flashing shall be structurally sound and tight to prevent the entrance of moisture and be maintained by renewal, repair, waterproofing, or other suitable means.
 - (6) *Roof drainage* – Roof drainage shall be adequate to prevent rainwater from causing dampness in the interior portion of the building.
 - (7) *Gutters* – Rain gutters, downspouts, leaders, or other means of water diversion shall be provided to collect/conduct and discharge all water from the roof and maintained so as not to leak or cause dampness in the walls, ceiling, or basements or adversely affect adjacent properties.
 - (8) *Chimneys* – Chimneys shall be free of cracks, holes, or missing portions and maintained in sound condition.
 - (9) *Decks/balconies/porches/arcades* – Every structure shall be so constructed and maintained to be free of missing, defective, rotting, or deteriorated foundations, supports, floors, other

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members, and steps thereto, to be safe to use and kept in sound condition and in good repair.

- (10) *Structural member* – Any structural member of a structure that has become deteriorated or damaged to the extent that it does not serve the purpose as originally intended shall be renewed, restored, repaired, or replaced as is necessary to serve the purpose as originally intended.
- (11) *Exterior surfaces* – Except for materials that have been designed or manufactured to remain untreated, all exterior wood, composition, or metal surfaces shall be protected from the elements by paint or other protective covering. Surfaces shall be maintained to be kept clean and free of flaking, loose, or peeling paint or covering.
- (12) *Basement* – Basement or cellar hatchways shall be constructed and maintained to prevent the entrance of rodents, rain, and surface drainage into the building or structure
- (13) *Decorative features* – All cornices, entablatures, bell courses, corbels, terracotta trim, wall facings, and similar decorative features shall be maintained in good repair with proper anchorage and in a safe condition.
- (b) *Paint and coating materials* – All paint and other coating materials shall be free of lead and any other dangerous substances banned from general use by authorized federal, state, county, or local regulatory agencies for health and safety reasons.
- (c) *Exterior property and structure exteriors* – The exterior of all buildings, curtilage and premises shall be properly maintained to achieve a presentable appearance and to avoid blighting effects and hazardous conditions.
 - (1) *Exterior space* – The exterior open space around each building or structure shall be maintained or so improved to provide for:
 - i. The immediate diversion of water away from buildings and proper drainage of the lot.
 - ii. Grass, plantings, or other suitable ground covers to prevent soil erosion which is or may become detrimental to the structures, lot use, or adjacent lots and structures.
 - iii. Walkways, parking areas, and driveways of concrete, asphalt, pavers, or similar surface which are of sound construction and properly maintained.
 - iv. Exterior steps are of sound construction and properly maintained, free of hazardous conditions.
 - (2) *Maintenance* – The exterior of all premises and every structure thereon, including but not limited to walls, roofs, cornices, chimneys, drains, towers, porches, landings, fire escapes, stairs, signs, windows, doors, awnings, and all surfaces thereof, shall be maintained to avoid any blighting effects on neighboring properties and shall be painted or protected where necessary for the purpose of preservation.
 - (3) *Overhanging extensions* – All canopies, signs, awnings, exterior stairways, fire escapes, standpipes, exhaust ducts, porches, balconies, and similar overhanging extensions, where exposed to public view shall be maintained in good condition and shall not show evidence of ripping, tearing, or deterioration.
 - (4) *Fences and walls* –
 - i. All fences, retaining walls, or similar structures shall be anchored firmly in the ground, constructed in a workmanlike manner, and maintained so that such approved fences, retaining walls, or similar structures are always in the state of good structural repair.

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- ii. If any fence, retaining wall, or similar structure is found not to be in the state of good structural repair, it shall be removed, replaced, or repaired as required.
 - iii. Except when constructed of materials that have been designed or manufactured to remain untreated, all fences shall be treated periodically with paint or chemicals to slow deterioration.
 - iv. Fencing shall be of standard fencing materials such as: chain link, wrought iron, solid wood, wood rail or picket, vinyl, or plastic fence material.
 - v. Walls shall be constructed of brick, stone, or block.
 - vi. Corrugated metal, solid metal, chicken wire, snow fencing, or any other material not commonly recognized as a standard residential fencing material is prohibited.
 - vii. Reference Section 1115.01 of the Zoning Code for height requirements.
- (5) *Hazards* – Hazards and unsanitary conditions are not permitted and shall be eliminated.
- (6) *Occupancy* – No temporary buildings, trailers, recreational vehicles, tents, or garages of any type or size shall be used temporarily or permanently as a residence.
- (7) *Firewood* – All firewood shall be stacked in a compact and orderly fashion within the side or rear yard, meet all fire regulations, and be limited to amounts intended for use by the property occupant in the current or upcoming heating season.
- (8) *Outdoor storage* – All outdoor storage of any kind shall be prohibited unless otherwise provided for in this Code.
- (9) *Drainage* – All portions of a premise shall be graded so that there is no pooling of water or recurrent entrance of water into any part of any building except when such pooling or retention of water is part of a plan approved by the City Engineer. All condensate and waste cooling water shall be appropriately discharged into an approved drainage system.

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(10)*Drainage swales* – Swales are to be maintained by the owners of the parcels on which they are located, and at no time will anyone plant shrubs and/or trees, or discharge, empty, or place any material, fill, or waste into any swale to divert or impede drainage flow. Small swales can be mowed as part of the yard. Larger swales in meadow situations should be mowed less frequently to allow grasses to grow taller to slow runoff and prevent erosion. Swales in woodland areas should be left in their natural condition, leaving sufficient growth to slow runoff and prevent erosion.

(11)*Waste* – No garbage and rubbish container shall be placed at a curb earlier than 24 hours preceding a pickup, and all containers shall be removed within 24 hours after the pickup. All garbage and rubbish receptacles shall be in an enclosed building or placed behind the front building line (the front wall of a house). Bulk items shall not be placed at the curb earlier than 48 hours preceding the scheduled pickup. Dumpsters used in multi-family housing shall be properly screened by solid fencing or a wall to obscure them from view.

(12)*Traffic markings* – All traffic markings, such as directional arrows, lane division lines, parking space lines, stop signs, etc., shall be maintained to be clearly visible and easily recognized.

(13)*Conduct of business* –

- i. All business activity, except as permitted by applicable provisions of the City of Riverside Zoning Ordinance, shall be conducted within completely enclosed buildings.
- ii. All garbage and rubbish receptacles and/or dumpsters shall be in the rear of the property and properly screened by solid fencing or a wall to obscure them from view.
- iii. All storage of materials, goods, or products, including inoperable vehicles, shall be within a completely enclosed building except as permitted by applicable provisions of the City of Riverside Zoning Ordinance.

(14)*Exterior light fixtures* – Exterior lighting fixtures shall be properly aimed so as not to shine on adjacent properties, neatly maintained in operable condition, and lighted for sufficient periods of time before and after business hours to provide for pedestrian and employee safety.

(15)*Off-Street parking* – Parking and/or the storage of any vehicle in a yard is prohibited. All vehicles must be wholly parked on approved driveways and paved hard surfaces only.

(d) *Stairways*

i. *Exterior stairways* – All exterior stairways on all premises shall:

- a. Be maintained free of holes, grooves, and cracks which constitute a safety hazard.
- b. Be maintained free of rotted or deteriorated supports.
- c. Have treads of uniform width and risers of uniform height.
- d. Have stairway handrails and/or railings firmly fastened and maintained in good condition. (In cases where the absence of handrails and/or railings creates a hazardous condition, the City may require their installation in accordance with the provisions of the Building Code.)

(e) *Accessory structures* – All structures accessory to the principal building, including detached garages, shall be structurally sound, neatly maintained, and in good repair or shall be razed to grade level with debris removed from the premises.

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- (f) *Portable toilet usage* – Portable toilet usage shall be limited to temporary events and construction sites, shall be located to the rear of the lot, and shall be removed within 24 hours after the close of the event or termination of construction.
- (g) *Rodent harborage* – Structures and exterior property areas shall be kept free from rodent harborages and infestation. Where rodents are found, they shall be promptly exterminated by approved processes that will not be injurious to human health. After pest elimination, proper precautions shall be taken to eliminate rodent harborages and prevent re-infestation.

1331.07: High Grass, Noxious Weeds, and Vegetation

- (a) Premises and exterior property areas shall be maintained free from weeds, grasses, or plant growth more than eight (8) inches in height, with an exception made for cultivated flowers, gardens, and drainage swales as described in section 1331.19 of this code.
- (b) All noxious weeds and vegetation growing, lying, or located on any land within the City are hereby declared to be a public nuisance per se.
- (c) The City Manager shall cause an annual notice to be posted the last full week of March on the City's website informing the property owners of the City of Riverside about this Section. Said notice shall substantially state the following:
 - (1) "All properties within the City of Riverside shall keep their property free of noxious weeds and high grass in accordance with Section 1331.07 of the Codified Ordinances. Should the owner of the property fail to comply with Section 1331.07, the City will cut the high grasses or abate the noxious vegetation at the owner's expense."
 - (2) Contact information of the City agency.
- (d) Unless otherwise provided by the City Manager, said notice posted on the city website shall be the only notice of any violation given to a property owner. Failure to read the notice shall not constitute a defense to, nor waive liability imposed by the tax lien.
- (e) The Code Enforcement Officer or their designee may cause a written notice of violation to be served upon any of the owners, lessees, tenants or other persons or entities having charge or care of land in the City, notifying them that grass of excessive length or noxious weeds are growing on land in their care and ordering that such grass or noxious weeds be cut within five (5) days after the service of the notice of violation. Only one written notice of violation per calendar year is required to be served by the Code Enforcement Officer or their designee in order to cause abatement of a grass or noxious weed offense by the City. If, after one notice of violation has been served, the Code Enforcement Officer or designee determines that one or more subsequent violations have occurred on the subject lot or parcel of land during the calendar year, the City may proceed to immediately abate such violations as provided in this chapter. Written notice may be served in accordance with Section 1331.12.
- (f) The owner, agent, or occupant shall have the right to file an appeal with the City Manager within five days (5) of service of the Notice of Violation and Order of Compliance and Correction.
- (g) If no appeal is filed, the owner, agent, or occupant shall, within five (5) days of service of the notice, prune, spray, remove or cause to be pruned, sprayed, or removed the noxious weeds and vegetation located on the premises.
- (h) In case the owner, agent, or occupant refuses or fails to carry out the order within the time frame specified herein, the City shall carry out the pruning, spraying, or removal of the noxious weeds and vegetation located on the premises and shall recover the cost of such action pursuant to the provision included in this Code.

1331.08: Junk, Inoperable Vehicles, Machinery, and Equipment

- (a) The accumulation and storage of any operable or inoperable trailers, dismantled vehicles, partially dismantled vehicles, inoperable vehicles, machinery, or similar equipment, or any part thereof, which remains uncovered or outside of a wholly enclosed building or structure for a period greater than 48 consecutive hours is declared to be a public nuisance per se.
- (b) The term "vehicle" shall apply to all types defined by Ohio R.C. 4501.01 except for "collector's vehicles" or "historical motor vehicles."
- (c) All dismantled operable or inoperable trailers, dismantled vehicles, partially dismantled vehicles, inoperable vehicles, machinery, or similar equipment, or any part thereof shall be stored or shall remain in a wholly enclosed garage or structure. Any person who is repairing or who is about to have repaired any inoperable vehicles, machinery, or similar equipment, may obtain an authorization from the City's Zoning Administrator to permit the inoperable vehicles, machinery, or similar equipment to remain on the premises for an additional period of ten (10) days.
- (d) All unlicensed or inoperable "collector's vehicles" and "historical motor vehicles" shall be stored within a wholly enclosed building or structure.
- (e) The City may serve upon an owner, lessee, agent, or tenant in control of those properties not in compliance with Section 1331.12, a Notice of Violation and Order of Compliance and Correction.
 - (1) Said notice shall order the owner, agent, or occupant to take measures that may be reasonably necessary to remove the dismantled vehicle, partially dismantled vehicle, inoperable vehicle, machinery, trailer, or similar equipment in accordance with this Section.
 - (2) The owner, agent, or occupant shall have the right to file an appeal with the City Manager within ten (10) days of service of notice.
 - (3) If no appeal is filed, the owner, agent, or occupant shall, within ten (10) days of service of the notice, remove or cause to be removed the dismantled vehicle, partially dismantled vehicle, inoperable vehicle, machinery, trailer, or similar equipment in accordance with this section.
 - (4) In case the owner, agent, or occupant refuses or fails to carry out the order within the time frame specified herein, the City shall carry out the removal of the dismantled vehicle, partially dismantled vehicle, inoperable vehicle, machinery, trailer, or similar equipment and shall recover the cost of such action pursuant to the provisions included in this Code.
- (f) All vehicles, machinery, trailers, or equipment removed pursuant to this section shall be impounded and disposed of pursuant to Section 303.08 of the City of Riverside Code of Ordinances and Ohio R.C. 4513.62.

1331.09: Garbage and Rubbish

Accumulation of garbage and rubbish – Exterior property areas and premises shall be free from any accumulation of garbage and rubbish.

- (a) *Disposal of Garbage and Rubbish* – Every occupant of a structure shall dispose of garbage and rubbish in a clean and sanitary manner by placing such garbage and rubbish in an approved garbage and rubbish disposal facility or approved garbage and rubbish container.
 - (1) *Garbage and Rubbish Facilities* – The owner of every dwelling shall supply one or more of the following: an approved mechanical food waste grinder in each dwelling unit; an approved incinerator unit in the structure available to the occupants in each dwelling unit; or an approved leakproof, covered, outside garbage and rubbish container.

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- (2) *Containers* – The operator of every establishment producing garbage and rubbish shall provide, and at all times cause to be utilized, approved leakproof containers provided with close-fitting covers for the storage of such materials until removed from the premises for disposal.

1331.10: Pest Elimination

- (a) *Infestation* – Structures shall be kept free from insect and rodent infestation. Structures in which insects and rodents are found shall be promptly exterminated by approved processes that will not be injurious to human health. After pest elimination, proper precautions shall be taken to prevent re-infestation.
- (b) *Owner* – The owner of any structure shall be responsible for pest elimination within the structure prior to renting or leasing the structure.
- (c) *Single Occupant* – the occupant of a one-family dwelling or of a single-tenant nonresidential structure shall be responsible for pest elimination on the premises.
- (d) *Multiple occupancies* – the owner of a structure containing two or more dwelling units, multiple occupancies, a rooming house, or a nonresidential structure shall be responsible for pest elimination in public or shared areas of the structure and exterior property. If infestation is caused by the failure of an occupant to prevent such infestation in the area occupied, the occupant and owner shall be responsible for pest elimination.
- (e) *Occupant* – The occupant of any structure shall be responsible for the continued rodent and pest-free condition of the structure.
- (f) *Exception* – Where the infestations are caused by structural defects, the owner shall be responsible for pest elimination.

1331.11: Construction Projects

- (a) *Construction* – All construction work on a property must adhere to the City of Riverside Zoning Ordinance and the Ohio Building Code as adopted by the City of Riverside in Chapter 1301 of the codified ordinances.
- (b) *Abandonment of construction projects* – All construction work shall be diligently pursued to completion for any building or structure that has been issued a building permit except for circumstances beyond the property owner's control, such as labor strikes, inclement weather, natural disasters, or other such unforeseen circumstances that could not be reasonably predicted. Where a certificate of occupancy has not been issued, and there has been a cessation of substantial construction work for a period longer than three (3) months, the Code Enforcement Officer shall order the owner of the property to resume construction immediately. If construction does not resume immediately, the City shall pursue legal remedies or other applicable actions to remove all structures not completed according to the building plans submitted in support of a building permit.

1331.12: Enforcement and Abatement

Whenever the Enforcement Officer suspects the existence of a public nuisance in the City as defined in this Chapter based upon the condition of any structures or buildings on the premises, conditions found upon a premises, or use of or activity on a premises, the Enforcement Officer shall promptly inspect the premises on which the public nuisance is suspected to exist. To perform the inspection, the Enforcement Officer may call upon any City department, including the Riverside Police Department, for assistance if necessary. Should the Enforcement Officer find that a public nuisance does exist, it shall be

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the duty of the Enforcement Officer to file with the City a written report of the Enforcement Officer's findings along with any additional supporting documentation, such as photographs of the nuisance or accounts of previous activity that may be on file with the Riverside Police Department. The Enforcement Officer shall use the following procedures for public nuisance or property maintenance cases:

(a) *Notice of Violation and Order of Compliance and Correction*

(1) Any notices required to be served under this Code shall contain the findings and orders specified thereunder.

(2) *Content* – When the City of Riverside determines a violation of this Code has occurred, it shall give notice of the violation to the property owner and order compliance. The Notice of Violation and Order of Compliance and Correction (also known as “Notice of Violation”) shall:

- i. Be in writing.
- ii. Include a description of the real estate for identification. If the violation involves real estate.
- iii. State the reason why the Notice of Violation is being issued.
- iv. Include an Order of Compliance and Correction describing the items required to be undertaken to abate the nuisance and allowing ten (10) days for the repairs and improvements required to bring the property into compliance with the Code. The order should notify the property owner of their right to contact the Enforcement Officer to request an extension to complete the necessary repairs or improvements to bring the property into compliance. No extension shall be granted without written approval of the Enforcement Officer.
- v. Notify the property owner of their right to file an appeal within ten (10) days of receipt of the Notice of Violation.
- vi. *Public Nuisance Cases.* A statement informing the owner or other responsible person that if the notice and findings of the Enforcement Officer are not appealed or abate the public nuisance, the Enforcement Officer's determination will be final, and the City may also issue an order requiring the premises to be vacated and kept vacant for a period of 365 days in accordance with Section 1331.15. If an owner or other responsible person served with a written notice of under Section 1331.12(a) does not appeal to the Property Maintenance Appeal Board or abate the public nuisance within 10 days after receipt of the notice, the determination of the Enforcement Officer is final.

(3) *Service* – The Notice of Violation and Order of Compliance and Correction will be considered served or received by the property owner when one or more of the following occurs:

- i. The Enforcement Officer personally delivers the Notice of Violation to the owner or an occupant of the property of suitable age and discretion.
- ii. The Enforcement Officer leaves the Notice of Violation with a person of suitable age and discretion at the usual residence of the person served.
- iii. The Enforcement Officer posts a copy of the Notice of Violation in a visible location on the property, including, but not limited to, a doorway or a vehicle found to be in violation.
- iv. The Enforcement Officer sends the Notice of Violation via the United States Postal Service to the owner or other responsible person at the last known address as appearing in the records of the Montgomery County Auditor, the

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owner at the owner's tax mailing address as indicated on the county tax duplicate, or the owner or other responsible person at his or her address as determined by an examination of the public records of Montgomery County, Ohio or the State of Ohio.

(b) Abatement Procedures

(1) If a violation is not abated within the timeframe stated in the Notice of Violation and Order of Compliance and Correction, or after any extension granted by the City, the City is authorized to take any actions required to abate the nuisance. This includes the ability to abate the nuisance by demolition, removal of the structure, or such other actions appropriate to abate or lessen the severity of the public nuisance. The Enforcement Officer may call on any City department, division, or contractor for assistance and the ability to hire a private contractor. Any costs incurred by the City to bring a property back in compliance with this code, including any attorney fees and court costs, shall be recovered in one of the following ways:

- i. The property owner will be billed directly by the City through the United States Postal Service or any other method of providing notice authorized by this code.
- ii. If the costs are not so recovered within 30 days of billing the property owner directly, the City may collect the cost in accordance with the Ohio Revised Code or by taking appropriate legal action against the property owner, including, but not limited to:
 - Levying as an assessment and recovering in accordance with Ohio R.C. 715.261 the cost of abating or lessening the violation of this code; or
 - Bringing a civil action to recover the cost from the owner, as provided in Ohio R.C. 715.261, and/or against another responsible person; or
 - Pursuing any other available legal or administrative remedy pursuant to existing law.

(2) Should the nuisance structure or premises catch fire between the time it is declared a nuisance and is fully abated, the cost of abating or lessening the severity of the public nuisance shall include the reasonable City expenses incurred by the Fire Department. The City shall recover the cost of abating or lessening the severity of such public nuisance as described in this section.

(c) Repeat Violators.

- (1) For the second violation of the same general character occurring not sooner than twenty (20) days and not later than two (2) years after the first violation, a Notice of Violation specifying that the violation shall be corrected within 24 hours of receipt of said violation notice may be sent. If the violation is not corrected by the specified compliance date, appropriate action or proceeding shall be instituted in a court of proper jurisdiction or by the abatement procedures described in this Chapter.
- (2) For the third violation of the same general character occurring not sooner than twenty (20) days after the second violation and not later than two (2) years after the first violation, appropriate action or proceeding may be instituted immediately in a court of proper jurisdiction or by the abatement procedures described in this Chapter.

1331.13: Prosecution

If any Notice of Violation and Order of Compliance and Correction is not complied with in the timeframe detailed within the Notice, the City may request the Law Director to pursue an appropriate legal action to exact the penalty provided in Section 1331.99. The City may also ask the Law Director to pursue legal action against the person responsible for the violation to abate the nuisance property.

1331.14: Procedure for Securing an Open Structure or other Open Hazards

Upon finding a vacant structure open to entry at doors, windows, or other points accessible to the general public, or upon finding an open hazard that poses a threat to public safety, the Enforcement Officer shall make a recommendation to the City Manager to immediately secure such structure or hazard. The City Manager may call on any department, division, or bureau of the City, or may arrange by private contract for whatever assistance may be necessary to secure such structure or hazard as recommended by the Enforcement Officer, and the following provisions shall apply:

- (a) If directed to secure such structure or hazard by the City Manager, the Enforcement Officer, and any other department, division, or bureau of the City, or any private contractor retained by the City and accompanied by the Enforcement Officer, shall have probable cause to enter on the premises for the purposes of securing said vacant structure or hazard. Photographs of the structure or hazard shall be taken before securing it, and those photographs shall be filed appropriately with the City.
- (b) Twenty-four (24) hours before securing a vacant structure or hazard, the Enforcement Officer shall serve a written notice on the owner and/or other responsible person in the manner provided in Section 1331.05 however, such prior notice shall not be required if the City Manager determines that such structure or hazard poses an imminent threat to the public safety requiring emergency measures to secure same, in which case notice shall be served within twenty-four (24) hours after securing same.

Notice issued under this subsection shall state:

- (1) The name of the owner and/or other responsible person, the address of the structure or hazard and the date the notice was issued;
 - (2) The date on which such structure was found open to entry, or such open hazard was found, and the date and estimated time when the securing of the structure will occur, or did occur in the case of an imminent threat;
 - (3) The estimated cost to be incurred in securing the structure or hazard, or estimated costs already incurred in the case of securing an imminent threat, and that the City will recover such costs in the manner prescribed by Section 1331.11; and
 - (4) The right to appeal the notice and decision to secure the structure or premises to the City Manager by making a written demand to the Enforcement Officer within ten (10) days after receipt of service of the notice.
- (c) As soon as practicable after the securing of a vacant structure or hazard, the Enforcement Officer shall serve additional written notice on the owner and/or other responsible person in the manner provided in this code. The notice shall state:
 - (1) The name of the owner and/or responsible person, the address of the structure or hazard, and the date the notice was issued;
 - (2) The date on which such structure was found open to entry, or such open hazard was found and of the date when such structure or hazard was secured;
 - (3) The actual cost incurred in securing the structure or hazard and that the City will recover such costs in the manner prescribed by this code; and
 - (4) The right to appeal the notice and decision to secure the structure or premises to the City

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Manager by making a written demand to the Enforcement Officer within ten (10) days after receipt of service of the notice.

- (d) If an owner or other responsible person served with a written notice does not make a written demand for an appeal to the Enforcement Officer within ten (10) days after receipt of service of the notice, the notice and determination of the Enforcement Officer is final.
- (e) If the City Manager does not sustain the recommendation of the Enforcement Officer, the costs incurred in securing the structure or hazard shall be paid from City funds specifically authorized by the City for such purpose.

1331.15: Duty to Vacate Premises in the Event of a Public Nuisance

After the City determines that a public nuisance as defined by this Code exists, the Enforcement Officer, with the approval of the City Manager, shall have the authority to order any of the following:

- (a) That all persons responsible shall vacate the premises within ten (10) days;
- (b) That within ten (10) days the owner shall initiate such legal action as is necessary to vacate all persons responsible therefore from the premises, and shall diligently prosecute such legal action to conclusion; and
- (c) After the last person responsible for the nuisance vacates the premises, the owner shall keep such premises vacant for a period of 365 days, unless the owner and every person responsible who wishes to occupy the premises, each file a bond naming the City of Riverside, Ohio as obligee, with sureties to be approved by the Enforcement Officer. The bond shall be in the amount of the property's value, as determined by the Enforcement Officer. The Enforcement Officer may base such determination on the total market value of the land and improvements, as shown on the Montgomery County Auditor's current valuation record or based on any other reliable evidence. The bond shall be conditioned that such owner and other persons responsible for the nuisance will immediately abate the nuisance and prevent the same from being established or kept during the 365-day period. The bond shall be posted for a full 365 days.

1331.16: Illegal Occupancy of a Public Nuisance

- (a) No owner or other person shall occupy, let, permit to be occupied, or let by another for occupancy any structure declared by the city as a public nuisance without first applying for and obtaining the written consent of the Enforcement Officer. The Enforcement Officer shall consent when:
 - (1) All violations of all applicable housing, building, and other health and safety codes of the City of Riverside and the State of Ohio have been corrected,
 - (2) When any injunctions obtained against use or occupancy have been dissolved; and
 - (3) When all parties have complied with all applicable requirements of Section 1331.11 (duty to vacate premises).
- (b) In the event of a violation of this section by the owner, the City shall include the cost of relocating the tenants by the city as a cost of abating or lessening the severity of a public nuisance. The City shall recover such costs in the manner provided by Section 1331.10.

1331.17: Unauthorized Entry Upon Nuisance Premises

- (a) Unless the owner(s) or other person(s) has upon their person a written authorization granted by the Enforcement Officer, they shall not enter in or be present upon any building or premises posted with a notice identifying the building or premises as a public nuisance.

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- (b) It shall be an affirmative defense to a violation of this Section that the person was the owner, or was authorized by the owner to be present on the said premises, and that one of the persons present had the required written authorization on his/her person at the time.
- (c) The officers, agents, and employees of the City, State, or Federal government, or any political subdivision or of any public utility are exempt from the requirement of this section while in the course of their employment.
- (d) Written authorization, as provided in this section, shall be issued by the Enforcement Officer to any person who provides documentation, on its face, that such a person is either an owner of the premises or is authorized by the owner to be present, or to any person who applies and pays for any permit to do work on the premises.
- (e) Written authorization, as provided in this section, shall not be issued in connection with any property which has been declared a public nuisance as provided in this chapter, unless all parties have complied with the vacate provisions of Section 1331.11

1331.18: Appeals

(a) There is hereby created a Property Maintenance Appeals Board hereinafter referred to as the "Board", which shall consist of the following members:

- (1) The Chair of the Board of Zoning Appeals,
- (2) The Chair of the Planning Commission,
- (3) The Community Development Department Director,
- (4) The Public Service Department Director, and
- (5) The Chief of Police.

(b) *Authority to Hear and Determine Appeal.* The Board is hereby vested with the following jurisdiction and responsibilities.

- (1) To hold hearings and determine appeals requested by property owners for appeals of Property Maintenance Code ("Code") violations or Public Nuisance Determinations.
- (2) The decision of the Board on an appeal shall be limited to the application of this Code. The Board may not disregard, vary, or modify the Code language.
- (3) A majority of the members shall constitute a quorum for hearing and determining appeals.
- (4) Any such decision of the Board shall be deemed to be a final administrative order appealable to the courts. The City shall be deemed to be adversely affected and aggrieved by a Board decision which modifies or reverses an order or decision of the Enforcement Officer, and the City shall have the right to appeal such a decision to the court.
- (5) Within 30 days of the close of the public hearing, or as soon thereafter as is practicable, the Board shall render a written decision sustaining, modifying, or withdrawing any item appearing on the notice and order. The Board or their designee shall mail a copy of the decision to the last known address of the owner, or person representing the owner, and/or person who demanded the hearing. It shall be the responsibility of the owner, or person representing the owner, to keep the City of Riverside apprised of their current mailing address. For the purpose of appeal pursuant to Ohio R.C. Ch. 2506, any decision and/or order of the Board shall be deemed to have been entered on the date on which the copy of the decision was mailed.

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(c) *Application for Appeal.* Any person has the right to appeal a decision of the Enforcement Officer or a notice order issued under this code to the Property Maintenance Appeals Board ("The Board"). The appeal is to be filed in writing with the City of Riverside within ten (10) days from the date of the Notice of Violation and Order of Compliance and Correction was served. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted. The appeal application shall include a fee in the amount established in the City of Riverside City Council and the written basis for the appeal.

(d) *Appeal Process.* Any person affected by any Notice of Violation and Order of Compliance and Correction which has been issued in connection with the enforcement of any provision of this Exterior Property Maintenance Code, may request and shall be granted a public hearing on the matter before the Board provided that such person shall file a written request for such an appeal in the City of Riverside Administrative Office.

- (1) *Hearing Procedure.* Upon receipt of such an application, the Enforcement Officer, shall set a time and place for the public hearing before the Board and shall give the applicant written notice thereof by first class mail postmarked at least ten (10) days prior to such hearing. The hearing shall be held no less than ten (10) days and no more than 30 days from the date the application was filed, unless it is not possible to obtain a quorum or unless the applicant and the City agree to extend the time for the hearing, which agreement shall be in writing. In the event a quorum is unavailable to hear the appeal within 30 days of the date the application for appeal was filed, then the Enforcement Officer shall notify the applicant, that the hearing will be delayed until the City Manager or City Council has had the opportunity to make new appointments to the Board or the requisite number of members become available to hear it.

The Board may adopt rules of procedure not inconsistent with this Code. At such hearing, the applicant shall be given an opportunity to be heard and to show cause why any item appearing on such notice and order should be modified or withdrawn. The failure of the applicant or their representative to appear and state their case at such hearing shall have the same effect as if no application were filed.

- (2) *Recusal of Members.* No member of the Board shall take part in any hearing or determination in which they have a personal or financial interest. In the event that the recusal of members of the Board causes there to be no quorum such that less than a majority of members are able to hear the appeal, then a unanimous vote of all remaining voting members will be required in order to reverse or modify the finding of violation and order of correction and compliance.

(e) *Findings.* Prior to upholding any Notice of Violation and Order of Compliance and Correction, the Board shall make the following findings:

- (1) The City properly served a Notice of Violation and Order of Correction and Compliance as provided for in this Code; or
- (2) The Notice of Violation and Order of Correction and Compliance that was served stated the specific nature of the violation, corrective action needed to be taken to abate the violation, and a specific time for abatement of the violation; or
- (3) Within the time stipulated in the Notice of Violation and Order of Correction and Compliance, the property owner failed to comply with the Notice of Violation and Order of Correction and Compliance by not abating the violation and/or by not bringing the property into compliance with the City of Riverside Building and Property Maintenance Code; or

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- (4) The property was being maintained in violation of specific provisions and/or conditions imposed by the City as a prerequisite to the modification of a previous compliance order; or
- (5) Sustain the finding that a public nuisance exists on the property and order the abatement thereof; or
- (6) Continue the matter for a period not to exceed 45 days for further investigation and disposition; or
- (7) Reverse the finding that a public nuisance exists on the property and dismiss the case.

1331.19: Rule-Making Authority

The Enforcement Officer shall have power as may be necessary for the interest of public safety, health, and general welfare, to adopt and promulgate rules and regulations to implement the provisions of this Code, to secure the intent thereof, and to designate requirements applicable because of local climatic or other conditions; but such rules shall not have the effect of waiving any requirements specifically provided in this Code or violating approved practice involving public safety.

1331.20: Transfer of Ownership

It is unlawful for any property owner who has received a Notice of Violation and Order of Compliance and Correction to sell, transfer, mortgage, lease, or otherwise dispose of the nuisance property to another entity until the violations have been abated and the property complies with this Code unless the grantee, transferee, mortgagee, or lessee acknowledges the Notice of Violation and Order of Compliance and Correction and fully accepts the responsibility of abating the violations without conditions. The grantee, transferee, mortgagee, or lessee shall provide a signed and notarized statement to document this acknowledgment of the receipt of the notice of violation and acceptance of responsibility without condition to make required corrections or repairs.

1331.21: Adoption of Procedures in Ohio R.C. 3929.86(C) and (D)

This section incorporates, adopts by reference, and makes part of this chapter with the same force and effect as though set out in full herein, the provisions of Chapter 1503, Codified Ordinances of the City of Riverside, Ohio, with respect to the procedures contained in Ohio R.C. 3929.86(C) and (D) relating to recovery of costs incurred by the city in repairing, removing, or securing fire damaged buildings or other structures.

1331.99: Penalty

- (a) Whoever violates any section of this Code shall be subject to fines as follows:
 - (1) One hundred dollars (\$150.00) for the first offense:
 - (2) Two hundred fifty dollars (\$250.00) for the second offense; and
 - (3) Five hundred dollars (\$500.00) for each subsequent violation, whether of the same particular subsection or not.
- (b) Each day during which any condition in violation this Code shall constitute a separate violation and subject to the fines described in Section 1331.99.a.

1341.01 Authority to require sidewalks.-

- (a) Whenever lot improvements, including building additions totaling 25 percent or more of the existing square footage of the principal structure, in any zoning district, sidewalks and/or curb shall be constructed along the frontage of the site except as waived by Planning Commission. The sidewalk shall be constructed accordance to all City of Riverside and ODOT standards.
- (b) The Director of Public Service or their designee may allow a reduced sidewalk and curb to be constructed where less than 50% of the street frontage is being developed. The reduction of the sidewalk and curb requirement shall be based on the proportional cost of all infrastructure improvement for the proposed development. This reduction shall not exempt future development on the parcel from the construction of the remainder of the sidewalk and curb;
- (c) If one of the methods of compliance cannot be met in lieu of the completion of the sidewalks and/or curb, furnish surety equal to the cost of construction of such improvements as shown on plans, and based on an estimate approved by the Director of Public Service or their designee. Before final approval, the developer shall have executed a contract and surety with the City covering the estimated cost of required improvements.

The surety shall run to the City and shall provide that the developer, his heirs, successors and assigns, their agent or servants, shall comply with all applicable terms, conditions, provisions and requirements of these regulations, and shall faithfully perform and complete the work of constructing and installing such facilities or improvements in accordance with such laws and regulations, and that the work shall be completed within two (2) years from the date of execution, but the surety shall run indefinitely until released by the City.

If the construction or installation of the sidewalk and/or curb, for which assurance has been made by the developer in the form of surety, is not completed within two (2) years from the date of final approval, the developer may request the City to grant an extension of time, provided he can show reasonable cause for inability to complete such improvements within the required two (2) years. The extension shall not exceed one year. At the expiration of the extension, the City shall use as much of the surety as necessary to complete the construction of the sidewalk and/or curbs.



MEETING DATE: June 15, 2023

AGENDA ITEM: New Business

TO: Riverside City Council

FROM: Josh Rauch, City Manager

SUBJECT: Resolution 23-R-2849 – A resolution declaring the necessity of assessing numerous real property parcels located in the City of Riverside, Ohio for various types of street lighting.

EXPLANATION

The attached legislation enables the City to collect assessments for the city's various lighting districts.

The total amount to be recovered by levying this assessment is approximately \$122,919.77.

This resolution and its Exhibit provide a detailed breakout of costs assessed by District. Each parcel is assessed according to applicable policies and state laws.

RECOMMENDATION

It is respectfully recommended that the Mayor and City Council approve the attached legislation

FISCAL IMPACT

Approximately \$122,919.77 will be assessed to property parcels in the lighting districts and recovered along with 2024 property tax payments.

SOURCE OF FUNDS

N/A

EXHIBITS

Resolution

Exhibit A – Assessment Breakout

A RESOLUTION DECLARING THE NECESSITY OF ASSESSING NUMEROUS STREETS BETWEEN CERTAIN TERMINI IN THE CITY OF RIVERSIDE, OHIO, FOR VARIOUS TYPES OF STREET LIGHTING FOR ONE YEAR, BEGINNING JANUARY 1, 2024.

WHEREAS, it is necessary to maintain improvements to certain streets in the City of Riverside, Ohio by continuing to provide public street lighting and that such districts are listed in 'Exhibit A'; and

WHEREAS, the City of Riverside has determined that the said streets shall be improved by lighting the same with electricity for a period from January 1, 2024 through December 31, 2024; and

WHEREAS, it is determined that said improvement is conducive to the public health, safety, convenience and welfare for the City of Riverside and its citizens; and

WHEREAS, the total annual cost of the proposed improvements, heretofore prepared and estimated to be \$122,919.77; and

WHEREAS, the assessments shall be paid and collected annually in the same manner and times as taxes are paid and collected as provided by law.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF RIVERSIDE, STATE OF OHIO:

Section 1: That said streets as listed in 'Exhibit A', which is attached to and made a part of this Resolution by such physical attachment as well as by the doctrine of incorporation by reference, shall be improved by lighting the same with electricity for a period from January 1, 2024 through December 31, 2024.

Section 2: That the total annual cost of the proposed improvements, heretofore prepared and estimated at \$122,919.77 is now on file in the office of the Director of Finance.

Section 3: The cost of said improvements shall include full service lighting, provision and operation of lighting luminaries and associated equipment, including but not limited to poles, wiring and installation of equipment; printing, serving and publishing notices, resolutions and ordinances; the costs incurred in connection with the preparation, levy and collection of the special assessments; expenses of legal services, including obtaining and approving legal opinions; together with all other necessary expenditures.

Section 4: That the whole cost of said improvement shall be assessed as described in Exhibit A.

23-R-2849

Section 5: That the City Manager is hereby authorized and directed to prepare and file or cause to be prepared and filed in the office of the Clerk of Council the estimated assessments of the cost of the improvement described in this Resolution. Such estimated assessments shall be based upon the estimate of cost of said improvement now on file in the office of the Director of Finance and shall be prepared pursuant to the provisions of this Resolution. When such estimated assessments have been so filed, said Clerk of Council shall cause notice of the adoption of this Resolution and filing of said estimated assessments to be given to owners of all lots and lands to be assessed as provided in Section 727.14 of the Revised Code.

Section 6: That the assessments shall be paid and collected annually in the same manner and times as taxes are paid and collected as provided by law.

Section 7: That it is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal actions, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code

PASSED THIS DAY OF _____.

APPROVED:

MAYOR

ATTEST:

CLERK

CERTIFICATE OF THE CLERK

I, _____, Clerk of the City of Riverside, Ohio, do hereby certify that the foregoing Resolution is a true and correct copy of Resolution No. 23-R-2849 passed by the Riverside City Council on _____.

IN TESTIMONY WHEREOF, witness my hand and official seal this day _____.

CLERK

23-R-2849
Exhibit A: Street Lighting Districts

District	#of Parcels	Total Assessments	Lighting Cost Per Parcel	5% County Fee	Total Assessment per Parcel
Aerial	89	\$1,480.11	\$16.63	\$0.83	\$17.46
Balsam	89	\$2,651.17	\$29.79	\$1.49	\$31.28
Barrett	8	\$240.84	\$30.11	\$1.51	\$31.61
Bayside	439	\$12,828.16	\$29.22	\$1.46	\$30.68
Beverly Gardens	337	\$6,130.14	\$18.19	\$0.91	\$19.10
Bonnieview	26	\$873.65	\$33.60	\$1.68	\$35.28
Brantwood*	89	\$2,808.29	<i>Seperate Sheet</i>		
Chesterfield	75	\$1,762.71	\$23.50	\$1.18	\$24.68
Danforth	247	\$8,022.44	\$32.48	\$1.62	\$34.10
Deerland	108	\$1,762.71	\$16.32	\$0.82	\$17.14
Delhi	61	\$1,381.45	\$22.65	\$1.13	\$23.78
Denny Lane	14	\$542.37	\$38.74	\$1.94	\$40.68
Eastland	217	\$3,659.95	\$16.87	\$0.84	\$17.71
Eastman	21	\$210.50	\$10.02	\$0.50	\$10.53
Ellington	93	\$2,301.08	\$24.74	\$1.24	\$25.98
Fairpark	26	\$273.30	\$10.51	\$0.53	\$11.04
Feldman	8	\$105.25	\$13.16	\$0.66	\$13.81
Floral Park	304	\$5,447.58	\$17.92	\$0.90	\$18.82
Harlou	12	\$315.76	\$26.31	\$1.32	\$27.63
Lane Gardens	25	\$761.81	\$30.47	\$1.52	\$32.00
Leising	34	\$1,189.99	\$35.00	\$1.75	\$36.75
Longview	35	\$820.14	\$23.43	\$1.17	\$24.60
Lynnhaven	85	\$2,410.33	\$28.36	\$1.42	\$29.77
Meyer	24	\$542.37	\$22.60	\$1.13	\$23.73
Penn	407	\$8,447.80	\$20.76	\$1.04	\$21.79
Prince Albert	856	\$12,059.53	\$14.09	\$0.70	\$14.79
Rausch	20	\$532.85	\$26.64	\$1.33	\$27.97
Sanford	116	\$2,259.92	\$19.48	\$0.97	\$20.46
Sheller	12	\$210.50	\$17.54	\$0.88	\$18.42
Sheller East	34	\$736.76	\$21.67	\$1.08	\$22.75
Silverberry	25	\$663.15	\$26.53	\$1.33	\$27.85
Spinning Hills	200	\$2,433.97	\$12.17	\$0.61	\$12.78
Spinning Road	20	\$725.83	\$36.29	\$1.81	\$38.11
Tall Oaks	29	\$949.15	\$32.73	\$1.64	\$34.37
Teaberry	128	\$3,295.50	\$25.75	\$1.29	\$27.03
Torlage	24	\$864.71	\$36.03	\$1.80	\$37.83
Valentine	88	\$2,506.06	\$28.48	\$1.42	\$29.90
Valley View*	109	\$7,254.74	<i>Seperate Sheet</i>		
Wagon Wheel	187	\$5,272.24	\$28.19	\$1.41	\$29.60
Warrendale	9	\$235.55	\$26.17	\$1.31	\$27.48
Woodman	39	\$820.14	\$21.03	\$1.05	\$22.08
General District*	231	\$9,275.94	<i>Seperate Sheet</i>		
Lighting Costs		\$117,066.45			
Costs Plus County Fee		\$122,919.77			

Exhibit A: Brantwood District

Parcel ID	Address	Frontage	Assessment	5% County Fee	Total Assessment
I39 00520 0035	500 Reading Road	194.17	\$82.72	\$4.14	\$86.86
I39 00520 0036	502 Reading Road	53.37	\$22.74	\$1.14	\$23.88
I39 00520 0037	504 Reading Road	50.56	\$21.54	\$1.08	\$22.62
I39 00520 0038	506 Reading Road	60	\$25.56	\$1.28	\$26.84
I39 00520 0039	508 Reading Road	60	\$25.56	\$1.28	\$26.84
I39 00520 0040	510 Reading Road	58.33	\$24.85	\$1.24	\$26.10
I39 00520 0041	512 Reading Road	53.87	\$22.95	\$1.15	\$24.10
I39 00520 0042	514 Reading Road	68.28	\$29.09	\$1.45	\$30.55
I39 00520 0043	516 Reading Road	68.28	\$29.09	\$1.45	\$30.55
I39 00520 0044	518 Reading Road	53.87	\$22.95	\$1.15	\$24.10
I39 00520 0045	520 Reading Road	53.87	\$22.95	\$1.15	\$24.10
I39 00520 0046	522 Reading Road	55.21	\$23.52	\$1.18	\$24.70
I39 00520 0047	524 Reading Road	60	\$25.56	\$1.28	\$26.84
I39 00520 0048	526 Reading Road	60	\$25.56	\$1.28	\$26.84
I39 00520 0049	Reading Road	81.16	\$34.58	\$1.73	\$36.31
I39 00520 0050	530 Reading Road	87.29	\$37.19	\$1.86	\$39.05
I39 00520 0051	532 Reading Road	60	\$25.56	\$1.28	\$26.84
I39 00520 0052	534 Reading Road	60	\$25.56	\$1.28	\$26.84
I39 00520 0053	536 Reading Road	60	\$25.56	\$1.28	\$26.84
I39 00520 0054	539 Reading Road	73.55	\$31.33	\$1.57	\$32.91
I39 00520 0055	537 Reading Road	60	\$25.56	\$1.28	\$26.84
I39 00520 0056	535 Reading Road	60	\$25.56	\$1.28	\$26.84
I39 00520 0057	533 Reading Road	60	\$25.56	\$1.28	\$26.84
I39 00520 0058	531 Reading Road	54.53	\$23.23	\$1.16	\$24.40
I39 00520 0059	2401 Brantwood Boulevard	179.45	\$76.45	\$3.82	\$80.28
I39 00520 0060	2403 Brantwood Boulevard	95.26	\$40.58	\$2.03	\$42.62
I39 00520 0061	526 Recess Drive	198.15	\$84.42	\$4.22	\$88.64
I39 00520 0062	528 Recess Drive	60.31	\$25.69	\$1.28	\$26.98
I39 00520 0063	530 Recess Drive	60	\$25.56	\$1.28	\$26.84
I39 00520 0064	532 Recess Drive	60	\$25.56	\$1.28	\$26.84
I39 00520 0065	534 Recess Drive	60	\$25.56	\$1.28	\$26.84
I39 00520 0066	536 Recess Drive	59.64	\$25.41	\$1.27	\$26.68
I39 00520 0067	538 Recess Drive	58.56	\$24.95	\$1.25	\$26.20
I39 00520 0068	539 Recess Drive	56.77	\$24.19	\$1.21	\$25.40
I39 00520 0069	537 Recess Drive	60	\$25.56	\$1.28	\$26.84
I39 00520 0070	535 Recess Drive	60	\$25.56	\$1.28	\$26.84
I39 00520 0071	533 Recess Drive	60	\$25.56	\$1.28	\$26.84
I39 00520 0072	531 Recess Drive	60	\$25.56	\$1.28	\$26.84
I39 00520 0073	529 Recess Drive	58.03	\$24.72	\$1.24	\$25.96
I39 00520 0074	527 Recess Drive	53.87	\$22.95	\$1.15	\$24.10
I39 00520 0075	525 Recess Drive	167.03	\$71.16	\$3.56	\$74.72
I39 00520 0076	505 Reading Road	114.89	\$48.95	\$2.45	\$51.40
I39 00520 0077	507 Reading Road	60	\$25.56	\$1.28	\$26.84
I39 00520 0078	509 Reading Road	79.81	\$34.00	\$1.70	\$35.71
I39 00520 0079	511 Reading Road	116.24	\$49.52	\$2.48	\$52.00
I39 00520 0080	513 Reading Road	116.24	\$49.52	\$2.48	\$52.00
I39 00520 0081	515 Reading Road	213.62	\$91.01	\$4.55	\$95.56
I39 00520 0082	2402 Brantwood Boulevard	60	\$25.56	\$1.28	\$26.84
I39 00520 0083	2404 Brantwood Boulevard	60	\$25.56	\$1.28	\$26.84
I39 00520 0084	2406 Brantwood Boulevard	99.83	\$42.53	\$2.13	\$44.66
I39 00520 0085	2502 Brantwood Boulevard	93.27	\$39.73	\$1.99	\$41.73
I39 00520 0086	2504 Brantwood Boulevard	60	\$25.56	\$1.28	\$26.84
I39 00520 0087	2506 Brantwood Boulevard	227.2	\$96.79	\$4.84	\$101.64

Exhibit A: Brantwood District

I39 00520 0088	Brantwood	131	\$55.81	\$2.79	\$58.60
I39 00520 0089	Reading Road	49.85	\$21.24	\$1.06	\$22.30
I39 00520 0095	542 Recess Dr	59.88	\$25.51	\$1.28	\$26.79
I39 00520 0096	544 Recess Dr	60	\$25.56	\$1.28	\$26.84
I39 00520 0097	546 RECESS DR	60	\$25.56	\$1.28	\$26.84
I39 00520 0098	548 Recess Dr	60	\$25.56	\$1.28	\$26.84
I39 00520 0099	550 Recess Dr	73.63	\$31.37	\$1.57	\$32.94
I39 00520 0100	3402 Carol Marie Ln	187.65	\$79.94	\$4.00	\$83.94
I39 00520 0101	3404 Carol Marie Ln	48.88	\$20.82	\$1.04	\$21.87
I39 00520 0102	3406 Carol Marie Ln	53.87	\$22.95	\$1.15	\$24.10
I39 00520 0103	3408 Carol Marie Ln	57	\$24.28	\$1.21	\$25.50
I39 00520 0104	3410 Carol Marie Ln	85.92	\$36.60	\$1.83	\$38.44
I39 00520 0105	3411 Carol Marie Ln	65.55	\$27.93	\$1.40	\$29.33
I39 00520 0106	3409 Carol Marie Ln	53.87	\$22.95	\$1.15	\$24.10
I39 00520 0107	3407 Carol Marie Ln	53.87	\$22.95	\$1.15	\$24.10
I39 00520 0108	3405 Carol Marie Ln	67.11	\$28.59	\$1.43	\$30.02
I39 00520 0109	3403 Carol Marie Ln	77.65	\$33.08	\$1.65	\$34.74
I39 00520 0110	3401 Carol Marie Ln	210.02	\$89.47	\$4.47	\$93.95
I39 00520 0111	562 Recess Dr	44.55	\$18.98	\$0.95	\$19.93
I39 00520 0112	564 Recess Dr	38.98	\$16.61	\$0.83	\$17.44
I39 00520 0113	567 Recess Dr	38.98	\$16.61	\$0.83	\$17.44
I39 00520 0114	565 Recess Dr	38.98	\$16.61	\$0.83	\$17.44
I39 00520 0115	563 Recess Dr	60.55	\$25.80	\$1.29	\$27.09
I39 00520 0116	561 Recess Dr	60.69	\$25.86	\$1.29	\$27.15
I39 00520 0117	559 Recess Dr	60	\$25.56	\$1.28	\$26.84
I39 00520 0118	557 Recess Dr	60	\$25.56	\$1.28	\$26.84
I39 00520 0119	555 Recess Dr	57.17	\$24.36	\$1.22	\$25.58
I39 00520 0120	553 Recess Dr	58.86	\$25.08	\$1.25	\$26.33
I39 00520 0121	551 Recess Dr	60	\$25.56	\$1.28	\$26.84
I39 00520 0122	549 Recess Dr	58.64	\$24.98	\$1.25	\$26.24
I39 00520 0123	547 Recess Dr	67.02	\$28.55	\$1.43	\$29.98
I39 00520 0124	545 Recess Dr	60	\$25.56	\$1.28	\$26.84
I39 00520 0125	543 Recess Dr	67.02	\$28.55	\$1.43	\$29.98
I39 00520 0126	541 Recess Dr	60	\$25.56	\$1.28	\$26.84
I39 00520 0127	HOA Property	64.75	\$27.58	\$1.38	\$28.97
Total Frontage		6726.45	Total Assessment		\$3,009.16
Street Lighting Cost		\$2,865.60			
Minus City Share		\$2,808.29			
Per Foot Cost		0.4260			

Exhibit A: Valley View

Parcel ID	Address	Street	Frontage	Assessment	5% County Fee	Total Assessment
I39 00814 0001	2012	MATT	55	\$56.61	\$2.83	\$59.44
I39 00814 0002	2016	MATT	60	\$61.75	\$3.09	\$64.84
I39 00814 0003	2020	MATT	60	\$61.75	\$3.09	\$64.84
I39 00814 0004	2024	MATT	66	\$67.93	\$3.40	\$71.33
I39 00814 0005	2026	MATT	43	\$44.26	\$2.21	\$46.47
I39 00814 0006	3016	MUGAVIN	76	\$78.22	\$3.91	\$82.13
I39 00814 0007	3020	MUGAVIN	75	\$77.19	\$3.86	\$81.05
I39 00814 0008	3024	MUGAVIN	80	\$82.34	\$4.12	\$86.46
I39 00814 0009	3028	MUGAVIN	61	\$62.78	\$3.14	\$65.92
I39 00814 0010	3032	MUGAVIN	61	\$62.78	\$3.14	\$65.92
I39 00814 0011	3036	MUGAVIN	133	\$136.88	\$6.84	\$143.73
I39 00814 0012	3040	MUGAVIN	41	\$42.20	\$2.11	\$44.31
I39 00814 0013	3044	MUGAVIN	41	\$42.20	\$2.11	\$44.31
I39 00814 0014	3035	MUGAVIN	41	\$42.20	\$2.11	\$44.31
I39 00814 0015	3031	MUGAVIN	83	\$85.42	\$4.27	\$89.70
I39 00814 0016	3027	MUGAVIN	70	\$72.04	\$3.60	\$75.65
I39 00814 0017	3023	MUGAVIN	73	\$75.13	\$3.76	\$78.89
I39 00814 0018	3019	MUGAVIN	75	\$77.19	\$3.86	\$81.05
I39 00814 0019	3015	MUGAVIN	72	\$74.10	\$3.71	\$77.81
I39 00814 0020	3011	MUGAVIN	97	\$99.83	\$4.99	\$104.83
I39 00814 0021	4012	ATHA	61	\$62.78	\$3.14	\$65.92
I39 00814 0022	4016	ATHA	79	\$81.31	\$4.07	\$85.38
I39 00814 0023	4020	ATHA	53	\$54.55	\$2.73	\$57.28
I39 00814 0024	4024	ATHA	84	\$86.45	\$4.32	\$90.78
I39 00814 0025	4015	ATHA	150	\$154.38	\$7.72	\$162.10
I39 00814 0026	4011	ATHA	77	\$79.25	\$3.96	\$83.21
I39 00814 0027	2042	MATT	35	\$36.02	\$1.80	\$37.83
I39 00814 0028	2039	MATT	101	\$103.95	\$5.20	\$109.15
I39 00814 0029	2035	MATT	101	\$103.95	\$5.20	\$109.15
I39 00814 0030	2031	MATT	86	\$88.51	\$4.43	\$92.94
I39 00814 0031	2027	MATT	60	\$61.75	\$3.09	\$64.84
I39 00814 0032	2023	MATT	60	\$61.75	\$3.09	\$64.84
I39 00814 0033	2019	MATT	60	\$61.75	\$3.09	\$64.84
I39 00814 0034	2015	MATT	110	\$113.21	\$5.66	\$118.88
I39 00814 0035	2011	MATT	87	\$89.54	\$4.48	\$94.02
I39 00814 0036	1011	GLEASON	54	\$55.58	\$2.78	\$58.36
I39 00814 0037	1015	GLEASON	63	\$64.84	\$3.24	\$68.09
I39 00814 0038	1019	GLEASON	64	\$65.87	\$3.29	\$69.17
I39 00814 0039	1023	GLEASON	64	\$65.87	\$3.29	\$69.17
I39 00814 0040	1027	GLEASON	64	\$65.87	\$3.29	\$69.17
I39 00814 0042	1031	GLEASON	55	\$56.61	\$2.83	\$59.44
I39 00814 0043	1035	GLEASON	60	\$61.75	\$3.09	\$64.84
I39 00814 0044	1041	GLEASON	60	\$61.75	\$3.09	\$64.84
I39 00814 0045	1045	GLEASON	60	\$61.75	\$3.09	\$64.84
I39 00814 0046	1049	GLEASON	40	\$41.17	\$2.06	\$43.23
I39 00814 0047	1053	GLEASON	39	\$40.14	\$2.01	\$42.15
I39 00814 0048	1040	GLEASON	39	\$40.14	\$2.01	\$42.15
I39 00814 0049	1036	GLEASON	39	\$40.14	\$2.01	\$42.15
I39 00814 0050	1032	GLEASON	74	\$76.16	\$3.81	\$79.97
I39 00814 0051	1028	GLEASON	61	\$62.78	\$3.14	\$65.92
I39 00814 0052	1024	GLEASON	115	\$118.36	\$5.92	\$124.28
I39 00814 0053	2043	MATT	78	\$80.28	\$4.01	\$84.30
I39 00814 0054	2047	MATT	60	\$61.75	\$3.09	\$64.84

Exhibit A: Valley View

I39 00814 0055	2051	MATT	66	\$67.93	\$3.40	\$71.33
I39 00814 0056	2046	MATT	58	\$59.69	\$2.98	\$62.68
I39 00814 0057	2050	MATT	60	\$61.75	\$3.09	\$64.84
I39 00814 0058	2054	MATT	60	\$61.75	\$3.09	\$64.84
I39 01620 0001	2058	MATT	56	\$57.63	\$2.88	\$60.52
I39 01620 0002	2062	MATT	56	\$57.63	\$2.88	\$60.52
I39 01620 0003	2066	MATT	56	\$57.63	\$2.88	\$60.52
I39 01620 0004	2070	MATT	56	\$57.63	\$2.88	\$60.52
I39 01620 0005	2074	MATT	60	\$61.75	\$3.09	\$64.84
I39 01620 0006	2078	MATT	61	\$62.78	\$3.14	\$65.92
I39 01620 0007	2082	MATT	71	\$73.07	\$3.65	\$76.73
I39 01620 0008	2086	MATT	71	\$73.07	\$3.65	\$76.73
I39 01620 0009	2090	MATT	71	\$73.07	\$3.65	\$76.73
I39 01620 0010	2055	MATT	74	\$76.16	\$3.81	\$79.97
I39 01620 0011	2059	MATT	74	\$76.16	\$3.81	\$79.97
I39 01620 0012	2063	MATT	61	\$62.78	\$3.14	\$65.92
I39 01620 0013	2067	MATT	60	\$61.75	\$3.09	\$64.84
I39 01620 0014	2071	MATT	58	\$59.69	\$2.98	\$62.68
I39 01620 0015	2075	MATT	56	\$57.63	\$2.88	\$60.52
I39 01620 0016	2079	MATT	56	\$57.63	\$2.88	\$60.52
I39 01620 0017	2083	MATT	56	\$57.63	\$2.88	\$60.52
I39 01620 0018	2087	MATT	56	\$57.63	\$2.88	\$60.52
I39 01620 0019	2091	MATT	61	\$62.78	\$3.14	\$65.92
I39 01621 0001	0	-	9	\$9.26	\$0.46	\$9.73
I39 01621 0002	2095	MATT	65	\$66.90	\$3.34	\$70.25
I39 01621 0003	6016	KAY	59	\$60.72	\$3.04	\$63.76
I39 01621 0004	6020	KAY	59	\$60.72	\$3.04	\$63.76
I39 01621 0005	6024	KAY	56	\$57.63	\$2.88	\$60.52
I39 01621 0006	6030	KAY	54	\$55.58	\$2.78	\$58.36
I39 01621 0007	6034	KAY	57	\$58.66	\$2.93	\$61.60
I39 01621 0008	6038	KAY	38	\$39.11	\$1.96	\$41.07
I39 01621 0009	6042	KAY	38	\$39.11	\$1.96	\$41.07
I39 01621 0010	6051	KAY	38	\$39.11	\$1.96	\$41.07
I39 01621 0011	6049	KAY	43	\$44.26	\$2.21	\$46.47
I39 01621 0012	6045	KAY	60	\$61.75	\$3.09	\$64.84
I39 01621 0013	6041	KAY	49	\$50.43	\$2.52	\$52.96
I39 01621 0014	6039	KAY	37	\$38.08	\$1.90	\$39.99
I39 01621 0015	6035	KAY	35	\$36.02	\$1.80	\$37.83
I39 01621 0016	6031	KAY	67	\$68.96	\$3.45	\$72.41
I39 01621 0017	6027	KAY	61	\$62.78	\$3.14	\$65.92
I39 01621 0018	6023	KAY	65	\$66.90	\$3.34	\$70.25
I39 01621 0019	6019	KAY	65	\$66.90	\$3.34	\$70.25
I39 01621 0020	6015	KAY	64	\$65.87	\$3.29	\$69.17
I39 01621 0021	6011	KAY	68	\$69.98	\$3.50	\$73.49
I39 01621 0022	5011	KATHERINE	66	\$67.93	\$3.40	\$71.33
I39 01621 0023	5015	KATHERINE	46	\$47.34	\$2.37	\$49.71
I39 01621 0024	5019	KATHERINE	53	\$54.55	\$2.73	\$57.28
I39 01621 0025	5023	KATHERINE	59	\$60.72	\$3.04	\$63.76
I39 01621 0026	5027	KATHERINE	65	\$66.90	\$3.34	\$70.25
I39 01621 0027	5031	KATHERINE	53	\$54.55	\$2.73	\$57.28
I39 01621 0028	5035	KATHERINE	53	\$54.55	\$2.73	\$57.28
I39 01621 0029	5038	KATHERINE	53	\$54.55	\$2.73	\$57.28
I39 01621 0030	5043	KATHERINE	31	\$31.90	\$1.60	\$33.51
I39 01621 0031	5024	KATHERINE	146	\$150.26	\$7.51	\$157.78
I39 01621 0032	5020	KATHERINE	79	\$81.31	\$4.07	\$85.38

Exhibit A: Valley View

I39 01621 0033	5016	KATHERINE	123	\$126.59	\$6.33	\$132.92
I39 01621 0034	5012	KATHERINE	65	\$66.90	\$3.34	\$70.25
Total Frontage			7049	Total Assessment		\$7,617.94
Street Lighting Cost			\$7,402.80			
Minus City Share			\$7,254.74			
Per Foot Cost			1.0292			

Exhibit A: General District

Parcel ID	Address	Street	Frontage	Assessment	5% County Fee	Total Assessment
I39 00114 0046	4912	Airway	1173	\$315.47	\$15.77	\$331.25
I39 00202 0019	3591	Valley	192	\$51.67	\$2.58	\$54.26
I39 00202 0020	3535	Valley	543	\$145.91	\$7.30	\$153.21
I39 00202 0022	3505	Valley	635	\$170.85	\$8.54	\$179.39
I39 00202 0024	3431	Valley	25	\$6.72	\$0.34	\$7.06
I39 00202 0025	3425	Valley	193	\$51.91	\$2.60	\$54.51
I39 00202 0027	3405	Valley	64	\$17.21	\$0.86	\$18.08
I39 00202 0029	3448	Valley	304	\$81.76	\$4.09	\$85.86
I39 00203 0019	3283	Valley	160	\$43.03	\$2.15	\$45.19
I39 00203 0020	3225	Valley	466	\$125.30	\$6.26	\$131.57
I39 00203 0024	3201	Valley	219	\$58.80	\$2.94	\$61.74
I39 00203 0025	1900	Harshman	924	\$248.51	\$12.43	\$260.94
I39 00203 0027	3318	Valley	1230	\$330.72	\$16.54	\$347.26
I39 00203 0034	1791	Harshman	200	\$53.79	\$2.69	\$56.48
I39 00203 0039	2714	Valley	696	\$187.26	\$9.36	\$196.63
I39 00203 0046	2801	Valley	886	\$238.30	\$11.91	\$250.22
I39 00203 0051	3049	Valley	40	\$10.76	\$0.54	\$11.30
I39 00203 0052	3053	Valley	81	\$21.65	\$1.08	\$22.74
I39 00203 0053		Valley	100	\$26.89	\$1.34	\$28.24
I39 00203 0072	2700	Valley	506	\$136.02	\$6.80	\$142.83
I39 00203 0077	3081	Valley	125	\$33.62	\$1.68	\$35.30
I39 00203 0078	3081	Valley	106	\$28.63	\$1.43	\$30.07
I39 00203 0080	1991	Harshman	284	\$76.48	\$3.82	\$80.31
I39 00204 0001	2661	Harshman	548	\$147.31	\$7.37	\$154.68
I39 00204 0002		Harshman	237	\$63.61	\$3.18	\$66.79
I39 00204 0004	2405	Harshman	210	\$56.48	\$2.82	\$59.31
I39 00204 0005	2333	Harshman	277	\$74.48	\$3.72	\$78.21
I39 00204 0012	2231	Harshman	326	\$87.67	\$4.38	\$92.06
I39 00204 0014	2221	Harshman	331	\$89.02	\$4.45	\$93.48
I39 00204 0016	2336	Harshman	180	\$48.41	\$2.42	\$50.84
I39 00204 0017	2320	Harshman	420	\$112.84	\$5.64	\$118.49
I39 00204 0018	2404	Harshman	192	\$51.64	\$2.58	\$54.22
I39 00204 0019	2410	Harshman	100	\$26.89	\$1.34	\$28.24
I39 00204 0020	2418	Harshman	50	\$13.45	\$0.67	\$14.12
I39 00204 0021	2424	Harshman	50	\$13.45	\$0.67	\$14.12
I39 00204 0022		Harshman	66	\$17.75	\$0.89	\$18.64
I39 00204 0025	2512	Harshman	76	\$20.31	\$1.02	\$21.33
I39 00204 0026	2520	Harshman	127	\$34.02	\$1.70	\$35.73
I39 00204 0027	2600	Harshman	127	\$34.02	\$1.70	\$35.73
I39 00204 0030	2500	Harshman	34	\$9.14	\$0.46	\$9.61
I39 00204 0043		Harshman	303	\$81.48	\$4.07	\$85.56
I39 00401 0001	3500	Valley	275	\$73.99	\$3.70	\$77.69
I39 00401 0003	3560	Valley	390	\$104.91	\$5.25	\$110.16
I39 00408 0001	4151	Amston off Harshman	506	\$136.10	\$6.80	\$142.91
I39 00413 0001	3131	Harshman	73	\$19.69	\$0.98	\$20.68
I39 00417 0002		Trade Center Cir	145	\$39.00	\$1.95	\$40.95
I39 00417 0004		Trade Center Cir	99	\$26.66	\$1.33	\$28.00
I39 00505 0001	3001	Old Troy	35	\$9.28	\$0.46	\$9.75
I39 00505 0002	2907	Old Troy	240	\$64.44	\$3.22	\$67.67
I39 00505 0015	2819	Old Troy	45	\$12.10	\$0.61	\$12.71
I39 00505 0019	2815	Old Troy	52	\$14.01	\$0.70	\$14.72
I39 00506 0010	3011	Troy	45	\$12.10	\$0.61	\$12.71
I39 00506 0011	3009	Old Troy	45	\$12.10	\$0.61	\$12.71

Exhibit A: General District

I39 00507 0039	3006	Old Troy	98	\$26.30	\$1.32	\$27.62
I39 00508 0024	3303	Old Troy	93	\$25.03	\$1.25	\$26.28
I39 00509 0001	3675	Old Troy	503	\$135.39	\$6.77	\$142.16
I39 00509 0009	3403	Old Troy	465	\$125.18	\$6.26	\$131.44
I39 00509 0010	3315	Old Troy	108	\$29.08	\$1.45	\$30.54
I39 00509 0014	3309	Old Troy	20	\$5.38	\$0.27	\$5.65
I39 00511 0001	3318	Old Troy	45	\$12.10	\$0.61	\$12.71
I39 00511 0003	3403	Old Troy	50	\$13.45	\$0.67	\$14.12
I39 00511 0025	3410	Old Troy	50	\$13.45	\$0.67	\$14.12
I39 00511 0029	3308	Old Troy	133	\$35.77	\$1.79	\$37.56
I39 00520 0018	3730	Old Troy	300	\$80.68	\$4.03	\$84.72
I39 00520 0019	3600	Old Troy	175	\$47.07	\$2.35	\$49.42
I39 00520 0026		Old Troy	210	\$56.55	\$2.83	\$59.38
I39 00702 0001	2701	Valley	216	\$57.96	\$2.90	\$60.86
I39 00702 0024	98	Hypathia	151	\$40.70	\$2.04	\$42.74
I39 00710 0059		Valley	45	\$12.10	\$0.61	\$12.71
I39 00711 0011		Valley	45	\$12.10	\$0.61	\$12.71
I39 00711 0012	2307	Valley	45	\$12.10	\$0.61	\$12.71
I39 00711 0013		Valley	45	\$12.10	\$0.61	\$12.71
I39 00716 0002	2623	Valley	40	\$10.76	\$0.54	\$11.30
I39 00716 0003	2623	Valley	40	\$10.76	\$0.54	\$11.30
I39 00716 0004		Valley	40	\$10.76	\$0.54	\$11.30
I39 00717 0064	2600	Valley	45	\$12.10	\$0.61	\$12.71
I39 00717 0065	2604	Valley	45	\$12.10	\$0.61	\$12.71
I39 00717 0067	2612	Valley	45	\$12.10	\$0.61	\$12.71
I39 00717 0068	2616	Valley	45	\$12.10	\$0.61	\$12.71
I39 00717 0069	2620	Valley	118	\$31.84	\$1.59	\$33.44
I39 00801 0005		Old Troy	923	\$248.24	\$12.41	\$260.65
I39 00803 0027		Old Troy	124	\$33.44	\$1.67	\$35.12
I39 00804 0001	4052	Old Troy	164	\$44.21	\$2.21	\$46.43
I39 00805 0001	4109	Schwinn	179	\$48.01	\$2.40	\$50.42
I39 00811 0001	4542	Kalida	281	\$75.57	\$3.78	\$79.35
I39 00811 0002	4542	Kalida	197	\$53.10	\$2.65	\$55.76
I39 00812 0001		Old Troy	274	\$73.77	\$3.69	\$77.47
I39 00914 0048	5663	Burkhardt	60	\$16.14	\$0.81	\$16.95
I39 00918 0009	4939	Burkhardt	194	\$52.11	\$2.61	\$54.72
I39 00918 0010	499	Woodman	280	\$75.30	\$3.77	\$79.08
I39 00919 0008	501	Woodman	63	\$17.04	\$0.85	\$17.90
I39 01002 0048	4422	Airway	48	\$12.87	\$0.64	\$13.52
I39 01208 0001	5580	Burkhardt	205	\$55.13	\$2.76	\$57.90
I39 01208 0002	5514	Burkhardt	25	\$6.72	\$0.34	\$7.06
I39 01208 0003		Burkhardt	150	\$40.32	\$2.02	\$42.34
I39 01208 0004	5636	Burkhardt	60	\$16.14	\$0.81	\$16.95
I39 01208 0005	5616	Burkhardt	115	\$30.93	\$1.55	\$32.48
I39 01209 0025	766	Spinning	84	\$22.56	\$1.13	\$23.69
I39 01209 0026	784	Spinning	9	\$2.39	\$0.12	\$2.52
I39 01209 0027	804	Spinning	84	\$22.56	\$1.13	\$23.69
I39 01212 0001	836	Spinning	84	\$22.56	\$1.13	\$23.69
I39 01212 0002	848	Spinning	84	\$22.56	\$1.13	\$23.69
I39 01212 0003	860	Spinning	84	\$22.56	\$1.13	\$23.69
I39 01212 0004	872	Spinning	82	\$22.05	\$1.10	\$23.16
I39 01214 0001	5662	Burkhardt	105	\$28.24	\$1.41	\$29.66
I39100505 0028	2735	Old Troy	250	\$67.16	\$3.36	\$70.52
I39100505 0029	2717	Old Troy	130	\$34.96	\$1.75	\$36.72
I39100505 0035	2621	Old Troy	50	\$13.45	\$0.67	\$14.12

Exhibit A: General District

I39100505 0036	2615	Old Troy	50	\$13.45	\$0.67	\$14.12
I39100505 0037	2611	Old Troy	50	\$13.45	\$0.67	\$14.12
I39100505 0038	2607	Old Troy	50	\$13.45	\$0.67	\$14.12
I39100505 0039	2607	Old Troy	50	\$13.45	\$0.67	\$14.12
I39100505 0040	2607	Old Troy	50	\$13.45	\$0.67	\$14.12
I39100505 0041	2555	Old Troy	50	\$13.45	\$0.67	\$14.12
I39100505 0042	2507	Old Troy	100	\$26.89	\$1.34	\$28.24
I39100505 0043	2503	Old Troy	50	\$13.45	\$0.67	\$14.12
I39100701 0014	2300	Valley	792	\$212.94	\$10.65	\$223.59
I39100701 0016	2300	Valley	81	\$21.78	\$1.09	\$22.88
I39101401 0003		Sheller	46	\$12.37	\$0.62	\$13.00
I39101401 0005		Sheller	46	\$12.37	\$0.62	\$13.00
I39101401 0006		Sheller	46	\$12.37	\$0.62	\$13.00
I39101401 0007		Sheller	46	\$12.37	\$0.62	\$13.00
I39101401 0008		Sheller	46	\$12.37	\$0.62	\$13.00
I39101405 0002	1217	Obie	105	\$28.31	\$1.42	\$29.73
I39101405 0003	4346	Sheller	210	\$56.37	\$2.82	\$59.19
I39101405 0004		Sheller	50	\$13.45	\$0.67	\$14.12
I39101405 0008	4332	Sheller	72	\$19.23	\$0.96	\$20.20
I39101405 0010	4330	Sheller	50	\$13.45	\$0.67	\$14.12
I39101406 0002	4349	Sheller	47	\$12.64	\$0.63	\$13.28
I39101406 0006	4329	Sheller	46	\$12.37	\$0.62	\$13.00
I39101406 0007	4327	Sheller	46	\$12.37	\$0.62	\$13.00
I39101406 0008	4325	Sheller	46	\$12.37	\$0.62	\$13.00
I39101406 0009	4321	Sheller	46	\$12.37	\$0.62	\$13.00
I39101407 0009	4415	Sheller	45	\$12.10	\$0.61	\$12.71
I39101407 0011	4407	Sheller	45	\$12.10	\$0.61	\$12.71
I39101407 0012	4405	Sheller	49	\$13.18	\$0.66	\$13.84
I39101407 0013	4403	Sheller	49	\$13.18	\$0.66	\$13.84
I39101407 0080		Sheller	25	\$6.72	\$0.34	\$7.06
I39101408 0011	1125	Mayapple	44	\$11.83	\$0.59	\$12.43
I39101408 0012	1125	Mayapple	43	\$11.56	\$0.58	\$12.15
I39101408 0013		Mayapple	43	\$11.56	\$0.58	\$12.15
I39101408 0014		Mayapple	43	\$11.56	\$0.58	\$12.15
I39101408 0015	1105	Mayapple	43	\$11.56	\$0.58	\$12.15
I39101408 0016	1105	Mayapple	44	\$11.83	\$0.59	\$12.43
I39101408 0017	1105	Mayapple	44	\$11.83	\$0.59	\$12.43
I39101408 0018	1105	Mayapple	44	\$11.83	\$0.59	\$12.43
I39101408 0035	1102	Mayapple	23	\$6.13	\$0.31	\$6.44
I39101409 0008	1304	Ames	43	\$11.63	\$0.58	\$12.22
I39101409 0013	1208	Ames	86	\$23.03	\$1.15	\$24.19
I39101409 0014	1210	Ames	66	\$17.65	\$0.88	\$18.54
I39101409 0015	1206	Ames	131	\$35.30	\$1.76	\$37.07
I39101409 0019	4424	Sheller	250	\$67.24	\$3.36	\$70.60
I39101409 0022	1207	Ames	88	\$23.53	\$1.18	\$24.71
I39101409 0023	1207	Ames	60	\$16.14	\$0.81	\$16.95
I39101409 0036	4404	Sheller	109	\$29.18	\$1.46	\$30.64
I39101409 0038	1205	Ames	87	\$23.33	\$1.17	\$24.50
I39101410 0058	1380	Obie	76	\$20.49	\$1.02	\$21.52
I39101411 0036	1231	Mayapple	31	\$8.40	\$0.42	\$8.83
I39101411 0037	1235	Mayapple	40	\$10.76	\$0.54	\$11.30
I39101411 0039	1237	Mayapple	50	\$13.45	\$0.67	\$14.12
I39101411 0040	1301	Mayapple	91	\$24.54	\$1.23	\$25.77
I39101412 0001		Penn	525	\$141.06	\$7.05	\$148.12

Exhibit A: General District

I39101501 0007	4419	Linden	197	\$53.11	\$2.66	\$55.77
I39101501 0010	4317	Linden	293	\$78.79	\$3.94	\$82.74
I39101502 0005	4318	Linden	151	\$40.56	\$2.03	\$42.59
I39101502 0032	4215	Linden	81	\$21.73	\$1.09	\$22.82
I39101502 0065	4251	Linden	155	\$41.67	\$2.08	\$43.76
I39101502 0068		Rausch	29	\$7.74	\$0.39	\$8.13
I39101503 0002	4433	Linden	1024	\$275.28	\$13.76	\$289.05
I39101503 0005	4515	Linden	500	\$134.47	\$6.72	\$141.20
I39101503 0007		Spinning-Dayton Xenia Pk	173	\$46.54	\$2.33	\$48.88
I39101601 0007	4001	Linden	103	\$27.83	\$1.39	\$29.23
I39101602 0001	4032	Linden	361	\$97.02	\$4.85	\$101.88
I39101602 0009		Linden	263	\$70.72	\$3.54	\$74.27
I39401503 0008	4524	Linden	881	\$236.83	\$11.84	\$248.67
I39401503 0015	4420	Linden	142	\$38.11	\$1.91	\$40.02
I39401505 0005	4601	Linden	182	\$48.89	\$2.44	\$51.34
I39401505 0016	4640	Linden	377	\$101.49	\$5.07	\$106.57
I39401505 0017	1371	Spaulding	116	\$31.26	\$1.56	\$32.82
I39401505 0024	4700	Linden	215	\$57.71	\$2.89	\$60.60
I39401505 0028	1390	Spaulding	359	\$96.68	\$4.83	\$101.51
I39401505 0032	4740	Linden	633	\$170.26	\$8.51	\$178.78
I39401505 0042		Spaulding Rd	117	\$31.56	\$1.58	\$33.14
I39401506 0007	4917	Linden	241	\$64.88	\$3.24	\$68.13
I39401506 0008	5031	Linden	277	\$74.42	\$3.72	\$78.14
I39401506 0035	24	Tulip Ln	109	\$29.32	\$1.47	\$30.79
I39401506 0036	14	Tulip Ln	105	\$28.22	\$1.41	\$29.63
I39401506 0037	5010	Linden	162	\$43.54	\$2.18	\$45.72
I39401506 0038	5030	Linden	130	\$34.90	\$1.74	\$36.65
I39451320 0004		Linden	173	\$46.41	\$2.32	\$48.73
Total Frontage			34490	Total Assessment		\$9,740.60
Street Lighting Cost			\$9,465.24			
Minus City Share			\$9,275.94			
Per Foot Cost			0.2689			

MEETING DATE: June 15, 2023

AGENDA ITEM: New Business

TO: Riverside City Council

FROM: Kathy Bartlett, PE Public Services Director

SUBJECT: Resolution No. 23-R-2850 – A resolution authorizing the city manager to enter into a contract with Scodeller Construction, Inc. for the 2023 Crack Seal Sealing Program.

EXPLANATION:

- Bids were obtained from three vendors to apply crack seal to streets in Riverside including: Valley Street, Harshman Road and portions of Woodman Drive.
- Crack Seal will be applied this Summer.
- Crack Seal extends the life of good pavements by preventing water from getting into the normal cracking that occurs as pavements age.
- Crack Seal is being paid from- the Permissive Tax account.

RECOMMENDATION

It is respectfully recommended that the Mayor and City Council approve the attached resolution.

FISCAL IMPACT

- Does this item require a new appropriation? No
- What is the total cost, if applicable? \$92,142
- Are we receiving any grants/offsets to reduce cost? No
- What is the net cost impact to the Department/City? \$92.142

SOURCE OF FUNDS

2209-225-350-554001, Permissive Tax Fund: Construction-General.

EXHIBITS

Resolution

23-R-2850

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH SCODELLER CONSTRUCTION, INC. FOR THE 2023 CRACK SEALING PROGRAM.

WHEREAS, the City of Riverside has received bids from three qualified contractors for the 2023 Crack Sealing Program.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF RIVERSIDE, STATE OF OHIO:

- Section 1: That upon review and consideration of the bids that have been received, and in accordance with the recommendations of the City Manager and Public Services Director this Council does herewith determine that Scodeller Construction, Inc. is the lowest and best bid for the 2023 Crack Sealing Program in accordance with its bid of \$92,142.00. Accordingly, the City Manager is authorized to enter into said contract and said contract, together with this bid and materials specified shall constitute the entire agreement between the parties. Said amounts shall be paid from account 2209-225-350-554001 Permissive Tax Fund: Construction-General.
- Section 2: That the Clerk be and is hereby authorized and directed to forward a certified copy of the within Resolution to the City Manager, Director of Public Services and the Finance Director.
- Section 3: This Resolution shall take effect and be in force from and after the date of its passage.

PASSED THIS DAY OF _____.

APPROVED:

MAYOR

ATTEST:

CLERK

23-R-2850

CERTIFICATE OF THE CLERK

I, _____, Clerk of the City of Riverside, Ohio, do hereby certify that the foregoing Resolution is a true and correct copy of Resolution No. 23-R-2850 passed by the Riverside City Council on _____.

IN TESTIMONY WHEREOF, witness my hand and official seal this day _____.

CLERK

MEETING DATE: June 15, 2023**AGENDA ITEM: New Business****TO:** Riverside City Council**FROM:** Josh Rauch, City Manager**SUBJECT:** 23-R-2851 – A resolution authorizing the city manager to enter into a contract with Spectrum Enterprise for the provision of internet and network services.

EXPLANATION

Over the last several years, the City has expanded use of VOIP phones, videoconferencing technology, cloud storage, cloud-based software systems, and on-site backups. These resources require robust internet and network connections to avoid service disruptions and network outages. To provide continued quality service, the City's VOIP and technology consultants have recommended enhancing fiber connections between existing City facilities and increasing the City's overall internet bandwidth.

The City currently contracts with AT&T for 50Mbit fiber network connections between its existing facilities at Station 5, Station 6, and City Hall. The cost of these connections is approximately \$1,965/month.

The City's consultants recommend pursuing a contract with Spectrum Enterprise for 200Mbit connections between facilities at a cost of \$1,850/month – a savings of \$115/month compared to AT&T. Additionally, the proposed contract increases the City's overall internet bandwidth from 100Mbit to 250 Mbit at a cost of \$474/month.

The total cost of the Spectrum Enterprise contract is \$2,324/month over a four-year period. This is approximately \$28,000/year or \$112,000 over the life of the contract. However, because the City would no longer have to pay AT&T for fiber connections between facilities, the net cost increase is approximately \$4,300 per year as illustrated below.

Annual Network Service Costs	AT&T (Current)	Spectrum Enterprise	Net Increase
Facility Connections	\$23,580	\$22,200	\$(1,380)
Additional Internet Bandwidth	N/A	\$5,688	\$5,688
Total Annualized Cost	\$23,580	\$27,888	\$4,308

RECOMMENDATION

It is respectfully recommended that the Mayor and City Council approve the attached legislation.

FISCAL IMPACT

The net cost increase compared to current services is approximately \$4,308 per year, or \$17,232 over the life of the contract with Spectrum Enterprise.

**SOURCE OF FUNDS**

Costs will continue to be allocated across all departments, based on existing City practice.

EXHIBITS

Exhibit A – Spectrum Enterprise Agreement

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH SPECTRUM ENTERPRISE FOR THE PROVISION OF INTERNET AND NETWORK SERVICES.

WHEREAS, the City currently contracts with multiple internet service providers to ensure network resiliency and redundancy across City facilities; and

WHEREAS, the City has experienced increased network congestion due to regular backup requirements, video conference calls, phone usage, and cloud-based software usage; and

WHEREAS, additional internet and network bandwidth is required to support consistent, streamlined access to essential City technologies; and

WHEREAS, the City's phone and technology support consultants have secured quotes from internet service providers and recommended pursuing enhanced internet and network services with Spectrum Enterprise.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF RIVERSIDE, STATE OF OHIO:

Section 1: That the City Manager is authorized to enter into a contract with Spectrum Enterprise for the provision of internet and network services for a four-year term, in an amount not to exceed \$30,000 per year (\$120,000 over the term of the contract).

Section 2: That the Clerk be and is hereby authorized and directed to forward a certified copy of the within Resolution to the City Manager, Director of Public Services and the Finance Director.

Section 3: This Resolution shall take effect and be in force from and after the date of its passage.

PASSED THIS DAY OF _____.

APPROVED:

MAYOR

ATTEST:

CLERK

23-R-2851

CERTIFICATE OF THE CLERK

I, _____, Clerk of the City of Riverside, Ohio, do hereby certify that the foregoing Resolution is a true and correct copy of Resolution No. 23-R-2851 passed by the Riverside City Council on _____.

IN TESTIMONY WHEREOF, witness my hand and official seal this day
_____.

CLERK



MEETING DATE: June 15, 2023

AGENDA ITEM: New Business

TO: Riverside City Council

FROM: Josh Rauch, City Manager

SUBJECT: 23-R-2852 – A resolution by the Council of the City of Riverside, Ohio, authorizing the city manager to enter to a lease renewal agreement with Goodrich Corporation/Collins Aerospace.

EXPLANATION

Goodrich Corporation/Collins Aerospace currently leases space on the fourth floor of 5100 Springfield St. Goodrich is interested renewing its existing lease for a 12-month period, with two (2) one(1) year options to extent the lease.

RECOMMENDATION

It is respectfully recommended that the Mayor and City Council approve the attached legislation.

FISCAL IMPACT

Approving the lease will avoid loss of tenancy and a reduction in revenues for the Wright Point Fund.

SOURCE OF FUNDS

N/A

EXHIBITS

N/A

23-R-2852

**A RESOLUTION BY THE COUNCIL OF THE CITY OF RIVERSIDE, OHIO,
AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE RENEWAL
AGREEMENT WITH GOODRICH CORPORATION/COLLINS AEROSPACE.**

WHEREAS, the City of Riverside is owner of the office building addressed as 5100 Springfield Pike; and

WHEREAS, the City Manager reports that Goodrich Corporation/Collins Aerospace wishes to enter into a lease extension with the City for Suite 401 within the 5100 Wright Point Office Park and has signed a letter of intent to enter a lease extension with the City; and

WHEREAS, the City Manager further reports that a lease renewal agreement has been negotiated by both parties and signed by Goodrich Corporation/Collins Aerospace; and

WHEREAS, it is the recommendation of the City Manager that the City Council authorize the execution of the aforementioned lease renewal with Goodrich Corporation/Collins Aerospace;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF RIVERSIDE, STATE OF OHIO:

- Section 1: In accordance with the recommendation of the City Manager, this Council does determine that it is in best interest of the City to enter into the aforementioned lease renewal with Goodrich Corporation/Collins Aerospace. Accordingly, the City Manager is hereby authorized to enter into said renewal to the lease agreement.
- Section 2: That the Clerk be and is hereby authorized and directed to forward a certified copy of this resolution to the City Manager and Director of Finance, who will submit a certified copy to the duly recognized agent of Goodrich Corporation/Collins Aerospace.
- Section 3: This Resolution shall take effect and be in force from and after the date of its passage.

PASSED THIS DAY OF _____.

APPROVED:

MAYOR



MEETING DATE: June 15, 2023

AGENDA ITEM: New Business

TO: Riverside City Council

FROM: Josh Rauch, City Manager

SUBJECT: 23-R-2853 – A resolution by the Council of the City of Riverside, Ohio, authorizing the city manager to enter to a lease agreement with LDSS, Inc.

EXPLANATION

LDSS, Inc. currently leases space on the first floor of 5100 Springfield St. The latest lease with LDSS expired earlier this year; LDSS is interested in entering into another lease for a 12-month period. Details of the lease have been provided to City Council.

RECOMMENDATION

It is respectfully recommended that the Mayor and City Council approve the attached legislation.

FISCAL IMPACT

Approving the lease will avoid loss of tenancy and a reduction in revenues for the Wright Point Fund.

SOURCE OF FUNDS

N/A

EXHIBITS

N/A

23-R-2852

ATTEST:

CLERK

CERTIFICATE OF THE CLERK

I, _____, Clerk of the City of Riverside, Ohio, do hereby certify that the foregoing Resolution is a true and correct copy of Resolution No. 23-R-2852 passed by the Riverside City Council on _____.

IN TESTIMONY WHEREOF, witness my hand and official seal this day
_____.

CLERK

23-R-2853

**A RESOLUTION BY THE COUNCIL OF THE CITY OF RIVERSIDE, OHIO,
AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE
AGREEMENT WITH LDSS, INC.**

WHEREAS, the City of Riverside is owner of the office building addressed as 5100 Springfield Pike; and

WHEREAS, the City Manager reports that LDSS, Inc. wishes to enter into a lease extension with the City for Suite 104 within the 5100 Wright Point Office Park and has signed a letter of intent to enter a lease extension with the City; and

WHEREAS, the City Manager further reports that a lease agreement has been negotiated by both parties and signed by LDSS, Inc.; and

WHEREAS, it is the recommendation of the City Manager that the City Council authorize the execution of the aforementioned lease with LDSS, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF RIVERSIDE, STATE OF OHIO:

Section 1: In accordance with the recommendation of the City Manager, this Council does determine that it is in best interest of the City to enter into the aforementioned lease with LDSS, Inc. Accordingly, the City Manager is hereby authorized to enter into said lease agreement.

Section 2: That the Clerk be and is hereby authorized and directed to forward a certified copy of this resolution to the City Manager and Director of Finance, who will submit a certified copy to the duly recognized agent of LDSS, Inc.

Section 3: This Resolution shall take effect and be in force from and after the date of its passage.

PASSED THIS DAY OF _____.

APPROVED:

MAYOR

ATTEST:

CLERK

23-R-2853

CERTIFICATE OF THE CLERK

I, _____, Clerk of the City of Riverside, Ohio, do hereby certify that the foregoing Resolution is a true and correct copy of Resolution No. 23-R-2853 passed by the Riverside City Council on _____.

IN TESTIMONY WHEREOF, witness my hand and official seal this day _____.

CLERK

CITY MANAGER

PREVIOUS

UPDATES

MEMORANDUM

TO: Honorable Mayor and Councilmembers

FROM: Josh Rauch, City Manager

DATE: May 26, 2023

SUBJECT: Weekend Update

CC: Department Directors, City Clerk, Law Director

City Manager's Office/Administration

- Many thanks to Officer Nick Toscani for his work procuring the SRO vehicle from Germain Ford and getting it upfit for service! Nick's initiative is commendable and represents a significant cost savings for the City while enhancing our capabilities.
- I've made an offer to an HR Manager finalist, who has accepted the position pending the usual background/drug screen checks. I anticipate the new hire starting at the end of this month.
- Spent significant time this week going through HR-related accounts and materials, and reallocating responsibilities to Clemans Nelson.
- I asked TechAdvisors to pursue quotes for a more streamlined video streaming solution in Council Chambers. Much of their research the last couple of weeks has focused on whether or not reconfiguring the existing system is viable. I hope to have a proposal in the next week or so.
- This week I took a deep dive into the City's Wordpress site. I cleaned up several out of date pages and updated much of the back-end code. Additional adjustments to the website will gradually roll out in the coming weeks/months. I'll be meeting with MRLS the week of June 12 to discuss a shared Public Information Officer position, which will include website management responsibilities.

Community Development Department

Code Enforcement:

- There were 213 new cases opened in May. Most of those cases were tall grass violations.
- The final nuisance by condition determination was posted at 4540 Fair Park Ave this week.

Zoning:

- We received and processed 46 new permits.
- There will be two cases on the Planning Commission agenda this month.
- BZA will not hold a meeting this month; no applications were submitted.

Economic Development

- Source Water Protection Area Business visits continued this week along Springfield St. and will continue over the coming weeks.
- Lori attended the JobsOhio Board meeting this week.

Finance Department

- Kim has been working with ClearGov to populate financial data into their visualization system. Preliminary buildout looks promising and we hope to show some of our work to Council at a work session later this year.

Fire Department

General

- Approximately 113 calls for service between May 27th and June 1st. This averages to about 18.83 calls per day. This is a mixture of EMS and Fire calls.
- The Shellebarger park sign was hit as a result of a motor vehicle crash. Beaver Creek Police handled the report.
- 1 part time member has resigned
- 1 part time member has taken a leave of absence after accepting a full time job offer at another department. His expected return date will be September 1st.
- 1 former part time member (John Mathy) lost his step son in a motor vehicle crash. Please keep him and his family in your thoughts and prayers.

Training

- Protocol Mega Code training for all department members.
- Preparation for fire training (no live fire) at an acquired structure on Airway Rd at Greene county line. Training will start June 5th and will run for 2 weeks.
- Ongoing fire engine driver/operator training has been going on with employees in that phase of their training.
- Ongoing orientation training for new employees.
- FF Hivner attended an ACLS/BLS student teaching class. FF Hivner will join a select few others to help teach CPR classes.

Maintenance

- E6 has returned from the Dayton Fire Garage after having the pump rebuilt. E6 is currently in-service
- E5 had a coolant tank repair and faulty wire harness replaced. E5 is currently in-service
- E7 is in-service as a reserve apparatus.
- M6 was sent to Horton (Columbus) to have warranty repairs on the rear suspensions. It's expected to return tomorrow (6/3) and be placed back in-service
- M5 sustained damage yesterday (6/1). Damage is relatively minor and the vehicle is still operational but will require repairs.

Police Department

- We are continuing with hiring with 3 officer positions open. We have 1 in the background process (just completed) and another at the physical exam and psychological portion.
- The New SRO vehicle is wrapped and looks great, we are still in the planning stages of the radio and lights installation.

- Flock continues to install cameras. 9 cameras are in place with 6 more to be installed. Projected completion date of 6/13 but is subject to change if the parts have not been received.
- Access to over 50 departments Flock cameras
- National Night Out preparation has begun.
- Cruiser delivery update is still slated for August.
- Less lethal training is starting for Officers.
- Terminators are installed in the cruisers to use during OVI stops or impaired drivers. (Small version of stop stick an officer can put under a tire on approach)
- Officer Newton completed his stage 3 of training and will be shadowed by Officer Stamper starting June 5.

Public Service Department

Engineering/Administration:

- Service department has been interviewing for summer help.
- Addressed citizen concern regarding storm water in Byesville
- SS4A Agreement is still being reviewed by FHWA
- Contacted St. Helen's and Temple Christian soccer leagues

Projects:

- Getting quotes to repair the Shellabarger Parks sign and landscaping.
- County water main replacement project in the Bayside/Barrett areas is finishing up with topsoil & seed in the City's Right of way.
- Contractors are replacing curb & sidewalk that was removed with the Olentangy bridge Project.
- Springfield St reconstruction is working on installing electrical conduit & Street lighting in the right of way.
- Residential tree trimming will start later this month.
- Staff has reviewed, approved and inspected multiple right of way permits.
- Staff is working on restoring electric to Rohrer Park due to concession stand fire.
- Airway bridge replacement is scheduled to start the week of June 12.
- Still working with contractor on Lynnhaven/Myer punch list items

Crews:

- Mowed parks and Cemetery
- Mowed along the AF Museum and across from 5200 Springfield St
- Did outskirt area mowing in State Route ROW's
- Installed NO PARKING signs for the St Helen's Festival
- Replaced 3 catch basin tops and made concrete repairs to them
- Cleared a downed tree at the corner of Oakdell and Ames
- Made repairs to a tractor
- Cleaned the parks at the beginning and end of the week

MEMORANDUM

TO: Honorable Mayor and Councilmembers

FROM: Josh Rauch, City Manager

DATE: June 9, 2023

SUBJECT: Weekend Update

CC: Department Directors, City Clerk, Law Director

City Manager's Office/Administration

- This week I attended the AFRL Change of Command ceremony at the NMUSAF.
- Met with a resident concerned about St. Helen's festival parking. We will keep an eye on the parking situation this year and will re-evaluate where both sides/one-side parking restrictions should occur prior to next year's festival.
- Coordinated with legal on Wright Point lease renewals.
- Continued processing/delegating HR and IT services.
- Cleaned up additional back-end administration elements of the City's website.
- Given our HR transition, I've engaged Clemans Nelson to lead negotiations with our collective bargaining units this year. We will have a kickoff meeting with CWA reps (Public Service) next week to make introductions and get the process started. The labor contract expires in October.
- We provided requested pictures, iconography, and background info to Management Advisory Group regarding the Fire Chief search. We expect a draft of the recruitment brochure in the coming weeks.
- This weekend is the St. Helen's annual festival. PD will have additional cars on patrol to help maintain traffic and security in the neighborhoods north and south of the festival area. Please be safe and responsible if you patronize the festival.

Community Development Department

- The Community Development Department welcomes our Summer Intern, Sophie Gipson!
- Code Enforcement:
 - The Property Maintenance Code Update is under final legal review in preparation for the June 15th Council meeting.
 - 1304 Ames was declared an Open Hazard and boarded up this week. It shall remain vacant for 1 year. The contractors will return to the property next week to remove the remaining trash and junk.
- Zoning:
 - The [Citizen Portal](#) now allows residents to report submit and search street concerns. This is in addition to searching code enforcement cases and submitting permit applications.
 - [Planning Commission packet](#) has been sent out this week. The city website will be updated next week.

- Economic Development
 - Source Water Protection Area Business visits continued this week along Springfield Street and Valley Pike.

Finance Department

- Julian & Grube is working with Finance staff to prepare GAAP statements prior to this year's audit.
- Finance Assistant interviews will commence next week.

Fire Department

- 119 Calls for service this week (avg. of 17 calls per day)
- Spent several hours each day at the house on Airway Rd. training
- EMS Training with Premier was Pediatric Airway & Breathing Problems
- Engine 6 has returned and is back in service at Station 6
- Medic involved in minor MVA with some damage to the corner of the box.
- Crews will be attending the St. Helens Festival as time allows
- Hydrant maintenance has been extended to July 2 due to call volume and training house opportunities.
- Closing the full time application process on June 12 at 4pm. Hoping to interview by the end of the month.

Police Department

- We are continuing with the hiring process. We have 1 candidate that will be getting a conditional offer soon, and another that has gone on to the next and final step of physical and psychological.
- Flock continues to install cameras. 9 cameras are in place with 6 more to be installed. Projected completion date has been pushed back from 6/13/2023 due to parts issues.
- Grand Jury on the armed robbery at Yorktown (Flock camera case) suspects were indicted.
- Met with the CM in reference to a program called Archival Social. This program will allow us better control of any public relations involving social media.
- National Night Out preparation has begun.
- No change to the Cruiser delivery update slated for August.
- Officer Newton completed stage 3 of training and his shadow phase and has been placed on day watch for a period of observation.

May Monthly Report:

- Officers generated 267 reports.
- Made 158 traffic stops, issued 103 citations, and gave 106 traffic warnings.
- Self-Initiated 194 calls.
- Arrest 57 misdemeanor and 8 Felony arrest.
- 34 Property Damage crashes.
- 7 Injury crashes

5/9/2023	4812 Airway	TRK1506/SEMI	parking on vacant lots	GONE 5-12-23	Witt
5/9/2023	522 Chaucer	JUA8034/Blk Monte Carlo	Junk vehicle	MOVED 5-12-23	Witt
5/2/2023	3503 goldenmeadows	JTE7981	Junk Vehicle	GONE 5-6-23	CRIGLER
5/5/2023	5625 PENN	CFG6389	Junk Vehicle/EXPIRED	GONE	CRIGLER
5/6/2023	4840 CONWAY	FYT7007	Flat tire/ looks abandoned		CRIGLER
5/9/2023	392 DARNELL	HFX9115	Flat tire/ looks abandoned		
5/12/2023	5117 Northcliff	ABO6gv	Semi parking	Gone 5-17-23	Brewer
5/23/2023	3563 Valencia	HHD5485	Abandon vehicle	towed 6-6-23	D. Schmidt
5/23/2023	3563 Valencia	401YVB	Abandon vehicle	towed 6-6-23	D. Schmidt
5/25/2023	4880 airway rd	3392589	Semi parking	Gone 5-26-2003	Vance
5/25/2023	4880 airway rd	3304399	Semi parking	Gone 5-26-2023	Vance
5/25/2023	4880 airway rd	3366379	semi parking	Gone 5-26-2023	Vance

PD Front Desk:

- Answer/Make Calls 566
- Walk Ins/ Window 182
- Background Checks 95
- Records Request 114

School Resource Officer:

- Attended Field Day at Beverly Gardens.
- Attended Field Day at Brantwood.
- Attended Field Day at Saville.
- Attended Field Day at Stevenson.
- Attended Zoom training – FBI – Swatting / Bomb Threats.
- Attended Stebbins Graduation.

Public Service Department

Engineering/Administration:

- 2023 Crack Seal bids were received on Thursday. Scodeller Company, Inc was apparent low bid at \$92,132.
- Met with Montgomery County CDBG coordinator on potential projects and funding.
- Investigating funding to provide lighting at the Route 4/Harshman Road interchange.
- Working on Shellabarger Park soccer league agreements.
- Continuing to review resumes for Maintenance Worker and Seasonal help.

Projects:

- Residential tree trimming has started on city street.
- Construction on the county water main project is complete (punch list items are being addressed).
- Springfield St reconstruction is working on the reconfiguration of the intersection at Northcliff & Springfield St.
- Airway bridge replacement was delayed and should start next week.
- Olentangy bridge project will begin replacing pavement next week.
- Staff has reviewed, approved and inspected multiple right of way permits.



- Service department is working on replacing the Shellabarger planter and sign
- Guardrail/fence contract is out for bid.

Crews:

- Mowed parts of the corridor: the lack of rain has slowed grass growth to the point that it is not much taller than mowing height
- Ran the Kut Kwick on hillsides throughout the city
- Started running the new Bomford reach arm mower; had to stop for tractor repair scheduled for Friday
- Applied almost 8 tons of asphalt to patch pot holes on main thoroughfares including Route 4
- Hauled away 9 truckloads of street sweeper debris
- Cleaned/painted graffiti at Drennen and Shellabarger Parks
- Met with Sarah Holod from Public Health Montgomery County for 2nd inspection of Wellfield Protection Compliance
- Completed sign installation and barricade delivery for St Helen's Festival traffic control assistance
- Made equipment repairs
- Made sign repairs
- Cleaned parks at the beginning and end of the week