

Pride ~ Progress ~ Possibilities

**Riverside Municipal Building
5200 Springfield Street, Suite 100
Riverside, Ohio 45431**

October 5, 2023

Council Meeting

6:00 P.M.

City Council

PETER J. WILLIAMS, MAYOR

MIKE DENNING
APRIL FRANKLIN
BRENDA FRY
ZACHARY JOSEPH
SARA LOMMATZSCH
JESSE MAXFIELD

Josh Rauch, City Manager

Katie Lewallen, Clerk of Council

Calendar for year 2023 (United States)



January

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Council meetings in aubergine.

Work sessions in pale yellow.

Jan 1 • New Year's Day
Jan 2 • 'New Year's Day' day off
Jan 16 • Martin Luther King Jr. Day
Feb 20 • Presidents' Day
May 29 • Memorial Day

Jun 19 • Juneteenth
Jul 4 • Independence Day
Sep 4 • Labor Day
Oct 9 • Columbus Day
Nov 10 • 'Veterans Day' day off

Nov 11 • Veterans Day
Nov 23 • Thanksgiving Day
Dec 25 • Christmas Day

AGENDA

Please place all cell phones in silent mode before the meeting begins.

RIVERSIDE CITY COUNCIL

**Riverside Administrative Offices
5200 Springfield Street, Suite 100
Riverside, Ohio 45431**

**Thursday, October 5, 2023
Business Meeting 6:00 P.M.**

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) EXCUSE ABSENT MEMBERS
- 4) ADDITIONS OR CORRECTIONS TO AGENDA
- 5) APPROVAL OF AGENDA
- 6) PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE
- 7) OATH OF OFFICE - Fire Chief Mark Miller
- 8) MINUTES – Approval of minutes from the September 14, 2023, special meeting and work session and the September 21, 2023, council meeting.
- 9) LIQUOR LICENSE TRANSFER – J & M Dayton Inc. DBA China Garden Buffet to J & S Dayton Inc. DBA China Garden Buffet, 112 Woodman Drive, Riverside, OH.
- 10) BOARDS AND COMMISSIONS: Reapplication of Lisa Carpenter to the Board of Zoning Appeals.
- 11) ACCEPTANCE OF CITIZEN PETITIONS
- 12) DEPARTMENT UPDATES:
 - A) Finance Department
 - B) Community Development Department
 - C) City Manager Report
- 13) PUBLIC COMMENT ON AGENDA ITEMS
- 14) UNFINISHED BUSINESS
 - A) ORDINANCES
 - I) **Ordinance No. 23-O-839** – An ordinance to make supplemental appropriations for current expenses and other expenditures of the City of Riverside, State of

*If you need special accommodations to attend this meeting,
please notify the City of Riverside at least 72 hours in advance by calling 937.233.1801.*

Ohio, for the period January 1 through December 31, 2023. (2nd reading, public hearing, adoption)

15) NEW BUSINESS

A) ORDINANCES

- I) **Ordinance No. 23-O-840** – An ordinance providing for the adjustment of the boundary line between the City of Riverside, Ohio, and the City of Dayton, Ohio, authorizing the execution of an agreement with the City of Dayton, Ohio, and declaring an emergency. (1st reading)

B) RESOLUTIONS

- I) **Resolution No. 23-R-2877** – A resolution recognizing the Riverside Area Chamber of Commerce's "Hometown Holiday in Riverside, Ohio" as a function that promotes the public health, general welfare, and contentment of the citizens of the City of Riverside.
- II) **Resolution No. 23-R-2878** – A resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the county auditor.
- III) **Resolution No. 23-R-2879** – A resolution authorizing the city manager to accept the Ohio Department of Transportation Highway Safety Improvement Program (HSIP) Grant for the Harshman-Beatrice-Valley Project in the amount of \$739,428.
- IV) **Resolution No. 23-R-2880** – A resolution authorizing the city manager to accept a source water protection grant for sensitive groundwater signs in the amount of \$4,563.82.
- V) **Resolution No. 23-R-2881** – A resolution authorizing the city manager to execute an agreement with Cindy Usrey regarding 2355 Bushnell.
- VI) **Resolution No. 23-R-2882** – A resolution amending Resolution No. 22-R-2788 authorizing the city manager to enter into a professional service agreement with Montgomery County Transportation Improvement District (TID) to provide project management and financing services for the Harshman Realignment Project (Woodman Phase 4).
- VII) **Resolution No. 23-R-2883** – A resolution reclassifying a portion of a fund advance as a fund transfer.

16) PUBLIC COMMENT ON NON-AGENDA ITEMS

17) COUNCIL MEMBER COMMENTS

18) ADJOURNMENT

SPECIAL
MEETING &
WORK SESSION
MINUTES

CALL TO ORDER: Mayor Williams called the Riverside, Ohio, Special City Council Meeting and Work Session to order at 6:01 p.m. at the Riverside Administrative Offices, 5200 Springfield Street, Suite 100, Riverside, Ohio, 45431.

PLEDGE OF ALLEGIANCE: Mayor Williams led the pledge of allegiance.

ROLL CALL: Council attendance was as follows: Mr. Denning, present; Mrs. Franklin, absent; Ms. Fry, present; Mr. Joseph, present; Ms. Lommatzsch, present; Mr. Maxfield, present; and Mayor Williams, present.

Staff present was as follows: Josh Rauch, City Manager; Tom Garrett, Finance Director; Nia Holt, Community Development Director; and Katie Lewallen, Clerk of Council.

EXCUSE ABSENT MEMBERS: Mr. Joseph moved, seconded by Mr. Maxfield, to excuse Mrs. Franklin. All were in favor. **Motion carried.**

ADDITIONS OR CORRECTIONS TO THE AGENDA: Mr. Rauch stated that item 11 (3) would be taken off the agenda and brought back at a later work session.

APPROVAL OF AGENDA: Deputy Mayor Lommatzsch moved, seconded by Mr. Maxfield, to approve the amended agenda. All were in favor. **Motion carried.**

EXECUTIVE SESSION: Deputy Mayor Lommatzsch moved, seconded by Mr. Maxfield, to enter into executive session for the following: 103.01(1) Unless the City employee or official requests a public hearing; to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a city employee or official or the investigation of charges or complaints against a City employee or official. The council entered into an executive session at 6:03 p.m.

RECONVENE: The council reconvened at 6:23 p.m.

PUBLIC COMMENT ON AGENDA ITEMS: Mayor Williams stated that anyone wishing to speak on THE agenda items can find a form in the back and hand it to the clerk. No one came forward to speak.

RESOLUTIONS

- I) Resolution No. 23-R-2868 – A resolution confirming the city manager’s appointment of Mark Miller to the position of Fire Chief for the City of Riverside, Ohio.**

Mr. Rausch stated this will confirm the appointment of Mark Miller to the position of fire chief for the City of Riverside.

Mr. Denning moved, seconded by Mr. Maxfield, to approve Resolution No. 23-R-2868.

All were in favor. **Motion carried.**

II) Resolution No. 23-R-2869 – A resolution renewing a professional service agreement with Colliers International as the property management agent for the Wright Point Office Park, 5100 and 5200 Springfield Street, Riverside, OH.

Mr. Rauch stated this is a clean-up of the existing property maintenance contract with Colliers for property management services. This will see them through to the end of the year and give them time to rebid the project for next year.

Mr. Denning moved, seconded by Mr. Maxfield, to approve Resolution No. 23-R-2869.

All were in favor. **Motion carried.**

WORK SESSION:

A) Various Board & Commission Appointments – Mr. Rauch stated that housing council members will be appointed at the next council business meeting. It is a common practice to appoint staff members to the housing council. Mr. David Owens from the Planning Commission has been appointed to the housing council and the council gets to appoint two, and the mayor gets to appoint two. Once those are appointed that group of five gets to appoint two additional residents-at-large. The staff recommendation to the council is to appoint the community development director, the economic development specialist, and the finance director. Staff believes it would be helpful to have someone from the council also sit on this board since the housing council is making recommendations to the city council about CRA incentives. He asked if anyone on the council would be interested in serving on the housing council. Deputy Mayor Lommatzsch recommended Mayor Williams to serve on the housing council as his background and expertise are in that field. Mayor Williams explained he does have some background in the legislative process the council would go through from a previous role he held on the staff side when he worked in Greene County for enterprise zones and similar state-run programs. He agreed to be the representative for the city council. Mr. Rauch explained how the housing council works and the recommendations or denials that they will bring to the city council. Having a member of the council on that body provides the ability for that person to report to the city council what the conversations were like and represent their viewpoint. Ms. Holt added that the housing council would review any approved applications and CRA agreements and make sure that the agreements are being adhered to. She recommended that once it is established, there would be an annual meeting to review those. Mayor Williams added that if there aren't new applications then they would still meet annually to review existing CRA agreements to make sure compliance is being met. Ms. Holt agreed. Discussion continued on how to find the two members-at-large. Mr. Rauch invited anyone watching to email nholt@riversideoh.gov if they are interested in serving on the housing council.

Mr. Rauch added that at next week's council meeting, they will be making appointments to the parks and recreation board and the board of zoning appeals. There was one new applicant for the board of zoning appeals. Ms. Holt has met with that applicant and is comfortable with the applicant. That board has been down a member for some time.

B) Glendean Land Discussion – Ms. Holt stated this has been going on for quite some time as it started with a rezoning in 2021 under a different developer. It was originally a 14-acre project, but since then it has changed as the developer has changed. The back half has been subdivided as they realized with studies that the back half cannot support development, and the soils are unstable. It is now under a new developer, who is now reconfiguring a new layout. They are looking to the city to see if they are interested in using the city-owned parcel. They would like to use a city-owned parcel to access Derwent Drive for utilities and expand a stormwater basin to relieve some of the drainage and stormwater issues over there. She asked the council if they were interested in her continuing those conversations with the developer. Discussion was held on whether it would be selling the property or providing an easement. Mr. Rauch stated they are trying to determine if the council has any hesitation on parting with this property, so they know the next steps to take with the developer. Currently, the staff is just mowing it. Most of it is in the floodplain. Ms. Holt added if they move forward, should the developer submit a CRA application that would give the housing council something to negotiate. Mr. Rauch stated the property has some challenges due to its flood and drainage. Mr. Denning stated that it was owned by the Village of Riverside and originally was part landfill that was covered with honeysuckle and vegetation. A Boy Scout/Eagle Scout project was to clean it up with the help of the Jaycees. The Parks and Recreation Board had put in for some grants to make it like a picnic grove, but that fell through. He stated if they can't make it into a park-like setting and it costs them a lot for maintenance, then it doesn't seem like it is good for them to keep it. He prefers it to be a picnic grove, but if they have the opportunity to cut maintenance costs and make it into something more positive, then he is for it. Mr. Rauch stated they need to figure out what the real ask is. Once that is figured out, he will schedule a time to have an executive session about real estate. Mr. Joseph asked if there was a way for them to be informed on all the infrastructure assets and city-owned properties on a map. Discussion continued on capital assets. Mr. Joseph asked to know the assets the city has, the value of those, and when they need to replace them or not. He added it is good to know what all the city owns. Mr. Rauch stated they would do the homework and be back with the council in October on this matter.

C) Source Water Protection Grant – Ms. Holt stated the city has been awarded a \$4,564.00 grant from the Source Water Protectionary Fund Board since working with their partners and the service crew to get the groundwater signs up. They will see the signs up soon around the community on Valley Street and Springfield Street. Ms. Lommatzsch asked if some information could be put on the website explaining what those signs are about. Ms. Holt stated that they could do that.

D) ClearGov Budgeting Intro – Mr. Rauch stated the budget that he is showing with this platform is not a complete budget but is being used to show them what the platform is and what it will do moving forward. He stated ClearGov is a software company that operates on modules. The city has acquired the following modules: capital budgeting, personnel budgeting, operational budgeting, digital budget book, and a public transparency portal. He added that the city participated in a Beta test for ClearPlans, which is a strategic planning module; the company's long term goal is to fold that more deeply into the budgeting process for this side of their system. The module that the most work has been done on is the personnel module. He presented the module based on their personnel picture and what they believe will go into 2024. The data entered becomes organized so that it can be represented and summarized very quickly. The system's ability to summarize is extensive and helpful. He showed the charts and graphs that will be displayed in budget books and online on the website to explain how the numbers break down. He explained how a lot of the budget discussions they have are organized in terms of funds, which is important since they do fund accounting. While this is one way of looking at the budget, it is not necessarily intuitive for people not familiar with government accounting. For instance, a person may look at the Police Fund and make an assumption that is all the police department costs. In reality, that is not true as the police department pulls money from lots of different funds. This personnel tool is able to organize all of that data in a way that shows by department. The operating budget module works in much the same way summarizing across all funds and showing the total cost that each department creates for the city regardless of funding source. The key thing point here is that it's enough of a baseline being able to look at this data and start to show people that when assumptions are made about keeping staffing just the way it is going into next year, almost 40 percent of the personnel costs go to police and almost 40 percent of the personnel costs go to fire. Together, those departments are almost 75 percent of the budget. The personnel in administration, finance, and community development is about 10 percent of the entire personnel budget. When looking for places to save on personnel, this is what he means they can look at and see there is not much there to save; there is no fat to trim in personnel. He added that they are doing quite a lot with a fairly lean staff on the city hall side. Police, Fire, and Service, while having the biggest share of the budget do quite a lot with having the limited staffing.

Ms. Fry asked if there is an equivalent graph associated with the departments that show the capital budgeting. Mr. Rauch stated there will be, but it is not ready, yet. It will be the last module to be built out. There is a way to develop a capital plan. One of the changes they will make in the budget and showing in this system at the behest of the auditor is to move 702 and 703, some of the capital debt service funds, and eliminate those funds and talk about capital in terms of departments and other funds. This tool will help them tell the story of personnel, operations, and capital. It will show where the money goes.

Mr. Joseph asked if projections could be run through this module. Mr. Rauch replied that they could. He stated that once labor negotiation contracts are finalized, it lets them plug in an increase for out years, and it will show and know where employees are in the unit, what step they are at, and where they are going to go in 2025, 2026, and so on. They are building to a point where he can give them a budget and five-year projection. Additional scenarios can also be created as a planning tool.

Mr. Rauch presented the budget book module, which pulls the data from the other modules where data has been entered thus minimizing the likelihood of human error. He stated that last year he developed the popular budget document that summarized by fund. The budget book module effectively does all of that. On the back end, there is a list of templates that have to be built out in order to win a GFOA award. They will start to build those out. Part of what they get as a subscriber to the service is the key demographic information that the software company gets as they have an API with the Bureau of Labor Statistics that will tell them median home value, household size, etc. A lot of leg work that takes staff time is now automated. He stated as they continue to work on this over the next couple of weeks, he is hopeful that they will have personnel and operating in a good place as well as capital to have good budget conversations in October and November. They will start building the templates out and plugging away so that in a couple of years from now they will have a full-fledged budget book.

Mr. Rauch presented the Strategic Planning module, Clear Plans. The company's long-term road map is to create more linkages between this kind of product and the budget itself. A couple of years down the road, they will be able to view a budget line item that supports a particular strategic initiative the City of Riverside is working on, and all of that data will be linked. So, if something is updated in the strategic plan it will be reflected in the budget and vice versa. He stated it is a strategic planning tool in the sense that they had key focus in priority areas and had identified some projects in each focus area. The strength of this is that under the focus areas, they can identify specific tasks that need to be done and indicate whether or not those tasks are on track. He used the stormwater utility fee as an example of the assigned tasks. They are able to assign tasks to staff to log in and update. He spoke with the company and stated they have actually built a work-planning tool. They can also build a mirror to it and put it on the website so that people can see where the status of the strategic plan is.

He explained the transparency and dashboards that can be created. Mr. Joseph stated for what they can be transparent about with everyday financial transactions, he wants to be able to say to a resident where they can go look and see what is happening with the budget. Ms. Fry asked if they would be able to drill down into the graphs or are they static. Mr. Rauch stated he has not built them out yet, so he is not sure at this point. He believes they are interactive where if the cursor hovers over a graph it may give more information but not drill down into it. That is an opportunity where they can use the transparency portal to develop a widget or graph that will answer the question.

Discussion continued on the information that will be transparent and how information can be made that is most helpful to the people and to the council. Mr. Rauch stated they will use every tool at their disposal to answer the questions the best that they can.

Mr. Denning asked if this would do the same thing with income where it separates what is coming in such as gas tax as that can only be used for specific things. He stated that would be important for people to know the money coming in, where it is going, and what it is paying for. Most of the income tax goes to fire and police, but they still pull some money from the general fund to help fund fire and police on top of the income tax. People need to understand when they go out for a levy where the money they have is and if citizens want them to do more, then they need more coming in. Mr. Joseph stated that in an ideal world, every department would be self-funded because they would have a dedicated income source. Mr. Rauch stated that after the operating side is plugged in that will get data in a place to build a budget book for 2024. This is the value of the budget work session. Last year, he took everyone fund by fund, but now they can go department by department. They will ideally be in a situation of total revenue coming in, total going out, and a delta above and below compared to next year. He stated they will review more when they get deeper into the budget process.

City Manager Updates – Mr. Rauch stated that Dayton is working on a project near Valleycrest with the EPA. Dayton suggested to the city that one of the things they are trying to do is take the right of way, some of which is worn down but extend it out to make more of an official road that extends to Brandt Pike. There is a little section of the right-of-way in Riverside. Dayton has asked Riverside to change its boundaries so that they can connect up the road. Ms. Grandjean is working on an ordinance for this. The city is not giving up any income tax, residences, or businesses; they are just giving up a bit of a liability in the sense that they want a road, and Riverside can let them have it. Mr. Joseph asked if the trucking terminal there had any employees. Mr. Rauch stated the building is still in the city limits. He will verify that. They are only giving up a small section of roadway. He stated that a supplemental will be coming to them at next week's council meeting. It is for roughly \$350,000 about half of that is because of grants they have been awarded that will be reimbursed. The city just has to front the money now, which is roughly \$160,000 - \$180,000.

Audio went out at this time.

ADJOURNMENT: Mr. Joseph moved, seconded by Mr. Denning, to adjourn. All were in favor. **Motion carried.** The meeting adjourned at 7:27 pm.

Pete Williams, Mayor

Clerk of Council

MINUTES

CALL TO ORDER: Mayor Williams called the Riverside, Ohio, City Council Meeting to order at 6:01 p.m. at the Riverside Administrative Offices, 5200 Springfield Street, Suite 100, Riverside, Ohio, 45431.

ROLL CALL: Council attendance was as follows: Mr. Denning, present; Mrs. Franklin, present; Ms. Fry, present; Mr. Joseph, absent; Ms. Lommatzsch, present; Mr. Maxfield, present; and Mayor Williams, present.

Staff present were as follows: Josh Rauch, City Manager; Tom Garrett, Finance Director; Kim Baker, Finance Administrator; Nia Holt, Zoning Administrator; Dalma Grandjean, Law Director; and Katie Lewallen, Clerk of Council.

EXCUSE ABSENT MEMBERS: Mr. Maxfield moved, seconded by Deputy Mayor Lommatzsch, to excuse Mr. Joseph from the meeting. All were in favor. **Motion carried.**

ADDITIONS OR CORRECTIONS TO THE AGENDA: There were no changes to the agenda.

APPROVAL OF AGENDA: Mr. Maxfield moved, seconded by Mrs. Franklin, to approve the agenda. All were in favor. **Motion carried.**

PLEDGE OF ALLEGIANCE: Mayor Williams led the pledge of allegiance.

BOARDS & COMMISSIONS: Mr. Rauch stated there are a few people present to introduce themselves to council as applicants for open positions on the Parks and Recreation Commission and the Board of Zoning Appeals. Council will then make a determination in October on appointments. Mr. Scott Skiple introduced himself and listed some activities that he has done such as Boys Scouts and Little League SAYUS soccer. He is interested in the Parks and Recreation Commission to help make Riverside more of a destination for outside recreation and for the residents and kids. Mr. Thomas Lemke introduced himself and stated he was a school bus driver for Mad River Schools. He stated the appeal and the looks of the city mean a lot to him and wants to try and be a part of that to be involved with the BZA. He has spoken with Ms. Holt about what the BZA does for the city. Mayor Williams stated council will take all the information they have received and make a determination for appointments in October.

CRA HOUSING COUNCIL APPOINTMENTS: Mr. Rauch stated that at the work session last week, staff made recommendations for the CRA Housing Council. Staff recommended that council appoint the mayor and the community development director to the CRA Housing Council; and the mayor move to appoint the finance director and the economic development specialist. This will allow them to convene the housing council for its first meeting. At that first meeting, those five members will select two Riverside residents as members-at-large to serve on the housing council. Deputy Mayor Lommatzsch moved,

seconded by Mrs. Franklin to approve the slate of nominations as recommended. All were in favor. **Motion carried.**

PRESENTATION: Mr. Chris Mackey introduced himself as the community impact and engagement manager for the Miami Valley Big Brothers Big Sisters, a non-profit mentoring organization for youth in Miami, Montgomery, Greene and Preble counties. He presented the needs of the organization and requested mentors from the public for young people. Big Brothers Big Sisters creates and supports one-to-one mentoring relationships that ignite the power of mentoring and the promise of youth. They want kids to be successful. He explained their mentoring programs are fun and inexpensive activities with a young person while focusing on goals like introducing a new hobby or helping to graduate high school and focus on life goals. He stated the kids are ages 7 – 14, and once they are 18, they graduate from the program. These are kids who want to have a mentor and whose parents or guardians want them to have a mentor. Some kids are part of a large family, and their parents feel that an additional one-to-one mentor would be good for them. He provided data on the kids that are in their program. He stated that Bigs are safe and that is a priority for Big Brothers Big Sisters. They ask for a year commitment as it takes time to build the relationship. Bigs are not replacement parents, guardians, or saviors. The best relationships are when the Bigs and the parents are on the same page as far as mentorship. Bigs are members of the community who want to make a difference in the life of a young person. Mr. Mackey explained the enrollment process for Bigs. He emphasized this is not to be a financial burden on Bigs. The goals they focus on can be simple or profound. He listed the benefits of kids having a mentor from national data: 46 percent avoided drugs, 90 percent improved grades, and 86 percent had reduced depressive symptoms. He added that in light of the pandemic, having an additional support person in their corner has been helpful to young people. He stated there are 49 kids on the Big Brothers Big Sisters waitlist. It is for one hour per week twice a month. He asked everyone to consider becoming a part of Big Brothers Big Sisters. If they do not have the time, he asked them to share the information.

Mr. Denning asked if a person had extra time could they mentor more than one child one-on-one. Mr. Mackey stated they like to have it be just a one-to-one mentoring relationship. Ms. Fry asked if there is an age range they prefer. Mr. Mackey replied that mentors aged 21 and up can be a mentor for a young person. Deputy Mayor Lommatzsch stated that if people can't give time, then they can give money. Mr. Mackey stated they could always use money. He stated they are also looking for people to serve in other ways such as on an advisory council. He concluded by stating that the primary ask is for mentors.

MINUTES: Mrs. Franklin moved, seconded by Mr. Denning, to approve the August 10, 2023, work session, and the August 17, 2023, council business meeting minutes. All were in favor. **Motion carried.**

WRITTEN CITIZEN PETITIONS: Mayor Williams stated that anyone wishing to speak should fill out a form located in the back of the room, fill it out, and hand in to the clerk. Speakers will be called upon at the appropriate time during the meeting.

DEPARTMENT UPDATES

A) City Manager Report – Mr. Rauch stated that Fire Chief Mark Miller will be sworn in at the October 5, 2023, meeting. He stated they received an updated agreement from the Montgomery County TID regarding the Safe Streets 4 All (SS4A) grant. This is the one that looks at the whole corridor on Woodman from Springfield down to SR-35. They have recommended revising the scope of work that was worked out for this Phase 4 piece to accommodate the entirety of the SS4A grant. Their board has already approved the change. Council will see that legislation next month. He stated that the Springfield Street project is complete aside from a few punch list items. He thanked Ms. Bartlett, the engineers, the finance staff, Mr. Miller, and the crews out there getting this roadway done. He announced there are a few maintenance worker positions available for anyone who may be watching and is interested in working in the public service department. He added there are a number of open positions in the city, currently. He stated the audit should be complete by the end of the month. He stated they have started the operational components of ClearGov. He added that he is presenting at the International City County Manager conference in early October. He was invited to sit on a panel to discuss how small communities go about budgeting.

PUBLIC COMMENT ON AGENDA ITEMS: No one wished to speak on an agenda item.

UNFINISHED BUSINESS

A. ORDINANCES

- I) Ordinance No. 23-R-838 – An ordinance approving a change in the district boundaries as shown on the zoning map of the City of Riverside, Ohio for Parcel ID No. I39 00115 0014, I39 00115 0015, I39 00115 0023, I39 00115 0024, I39 00116 0013, and I39 00116 0014 from R-3 Medium Density Residential District to B-2 General Business District. (2nd reading, public hearing, adoption)**

Deputy Mayor Lommatzsch moved, seconded by Mrs. Franklin, to approve the second reading by title of Ordinance No. 23-R-838. The clerk read the ordinance by title only.

Mayor Williams opened the public hearing at 6:25 p.m. No one came forward to speak. Mayor Williams closed the public hearing at 6:26 p.m.

Roll call: Mrs. Lommatzsch, yes; Mrs. Franklin, yes; Mr. Denning, yes; Ms. Fry, yes; Mr. Maxfield, yes; and Mayor Williams, yes. **Motion carried.**

NEW BUSINESS

A. ORDINANCES

- I) Ordinance No. 23-O-839 – An ordinance to make supplemental appropriations for current expenses and other expenditures of the City of Riverside, State of Ohio, for the period January 1 through December 31, 2023. (1st reading)**

Mr. Rauch stated this is the third quarter supplemental that anticipates receiving money for grants so they can pay and be reimbursed for the grants and appropriate funds for other miscellaneous expenses as described in the packet.

Mr. Denning moved, seconded by Mr. Maxfield, to approve the first reading by title of Ordinance No. 23-R-839. The clerk read the ordinance by title only.

Roll call: Mr. Denning, yes; Mr. Maxfield, yes; Mrs. Franklin, yes; Ms. Fry, yes; Ms. Lommatzsch, yes; and Mayor Williams, yes. **Motion carried.**

B. RESOLUTIONS

- I) Resolution No. 23-R-2870 – A resolution authorizing the city manager to accept the Ohio Department of Transportation Highway Safety Improvement Program (HSIP) Grant for the Woodman Phase 1 Construction Project in the amount of \$500,000.**

Mr. Rauch stated they were awarded a \$500,000 grant from the Highway Safety Improvement Program that will be contributed to the Woodman Drive Phase 1 Project.

Ms. Lommatzsch moved, seconded by Mrs. Franklin, to approve Resolution No. 23-R-2870.

All were in favor. **Motion carried.**

- II) Resolution No. 23-R-2871 – A resolution authorizing the city manager to enter into a lease agreement with the Mad River Pee Wee Football Association pertaining to certain facilities in Community Park.**

Mr. Rauch stated this is a renewal lease agreement with Mad River Pee Wee Football for the football arrangements at Community Park. The association will pay for the additional electricity costs and an additional appendix that provides guidance and clarity on the parking situation and how to do crowd control.

Mr. Denning moved, seconded by Mrs. Franklin, to approve Resolution No. 23-R-2871.

Mr. Maxfield stated there was some confusion last week and wanted to make sure there was nothing in this about access roads and that this is just a general renewal agreement. Mr. Rauch stated that was correct. Deputy Mayor Lommatzsch stated there was clarity on where to park for safety reasons. No roads are being taken away. Mayor Williams thanked staff for making a clear presentation last week at the work session and that Community Park is an asset to the community and will continue to be.

All were in favor. **Motion carried.**

III) Resolution No. 23-R-2872 – A resolution confirming the city manager’s appointment of Kim Baker to the position of finance director and tax administrator for the City of Riverside, Ohio.

Mr. Rauch stated this confirms the appointment of Kim Baker as the next Finance Director and Tax Administrator for the city.

Mr. Denning moved, seconded by Mrs. Franklin, to approve Resolution No. 23-R-2872.

Ms. Baker stated how she has been here six months already and has enjoyed it. They have made a little bit of progress and hope to make a bigger impact. She likes being in Riverside. Deputy Mayor Lommatzsch stated they need to say how much they have appreciated time as he has carried them through the hard times and good times. She added he will be missed and appreciates all he has done.

All were in favor. **Motion carried.**

IV) Resolution No. 23-R-2873 – A resolution authorizing payment of a “Then and Now” certificate in the amount of \$7,675.00 payable to the Security Fence Group, Inc. for the Riverside Police Department’s Flock Camera purchase and installation.

Mr. Rauch stated that this process is a situation in which they have moved forward with a purchase but haven’t done the legislative approval for pieces of that. This happens sometimes when either someone is ahead of something or a scope changes and triggers the need for legislative action. This is a mechanism to clean that up and is used by cities across the country. In this instance, the Flock cameras were entirely grant-funded; however, as the project unfolded, it was found that it would be more effective to power the cameras with a direct power source. That cost was \$7,675. This is an addition to the regular expense. This resolution is asking council to approve the decision staff made to run that power so they can pay the vendor those fees.

Mrs. Franklin moved, seconded by Mr. Denning, to approve Resolution No. 23-R-2873.

All were in favor. **Motion carried.**

V) Resolution No. 23-R-2874 – A resolution authorizing Josh Rauch, City Manager, and Kimberly Baker, Finance Director, to be signers for accounts associated with 5th/3rd Bank.

Mr. Rauch stated this is to authorize signers for the city at 5th/3rd Bank.

Mr. Denning moved, seconded by Mrs. Franklin, to approve Resolution No. 23-R-2874.

All were in favor. **Motion carried.**

VI) Resolution No. 23-R-2875 – A resolution authorizing payment of a “Then and Now” certificate in the amount of \$8,500.00 payable to iWorq Systems, Inc. for services provided.

Mr. Rauch stated that this purchase relates to the modules purchased for iWorqs that is used for the online permitting process.

Mr. Denning moved, seconded by Mr. Maxfield, to approve Resolution No. 23-R-2867.

All were in favor. **Motion carried.**

PUBLIC COMMENT ON NON-AGENDA ITEMS: Mayor Williams stated that a few forms were turned in for public comment on non-agenda items. He asked each person speaking to state their name and address and to keep comments to three minutes.

Ms. Joyce Sun, 2388 Meadowgreen Drive, Dayton, OH, stated she is one of the two dentists that practice at Brilliant Smiles at the corner of Spinning and Burkhardt. She stated that they learned from their UPS driver that the old Family Video was going to be a methadone clinic. She has watched the renovations taking place with dreaded anticipation. She stated that traditionally dentists have had access to opioid medications and prescribed them after tooth extractions, but that no longer happens; however, that information may not be well known. She stated they serve a wide range of patients who have been coming to their location for decades for dental needs. She added that they also serve military patients and are a dental home in their neighborhood. She stated having a drug treatment clinic at this location means to many that there will be an increase in crime, litter, and police reports. They are also close to five schools, two pre-schools, and a daycare center. She understands the opioid crisis needs attention and applauds those trying to help and those reaching out for help; however, she does not feel that this is a good location for the clinic. Her team has installed an alarm system, clear signage, and has a buddy system. She added that they may not be able to eat outside or take a walk like they used to be able to. Their location may even close if enough patients are not comfortable coming to their office or if staff members don't feel safe at work. She stated that adults can defend themselves and even find other work, but the children are helpless members of society. She stated this would put them

at high risk each and every day by allowing this clinic to be constructed on their path to school, and that is unacceptable. She understands the city's hands are tied with the situation. She asked if there were any steps they could take to protect the community. Is the police force able to be strengthened and is Brightview cooperating to help keep the area safe? She stated she has a form in case anybody wants to keep in touch as they observe what will unfold over the next few months.

Ms. Ellen Fletcher, 5201 Huberville Avenue, Riverside, OH, stated they are looking forward to a tour that Brightview will give at their Centerville location on September 28. She stated it would be a good if they come back in March of 2024 as a collective group to present an update on community reaction. She is sure all involved understand the intensity of the unknown for this residential area of Riverside. Within .02 of a mile of this site, there are two schools on Spinning, two schools on Burkhardt, two standalone preschools, along with five preschools within the other schools represented, and Brilliant Smiles. She understands there is nothing to say legally, but morally and ethically they stand as one on behalf of the homes, educational facilities, and fellow businesses. She believes that support, safety, and environment are what Riverside cares about. She stated in 2016, Montgomery County was named the overdose capital of the United States of America. There is a need for this service. A Google search stated the area has 21 treatment resources.

Mayor Williams stated the permitted uses for the location in question are all being met by the applicant. Because of that, the city is barred from stopping this proposed use from moving in. They cannot pick and choose whom they want to move into a location based on characteristics being described by the speakers. He stated that morally, ethically, or legally, they may not want to ever venture into a territory where they start excluding people for any reason that might be personal in belief. The same law applies to everybody.

Mr. Rauch stated he wrote a letter to Merrie Time, a daycare facility, that also expressed similar concerns. He lives close to there and understands the concerns people have. Together they all make up the community. He reiterated the sentiments of the mayor. He added that the business has to abide by all the codes of the city: noise ordinances, property maintenance, littering, public disturbances, and such. The city has a proven track record when necessary to enforcing the ordinances and does it fairly and consistently. The city does not target a business or occupant. The police department is aware of things that have happened in that area due to a prior occupant in the shopping center. They will keep an eye on the area. He discussed the recently adopted land use plan and the different visions for the area. They also will be looking at a process for a comprehensive zoning code rewrite and keep the ball rolling on the economic development efforts to better advance the community vision and attract development opportunities. They are working a number of fronts to advance the community vision. Ms. Grandjean added that the city's role is to enforce the law and apply it equally and

not be influenced by subjective views with regard to ethics, morality, desirability, aesthetics, or any of those things. If the city targets in any way or treats that business differently than any other business, then it would have liability under various federal laws including the Constitution. There is protection under the Fair Housing Act, the American Disabilities Act, and the 14th Amendment.

Deputy Mayor Lommatzsch encouraged people to call the city at the non-emergency number 937.233.1801 if there are any concerns. If they drive down the street and see an issue, please call. Mr. Denning stated if you see something, say something. It helps them in the long term to keep a list of calls and if anything needs to be addressed then they have that information handy. They need to watch out for each other. He added that they can't govern on the 'what if' they need to have facts.

COUNCIL MEMBER COMMENTS: Ms. Franklin stated she is not running for her seat in November; she will be moving out of the area within the next year. She stated she has learned so much from all of them and staff. She encourages other individuals to run; they will get a passion for it. She plans to continue government work when she leaves the area.

Mayor Williams stated regarding the property just discussed that his home is probably the closest to the parcel and his three sons walk home from school past this building and his sons' school is on the same street. The most trouble they have had on that path was caused by a music club. He stated that to point out, legally, they cannot say they know this building is going to be a problem, so we are not going to do this. Morally, they are not going to. He understands where the emotions and passions on this topic come from. He has a son who walks passed every day after school. He added that there were times when it may have been more dangerous depending on what musical act showed up. He stated they would not have just banned all music acts in the city. They have to take it as it comes. Their guiding principles have to be the equitable placement of law on every property owner. It can't be just what he thinks or other council thinks. They have to all agree to it as they took an oath to the Constitution of the State of Ohio, the United States, and the codified ordinances of the City of Riverside. People know how to reach council members. They understand the concern, but they have a standard they are held to. He was glad to see citizen activity and input.

Mr. Denning stated that the haunted house opens tomorrow night. He added that Springfield Street is done and looks great. He thanked Ms. Bartlett and all those involved in getting it done. He asked people to come and support the Jaycees haunted house. He stated that the Hometown Holidays this year is moving to Stebbins High School. This will allow for more room. There will be food trucks, music, and Santa Claus. He is also hoping for a 25' light tree on one of the flag poles.

EXECUTIVE SESSION: Mr. Maxfield moved, seconded by Mr. Denning, to go into executive session for the following: 103.01(4) Preparing for, conducting or reviewing negotiations or bargaining sessions with public employees and officials of the City concerning their compensation or other terms and conditions of their employment. Roll call went as follows: Mr. Maxfield, yes; Mr. Denning, yes; Mrs. Franklin, yes; Ms. Fry, yes; Ms. Lommatzsch, yes; and Mayor Williams, yes. **Motion carried.** Council entered executive session at 6:55 p.m.

RECONVENE: Council reconvened at 7:25 p.m.

RESOLUTION:

- VII) **Resolution No. 23-R-2876 – A resolution authorizing the city manager to enter into a collective bargaining agreement between the City of Riverside and the Communications Workers of America, AFL-CIO/CLC Local 4322 for the period October 1, 2023, through September 30, 2026.**

Mr. Denning moved, seconded by Ms. Lommatzsch, to approve Resolution No. 23-R-2876.

All were in favor. **Motion carried.**

ADJOURNMENT: Mr. Denning moved, seconded by Mr. Maxfield, to adjourn. All were in favor. **Motion carried.** The meeting adjourned at 7:26 p.m.

Pete Williams, Mayor

Clerk of Council

LIQUOR CONTROL



City of Riverside

Police Department

September 22, 2023

Chief Robinson:

We have received a request from the Division of Liquor Control to determine whether a hearing should be requested for: J&M Dayton Inc dba: China Garden Buffet located at 112 Woodman.

A background for Wenhix Zhu was conducted through Justice Web and OLEG September 22, 2023 and came back with the following results:

Riverside: No information

Outside Riverside: Conviction for speed 2021, Loose dog with no dog license 2018.

The contact Riverside Police had with this business address is incidental with no serious incidents.

I do not believe there is any reason to request a hearing on this application.

A handwritten signature in blue ink, appearing to read "Anne Wood".

Anne Wood
Records Clerk
City of Riverside Police Department

NOTICE TO LEGISLATIVE
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

4179641		TRFO		J&M DAYTON INC DBA CHINA GARDEN BUFFET 112 WOODMAN DR RIVERSIDE OHIO 45431	
PERMIT NUMBER		TYPE			
06	01	2023			
ISSUE DATE					
08	18	2023			
FILING DATE					
D1					
PERMIT CLASSES					
57	154	A	F30007		
TAX DISTRICT		RECEIPT NO.			

FROM 09/11/2023

4187779				J & S DAYTON INC DBA CHINA GARDEN BUFFET 112 WOODMAN DR RIVERSIDE OHIO 45431	
PERMIT NUMBER		TYPE			
06	01	2023			
ISSUE DATE					
08	18	2023			
FILING DATE					
D1					
PERMIT CLASSES					
57	154				
TAX DISTRICT		RECEIPT NO.			



MAILED 09/11/2023

RESPONSES MUST BE POSTMARKED NO LATER THAN. 10/12/2023

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES **A TRFO 4179641**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- ☐ Clerk of County Commissioner

(Date)

☐ Clerk of City Council

☐ Township Fiscal Officer

CLERK OF RIVERSIDE CITY COUNCIL
STE 100
5200 SPRINGFIELD ST
RIVERSIDE OH 45424-5017

BOARDS, COMMISSIONS, & COMMITTEES



APPLICATION FOR CITY BOARDS AND COMMISSIONS

All **Riverside** residents who are registered voters and are interested in serving on a City Board or Commission are requested to complete the following application form. This information will be helpful to our City Council when considering you for appointment. Your cooperation in completing this form and your interest in the operation of the Riverside City Government are very greatly appreciated.

NAME: Lisa Carpenter HOME TELEPHONE: [REDACTED]
ADDRESS: [REDACTED] WORK TELEPHONE: [REDACTED]
CELL TELEPHONE: [REDACTED]
E-MAIL ADDRESS: [REDACTED]

LIST THE NAME OF EACH BOARD OR COMMISSION ON WHICH YOU ARE WILLING TO SERVE
(list in preferential order)

1. [REDACTED] 2. [REDACTED]

HOW LONG HAVE YOU BEEN A RESIDENT OF THE CITY OF RIVERSIDE? 61 YEARS

LIST THE NAMES, DATES OF SERVICE, AND ANY OFFICES HELD (i.e. CHAIRPERSON) OF ALL CITY OR GOVERNMENT RELATED BOARDS OR COMMISSIONS OF WHICH YOU HAVE BEEN OR ARE PRESENTLY A MEMBER:

Chamber Ambassador
CIRCLE LAST SCHOOL YEAR COMPLETED: OTC Business School
9 10 11 12 13 14 15 16 17 18 Continuing Ed.
High School College Graduate School Sinclair

IDENTIFY EDUCATION CERTIFICATES OR DEGREES AWARDED: [REDACTED]

IDENTIFY THE NAME, DATES OF EMPLOYMENT, AND POSITION HELD OF YOUR CURRENT OR MOST RECENT PLACE OF EMPLOYMENT: Business Owner - It's Window Cleaning
Area Agency on Aging

HAVE YOU EVER BEEN CONVICTED OF A CRIME (i.e. misdemeanor or felony and excluding minor traffic offenses)?
NO X YES (If yes, please describe) [REDACTED]

PLEASE USE THE FOLLOWING SPACE TO IDENTIFY ANY ADDITIONAL INFORMATION WHICH MAY ASSIST THE CITY COUNCIL IN CONSIDERING YOU FOR APPOINTMENT TO ONE OF THE CITY BOARDS OR COMMISSIONS, KEEPING IN MIND THAT MOST OF THE BOARDS AND COMMISSIONS DO NOT REQUIRE SPECIALIZED SKILLS OTHER THAN A STRONG INTEREST IN AND DESIRE TO SERVE THE RIVERSIDE CITY GOVERNMENT AND THE CITIZENS OF THIS COMMUNITY.
(Please use back or attach an additional sheet if necessary)

DATE: 9/26/23 SIGNATURE: Lisa Carpenter

Please drop off or mail to: City of Riverside, Attn: Clerk of Council, 5200 Springfield Street, Suite 100, Riverside, Ohio 45431

APPLICATIONS KEPT ON FILE FOR ONE YEAR

CITY COUNCIL CALENDAR

2023 COUNCIL CALENDAR

October 5, 2023

- Monthly Update: Finance, Administration, Community Development, and CM Report
- Liquor License: Transfer – China Garden Buffet Airway Shopping Center
- Proclamation: Ron Coleman
- Oath: Fire Chief Mark Miller
- Ordinance: Q3 Supplemental (2nd Reading) (Kim)
- Ordinance: Boundary Change – Valleycrest (1st Reading) (Josh)
- Resolution: Hometown Holiday donation (Katie)
- Resolution: Accepting Amounts and Rates as determined by the Mont. Cty. Budget Commission
- Resolution: Fletcher Assessment Agreement
- Resolution: Transfer – OPWC Needmore (Kim)
- Resolution: Source Water Signs Grant (Nia)
- Resolution: Beatrice/Valley/Harshman
- Resolution: Woodman Phase 4 PMFA Amendment (MCTID) (Josh)

October 12, 2023 – Work Session

- Downing Group Presentation
- Website Revision - Revize
- Updates to Property Registration and Rental Code (Nia)
- Health and Safety Committee – Appoint Councilmember Fry as Council Rep
- Executive Session: BZA and other appointments

October 19, 2023

- Monthly Update: Police, Fire, Public Services, and CM Report
- Ordinance: Boundary Change – Valleycrest (2nd Reading) (Josh)
- Ordinance: Property Registration and Rental Code – 1st Reading (Nia)
- Resolution: Mad River Lions Club ‘Project Share’ donation (Katie)
- Resolution: Then and Now – Fire Dept (Kim/Mark)

November 2, 2023

- Monthly Update: Finance, Administration, Community Development, and CM Report
- Ordinance: Property Registration and Rental Code – 2nd Reading (Nia)
- Resolution: Advance Payment of Taxes (Finance)
- Resolution: Source Water Service Agreement – Big (Nia)
- Discussion: FY2024 Budget

November 9, 2023 – Work Session

- Business Licensing/Registration Discussion (Nia)
- FY2024 Budget Work Session

2023 COUNCIL CALENDAR

November 16, 2023

- Monthly Update: Police, Fire, Public Services, and CM Report
- Ordinance: Supplemental Appropriations (1st reading)
- Ordinance: Permanent Appropriations – Budget (1st reading)
- Resolution: Annual Public Defender Contract (Katie)

December 7, 2023

- Monthly Update: Finance, Administration, Community Development, and CM Report

December 14, 2023 – Work Session

December 21, 2023

- Swearing in of Mayor and two council members
- Monthly Update: Police, Fire, Public Services, and CM Report
- Ordinance: Annual Codification (Katie)(1st reading)

Going into 2024:

- Remembrance of Corporal Dixon & PFC Ullmer
- Resolution for 2024 Charter Commission Appointments

LEGISLATION

MEETING DATE: October 5, 2023
AGENDA ITEM: Unfinished Business

TO: Riverside City Council

FROM: Kim Baker, Finance Administrator

SUBJECT: 23-O-839 An ordinance to make supplemental appropriations for current expenses and other expenditures of the City of Riverside, State of Ohio, for the period January 1 through December 31, 2023.

EXPLANATION

Changes since January have prompted the need to authorize additional appropriations for the FY2023 Budget. These include:

General Fund

- \$27,000 additional operating expense related to IT projects including Office 365 License purchases and additional IT/Website needs.
- \$16,500 additional operating expense related to a demolition with asbestos cleanup.

This amounts to a net total of \$48,500 in additional appropriation in the General Fund. We expect to pay for these costs using the available fund balance.

Fire Fund

- \$160,000 additional capital expense to cover two reimbursable grants plus our match for the purchase of a new ventilation system and new powered stair chairs.

This amount will be paid using the available fund balance. Approximately \$138,000 will be reimbursed to the city by grants approved from BWC and FEMA.

Street Fund

- \$51,500 additional operating expense to cover increased dumping fees, increased clothing costs, increased vehicle and equipment repairs, work needed for sanitary sewer at Harshman building, and stormwater catch basins, lids and asphalt.

This amount will be paid using the available fund balance.

Police Fund

- \$23,000 additional operating expense to cover tuition reimbursement, bulletproof vests, additional supply needs, and a change in scope to hardwire Flock Cameras to extend useful life.
- \$5,000 additional capital expense to purchase two replacement handheld laser guns.

This amounts to a total of \$28,000 in additional appropriation from the Police Fund. This amount will be paid using the available fund balance.

Brantwood II Fund

- \$1,246.91 increase in debt expense related to an underestimated amount for tax passthrough.

This amount will be paid from available fund balance.

Brantwood I Fund

- \$4,950.68 reduction in debt expense related to an overestimated amount for tax passthrough.

This amount will be released back into the fund so the fund will be balanced at year end.

Local Fiscal Recovery Fund

- \$15,000 reduction in operating expense to reclass as capital expense.
- \$15,000 increase in capital expense to upgrade the AV System in Council Chambers to allow for remote attendance of council meetings.

The net effect in this fund is a zero dollar difference.

Capital Infrastructure Fund

- \$13,979 reduction in capital expense related to original appropriations for Harshman Wall.
- \$165,486 increase in capital expense to cover design related to the Highway Safety Improvement Program (HSIP).

This net amount of \$151,507.15 will be paid out of fund balance. The design phase of the HSIP is 85% grant funded up to \$140,670.

Insurance Deposits Fund

- \$73,415 additional operating expense to allow for release of insurance loss deposits received by insurance companies.

This amount will be paid using fund balance.

RECOMMENDATION

It is respectfully recommended that the Mayor and City Council approve the attached legislation.

FISCAL IMPACT

The net additional spending of \$342,436 authorized by this supplemental appropriation is:

- \$43,500 - General Fund
- \$160,000- Fire Fund
- \$51,500 - Street Fund
- \$28,000 - Police Fund
- \$1,246.91 – Brantwood II Fund



- -\$4,950.68 – Brantwood I Fund
- \$0 – Local Fiscal Recovery Fund
- \$151,507.15 – Capital Infrastructure Fund
- \$73,415 – Insurance Deposits Fund

SOURCE OF FUNDS

General Fund – Current Fund Balance ~ \$5.1M

Fire Fund – Current Fund Balance ~ \$1.2M – grant proceeds of about \$138K related to supplemental purchases will be reimbursed and deposited to fund once received.

Street Fund – Current Fund Balance ~ \$410,000

Police Fund – Current Fund Balance ~ \$1.3M

Brantwood II Fund – Current Fund Balance ~ \$25K

Brantwood I Fund – Current Fund Balance ~ \$45K

Local Fiscal Recovery Fund – Current Fund Balance ~ \$889K

Capital Infrastructure Fund – Current Fund Balance ~ \$631,000

Insurance Deposits Fund – Current Fund Balance ~ \$73,415 – custodial fund contains only monies owed out upon completion of fire rehab or demo.

EXHIBITS

Ordinance 23-O-839

Exhibit A – Supplemental appropriations detail

23-O-839

AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF RIVERSIDE, STATE OF OHIO, FOR THE PERIOD JANUARY 1 THROUGH DECEMBER 31, 2023.

WHEREAS, the Finance Director does report and recommend that certain supplemental appropriations be made.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF RIVERSIDE, STATE OF OHIO:

Section 1: That the Council of the City of Riverside, State of Ohio, to provide for current and other expenditures for the period January 1 through December 31, 2023, the following additional sums and amounts as listed in Exhibit "A" attached hereto and incorporated herein by this Ordinance be and they are hereby set aside and appropriated as a supplemental appropriation to the existing appropriation.

Section 2: That the Finance Director is hereby authorized to draw warrants on the City Treasury for payments from the foregoing supplemental appropriation as authorized by legislation of Council to make appropriations.

Section 3: That this Ordinance, being an Appropriation Ordinance, shall take effect immediately upon its passage as provided for in the Charter.

PASSED THIS DAY OF _____.

APPROVED:

MAYOR

ATTEST:

CLERK

CERTIFICATE OF THE CLERK

I, _____, Clerk of the City of Riverside, Ohio, do hereby certify that the foregoing Ordinance is a true and correct copy of Ordinance No. 23-O-839 passed by the Riverside City Council on _____.

IN TESTIMONY WHEREOF, witness my hand and official seal this day _____.

CLERK

That there be appropriated within and from the General Fund the following:

General Fund (1101)

Operating Expense	Increase by \$43,500
-------------------	----------------------

That there be appropriated within and from the Fire Fund the following:

Fire Fund (2201)

Capital Expense	Increase by \$160,000
-----------------	-----------------------

That there be appropriated within and from the Public Service Fund the following:

Public Service Fund (2202)

Operating Expense	Increase by \$51,500
-------------------	----------------------

That there be appropriated within and from the Police Fund the following:

Police Fund (2203)

Operating Expense	Increase by \$23,000
-------------------	----------------------

Capital Expense	Increase by \$5,000
-----------------	---------------------

That there be appropriated within and from the Brantwood II Fund the following:

Brantwood II Fund (2216)

Debt Expense	Increase by \$1,246.91
--------------	------------------------

That there be appropriated within and from the Brantwood I Fund the following:

Brantwood I Fund (2218)

Debt Expense	Decrease by \$4,950.68
--------------	------------------------

That there be appropriated within and from the Local Fiscal Recovery Fund the following:

Local Fiscal Recovery Fund (2237)

Operating Expense	Decrease by \$15,000
-------------------	----------------------

Capital Expense	Increase by \$15,000
-----------------	----------------------

That there be appropriated within and from the Capital Outlay Infrastructure Fund the following:

Capital Outlay Infrastructure Fund (4702)

Capital Expense	Increase by \$151,507.15
-----------------	--------------------------

That there be appropriated within and from the Insurance Deposit Fund the following:

Insurance Deposits Fund (7804)

Operating Expense	Increase by \$73,415.15
-------------------	-------------------------

MEETING DATE: October 5, 2023

AGENDA ITEM: New Business

TO: Riverside City Council

FROM: Josh Rauch, City Manager

SUBJECT: 23-O-840 AN ORDINANCE PROVIDING FOR THE ADJUSTMENT OF THE BOUNDARY LINE BETWEEN THE CITY OF RIVERSIDE, OHIO, AND THE CITY OF DAYTON, OHIO, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH THE CITY OF DAYTON, OHIO, AND DECLARING AN EMERGENCY.

EXPLANATION

The City of Dayton is currently in the process of brownfield remediation cleanup in the vicinity of Valleycrest Drive. As part of the cleanup process, the City of Dayton wishes to extend right-of-way along Valleycrest to connect with Brandt Pike. Approximately 300 feet of the proposed right-of-way crosses a parcel located at 1100 Brandt Pike which is currently in Riverside city limits.





The City of Dayton is asking for Riverside to agree to a boundary change which will allow Dayton to extend the roadway. 1100 Brandt would remain in the City of Riverside; only the roadway area of the parcel would be affected by the boundary change.

The boundary adjustment allows Dayton to control the entire right-of-way and enables Riverside to avoid maintenance responsibilities for the new road.

RECOMMENDATION

It is respectfully recommended that the Mayor and City Council approve the attached legislation

FISCAL IMPACT

None

SOURCE OF FUNDS

N/A

EXHIBITS

Exhibit A – Boundary Adjustment Agreement

AN ORDINANCE PROVIDING FOR THE ADJUSTMENT OF THE BOUNDARY LINE BETWEEN THE CITY OF RIVERSIDE, OHIO, AND THE CITY OF DAYTON, OHIO, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH THE CITY OF DAYTON, OHIO, AND DECLARING AN EMERGENCY.

WHEREAS, Section 709.37 of the Ohio Revised Code provides that two adjoining municipal corporations may, by ordinance, agree to a change in the boundary lines separating such municipal corporations; and

WHEREAS, the City of Riverside, Ohio, and the City of Dayton, Ohio, are mutually agreeable to the adjustment of their corporate boundary lines along a portion of Valleycrest Drive; and

WHEREAS, the existing and proposed boundary lines have been duly and accurately surveyed as fully set out in the descriptions in the Agreement attached hereto and incorporated herein by reference as “Exhibit A”; and

WHEREAS, the territory affected by the adjustment of the boundary lines is uninhabited; and

WHEREAS, repair and maintenance of the right-of-way make it necessary for the preservation of the public peace, property, health, and safety that this ordinance be effective immediately upon passage.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF RIVERSIDE, OHIO:

Section 1: That it does hereby agree and assent to the adjustment of the corporate boundary lines along a portion Valleycrest Drive in conformity with the descriptions and conditions in the Agreement attached hereto and set forth as “Exhibit A” of this Ordinance.

Section 2: That the City Manager, or his designee, is hereby authorized to execute the attached Agreement and any other documents necessary to adjust the corporate boundary lines pursuant to Section 1 herein. The City Manager, or his designee, is also hereby authorized to pay such filing and recording fees and costs as determined by the Board of County Commissioners of Montgomery County.

Section 3: The Clerk is hereby directed to certify a copy of this ordinance and any documents executed by the City Manager pursuant to Section 2 herein to the Board of County Commissioners of Montgomery County.

23-O-840

Section 4: For the reasons set forth herein, this ordinance is declared to be an emergency measure and shall take effect immediately upon its passage.

PASSED THIS DAY OF _____.

APPROVED:

MAYOR

ATTEST:

CLERK

CERTIFICATE OF THE CLERK

I, _____, Clerk of the City of Riverside, Ohio, do hereby certify that the foregoing Ordinance is a true and correct copy of Ordinance No. 23-O-838 passed by the Riverside City Council on _____.

IN TESTIMONY WHEREOF, witness my hand and official seal this day _____.

CLERK

AGREEMENT

This Agreement is made this ___ day of _____, 2023, by and between the City of Dayton, Ohio ("Dayton") and the City of Riverside, Ohio ("Riverside"), both of which are municipal corporations of the State of Ohio.

WHEREAS, the boundary line presently existing between Dayton and Riverside in the vicinity of Valleycrest Drive; and

WHEREAS, Dayton and Riverside mutually desire to adjust such boundary in order to supply permanent access to the northern section of Valleycrest Drive; and

WHEREAS, Section 709.37 of the Ohio Revised Code provides for an adjustment of boundary by mutual agreement by adjoining municipalities provided that such change does not involve the transfer of territory inhabited by more than five voters from one to the other or from each other; and

WHEREAS, the territory to be transferred by this Agreement ("Transferred Territory") is uninhabited right-of-way currently owned by Riverside;

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual promises set forth below, Dayton and Riverside agree as follows:

1. The area of Valleycrest Drive right of way will be adjusted to be within the City of Dayton described in Exhibits A attached hereto.
2. Dayton shall maintain the Transferred Territory as public right-of-way and keep the same open, in good repair, and free from nuisance in accordance with state law. Dayton shall not initiate or approve vacation of the Transferred Territory as right-of-way without Riverside's written consent.
3. This Agreement:
 - (a) May be amended only upon mutual agreement of the parties reduced to writing and approved by the respective legislative authorities of Dayton and of Riverside.
 - (b) Shall be effective only upon approval by the respective legislative authorities of Dayton and of Riverside.

THE CITY OF DAYTON

By _____

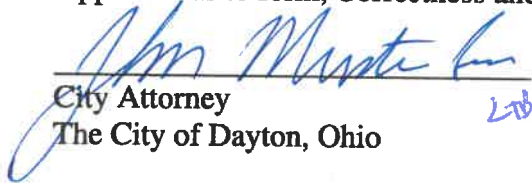
Title _____

**APPROVED BY THE COMMISSION
OF THE CITY OF DAYTON, OHIO:**

_____, 20____
Min./Bk. _____ Pg. _____

Clerk of the Commission

Approved as to form, Correctness and Legal Sufficiency



City Attorney
The City of Dayton, Ohio

THE CITY OF RIVERSIDE

By _____

Title _____

**APPROVED BY THE COMMISSION
OF THE CITY OF RIVERSIDE, OHIO:**

_____, 20____
Min./Bk. _____ Pg. _____

Clerk of the Commission

Approved as to form, Correctness and Legal Sufficiency

City Attorney
The City of Riverside, Ohio



ms consultants, inc.

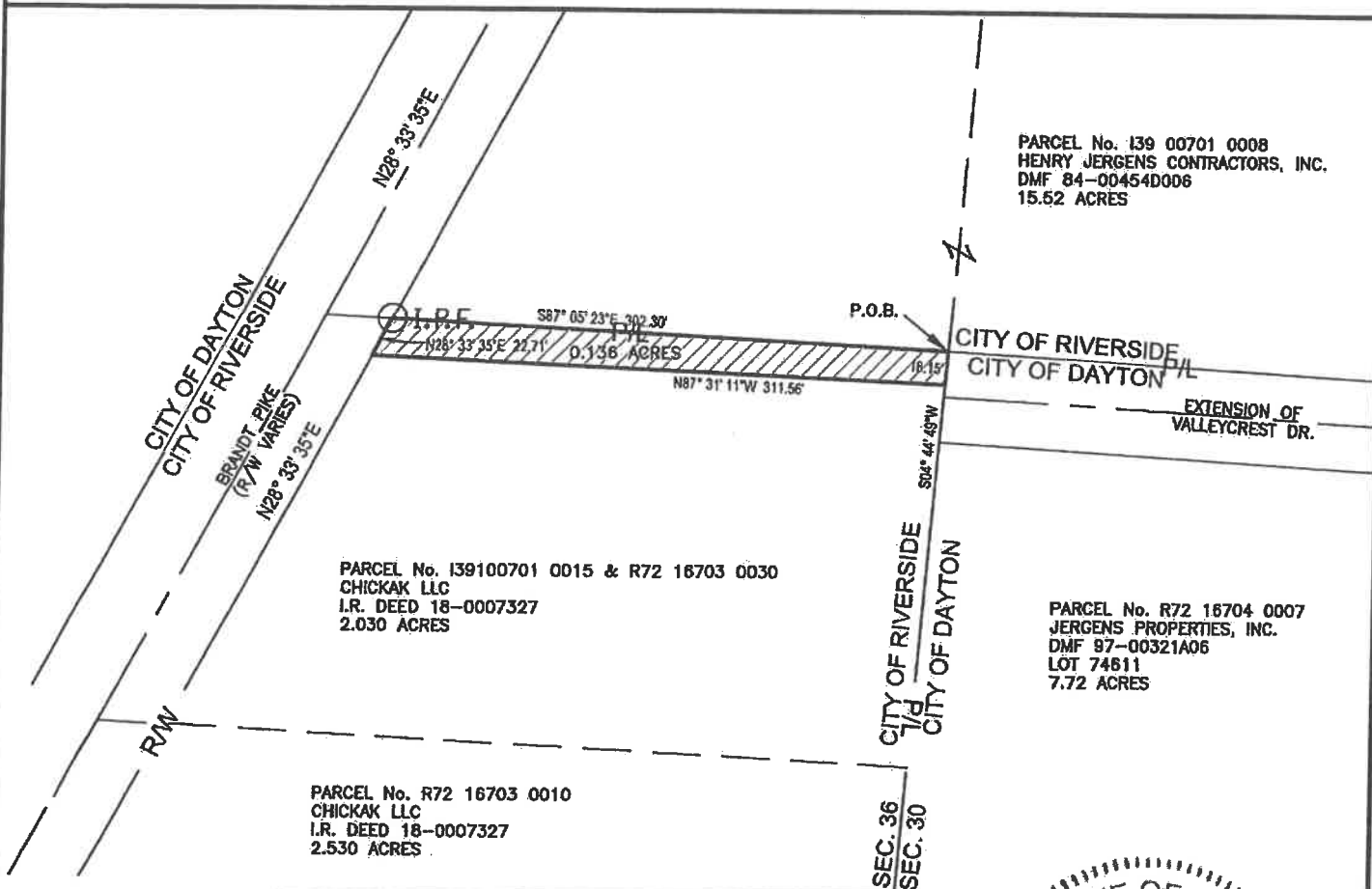
2221 SCHROCK ROAD, COLUMBUS, OHIO 43229

PHONE (614) 898-7100

FAX (614) 898-7570

BOUNDARY ADJUSTMENT FROM CITY OF RIVERSIDE TO CITY OF DAYTON

SITUATED IN THE STATE OF OHIO, COUNTY OF MONTGOMERY, CITY OF DAYTON & CITY OF RIVERSIDE
PART OF SECTION 36, TOWN 2, RANGE 7 M.Rs.



RESOLUTION No.: _____
EFFECTIVE DATE: _____
EXHIBIT: _____

THIS PROPOSED BOUNDARY ADJUSTMENT MAP WAS PREPARED FROM THE AUDITOR'S AND RECORDER'S RECORDS OF MONTGOMERY COUNTY AND AN ACTUAL FIELD SURVEY PERFORMED BY ms consultants, inc. FOR THE CITY OF DAYTON, DEPARTMENT OF PUBLIC WORKS.

BASIS OF BEARING

THE BEARINGS FOR THIS MAP ARE BASED ON THE SECTION LINE BETWEEN THE NORTHWEST QUARTER OF SECTION 30 AND THE NORTHEAST QUARTER OF SECTION 36 AS BEING SOUTH 04° 44' 49" WEST AS ESTABLISHED BY AN ACTUAL FIELD SURVEY PERFORMED BY MS CONSULTANTS, INC. IN MARCH 2023. THE BEARINGS ARE BASED ON THE OHIO STATE PLANE COORDINATE SYSTEM, SOUTH ZONE AND THE NORTH AMERICAN DATUM OF 1983 (2011).

THIS IS TO CERTIFY THAT THIS MAP OR PLAT AND THE SURVEY ON WHICH IT IS BASED WERE MADE IN ACCORDANCE WITH THE "STANDARDS FOR BOUNDARY SURVEYS" IN THE STATE OF OHIO UNDER THE OHIO ADMINISTRATIVE CODE (O.A.C.) 4733-37. THIS SURVEY PERFORMED BY ms consultants, inc. IN MARCH 2023.

ms consultants, inc.

Chad S. Snow 9/9/23
CHAD S. SNOW
REGISTERED PROFESSIONAL SURVEYOR NO. 8559

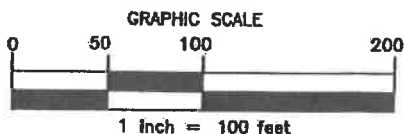


Exhibit 'A'
Extension of Valleycrest Drive

Situated in Section 36, Town 2, Range 7 M.Rs., located in the City of Riverside, County of Montgomery and the State of Ohio, and being part of a 2.030 acre tract as described in a deed to Chickak LLC in I.R. Deed 18-0007327 (All records are on file at the Montgomery County Recorder's Office, Montgomery County, Ohio) and said parcel being more fully described as follows:

Beginning at an iron pin set on the Section line between the northwest quarter of Section 30 and the northeast quarter of Section 36, said pin being the northeasterly corner of said 2.030 acre tract, the northwesterly corner of City of Dayton Lot 74611 as described in a deed to Jergens Properties, Inc. in DMF 97-00321A06, on the southerly line of a 15.52 acre tract as described in a deed to Henry Jergens Contractors, Inc. in DMF 84-00454D006 and also being on the corporation line between the City of Riverside and the City of Dayton;

Thence South $04^{\circ} 44' 49''$ West, following the easterly line of said 2.030 acre tract and the westerly line of said Lot 74611, for a distance of 18.15 feet to an iron pin set;

Thence North $87^{\circ} 31' 11''$ West, passing through said 2.030 acre tract, for a distance of 311.56 feet to an iron pin set on the easterly right of way of Brandt Pike, R/W varies;

Thence North $28^{\circ} 33' 35''$ East, following the easterly right of way of Brandt Pike and continuing through said 2.030 acre tract, for a distance of 22.71 feet to a $5/8''$ rebar found on the northerly line of said 2.030 acre tract and the southerly line of said 15.52 acre tract;

Thence South $87^{\circ} 05' 23''$ East, following the line thereof, for a distance of 302.30 feet to the **Beginning** and containing 0.136 acres of land, more or less, within Montgomery County Auditor Parcel No. I39 100701 0015, of which Present Road Occupied is 0.000 acres of land.

All iron pin set are $5/8'' \times 30''$ rebar with a yellow 'MS CONS INC.' identifying cap.

The bearings for this description are based on the Section line between the Northwest Quarter of Section 30 and the Northeast Quarter of Section 36 as being South $04^{\circ} 44' 49''$ West as established by an actual field survey performed by ms consultants, inc. in March 2023. The bearings are based on the Ohio State Plane Coordinate System, South Zone and the North American Datum of 1983 (2011).

The above description was prepared under the direction and supervision by Chad S. Snow, Registered Professional Surveyor No. 8559 and is based on an actual field survey performed by ms consultants, inc. in March 2032.



8/9/23





MEETING DATE: October 5, 2023

AGENDA ITEM: New Business

TO: Riverside City Council

FROM: Katie Lewallen, Clerk of Council

SUBJECT: **Resolution No. 23-R-2877** – A resolution recognizing the Riverside Area Chamber of Commerce's "Hometown Holiday in Riverside, Ohio" as a function that promotes the public health, general welfare, and contentment of the citizens of the City of Riverside.

EXPLANATION

Annual Donation request from the Riverside Chamber of Commerce as part of the Hometown Holidays, a family event in celebration of the upcoming holidays.

RECOMMENDATION

It is respectfully recommended that the Mayor and City Council approve the attached legislation

FISCAL IMPACT

\$250

SOURCE OF FUNDS

1100-210-100-524160

EXHIBITS

N/A

23-R-2877

A RESOLUTION RECOGNIZING THE RIVERSIDE AREA CHAMBER OF COMMERCE'S "HOMETOWN HOLIDAY IN RIVERSIDE, OHIO" AS A FUNCTION THAT PROMOTES THE PUBLIC HEALTH, GENERAL WELFARE, AND CONTENTMENT OF THE CITIZENS OF THE CITY OF RIVERSIDE.

WHEREAS, the City of Riverside desires to promote the public health, general welfare, and contentment of its citizens; and

WHEREAS, the Riverside Area Chamber of Commerce annually provides a "Hometown Holiday" within the City of Riverside to provide a family event in celebration of the holidays; and

WHEREAS, the Council has determined that the objectives of the Riverside Area Chamber of Commerce's "Hometown Holiday" are consistent with the objectives of the City's desire to promote the public health, general welfare, and contentment of its citizens.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF RIVERSIDE, STATE OF OHIO:

Section 1: That the City of Riverside shall obligate funds in the amount of \$250.00 in support of the Riverside Area Chamber of Commerce's "Hometown Holiday" as a means to promote the public health, general welfare, and contentment of its citizens.

Section 2: That the funds aforementioned in this resolution shall be drawn upon Account Number 1100-210-100-524160.

Section 3: This Resolution shall take effect and be in force from and after the date of its passage.

PASSED THIS DAY OF _____.

APPROVED:

MAYOR

ATTEST:

CLERK

23-R-2877

CERTIFICATE OF THE CLERK

I, _____, Clerk of the City of Riverside, Ohio, do hereby certify that the foregoing Resolution is a true and correct copy of Resolution No. 23-R-2877 passed by the Riverside City Council on _____.

IN TESTIMONY WHEREOF, witness my hand and official seal this day
_____.

CLERK



MEETING DATE: October 5, 2023

AGENDA ITEM: New Business

TO: Riverside City Council

FROM: Tom Garrett, Finance Director

SUBJECT: Resolution 23-R-2878 – A resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the county auditor.

EXPLANATION

Montgomery County Budget Commission has estimated tax rates and amounts anticipated to be received by the City in 2024.

RECOMMENDATION

It is respectfully recommended that the Mayor and City Council approve the attached legislation

FISCAL IMPACT

Sets the revenue for the City to be used in the 2024 budget.

SOURCE OF FUNDS

N/A

EXHIBITS

Resolution and Exhibit (tables)

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED
BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR****(City Council)**Revised Code, Secs, 5705.34 - 5705.35

The Council of the City of Riverside, Montgomery County, Ohio met in general session on the 5th day of October 2023, at 5200 Springfield Street, Suite 100 in Council Chambers with the following members present:

Mayor Pete Williams, Deputy Mayor Sara Lommatzsch, Councilman Mike Denning, Councilwoman Brenda Fry, Councilwoman April Franklin, Councilman Zach Joseph, and Councilman Jesse Maxfield.

_____ moved the adoption of the following Resolution:

WHEREAS, The Budget Commission of Montgomery County, Ohio, has certified its action thereon to this Board, together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Council, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Council of the City of Riverside, Montgomery County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said City the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

and be it further

RESOLVED, That the Clerk of the Council be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

_____ seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

_____,
_____,
_____,
_____,
_____,

Adopted the 5th day of October, 2023.

Clerk of Council
Riverside City
Montgomery County, Ohio

CERTIFICATE OF COPY

Original On File

The State of Ohio, Montgomery County,

I, Katie Lewallen, Clerk of this Council of Riverside City, in said County, and in whose custody the Files and Records of said Board required by the laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original minutes of October 5, 2023, now on file with said Council, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.

WITNESS my signature, this day _____.

Clerk of Council
Riverside City
Montgomery County, Ohio

No: Resolution No. 23-R-2878

**COUNCIL OF THE CITY OF
Riverside
MONTGOMERY COUNTY, OHIO**

RESOLUTION

ACCEPTING THE AMOUNTS AND RATES
AS DETERMINED BY THE BUDGET
COMMISSION AND AUTHORIZING THE
NECESSARY TAX LEVIES AND
CERTIFYING THEM TO THE COUNTY
AUDITOR.

(City Council)

Adopted _____,

Clerk of Council

Filed _____,

County Auditor

By _____
Deputy

City of Riverside - Tax Year 2023/2024

SCHEDULE B LEVIES OUTSIDE 10 MILL LIMITATION Carry to Sch A			
FUND	Maximum Rate Authorized To Be Levied	County Auditor's Estimate Of Yield Of Levy (Carry To Sch A Column II)	
SPECIAL LEVIES:			
Fire Levy authorized by voters 06/07/83 for a CONT period of time	0.89	88,847	
Fire Levy authorized by voters 11/03/81 for a CONT period of time	0.50	49,914	
Fire Levy authorized by voters 05/07/85 for a CONT period of time	1.50	230,891	
Fire Levy authorized by voters 11/03/92 for a CONT period of time	1.00	181,825	
Ambulance Levy authorized by voters 05/08/84 for a CONT period of time	1.00	110,485	
Police, Ambulance & EMS Levy authorized by voters 05/07/19 not to exceed FIVE years	4.95	1,170,918	TY23 EXPIRES 12/31/2024



MEETING DATE: October 5, 2023

AGENDA ITEM: New Business

TO: Riverside City Council

FROM: Kathy Bartlett, Public Service Director

SUBJECT: Resolution No. 23-R-2879 – A resolution authorizing the city manager to accept the Ohio Department of Transportation Highway Safety Improvement Program (HSIP) Grant for the Harshman-Beatrice-Valley Project in the amount of \$739,428.

EXPLANATION

This legislation allows the City Manager to sign documents for the awarded Highway Safety Improvement Program Grant in the amount of \$739,428 for the Harshman/Beatrice and Harshman/Valley intersections.

RECOMMENDATION

It is respectfully recommended that the Mayor and City Council approve the attached legislation

FISCAL IMPACT

A grant in the amount of \$739,428 was awarded. There are no matching funds required. However, the grant amount is capped.

SOURCE OF FUNDS

No funds are needed.

EXHIBITS

N/A

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ACCEPT THE OHIO DEPARTMENT OF TRANSPORTATION HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP) GRANT FOR THE HARSHMAN-BEATRICE-VALLEY PROJECT IN THE AMOUNT OF \$739,428.

WHEREAS, the primary goal of the Highway Safety Improvement Program (HSIP) is focused on improving roadway safety for all users by reducing and eliminating serious injury and fatal crashes at the Harshman/Beatrice and Harshman/Valley intersections; and

WHEREAS, the City of Riverside has applied for and has been awarded a Highway Safety Improvement Program grant with no City match requirement; and

WHEREAS, the Riverside City Council finds that the acceptance of the grant promotes the fiscal welfare of the City, is in the best interests of the residents of the City, and is desirable for the welfare of the City's government and affairs.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF RIVERSIDE, STATE OF OHIO:

Section 1: That the City Council hereby affirms the City Manager's acceptance of the ODOT Highway Safety Improvement Program Grant in the amount capped at \$739,428.

Section 2: That the City Manager and/or Finance Director are hereby authorized to sign any other contracts and receive any other funds on behalf of the City in connection with said grant.

Section 3: That this Resolution shall take effect and be in force from and after the date of its passage.

PASSED THIS DAY OF _____.

APPROVED:

MAYOR

ATTEST:

CLERK

CERTIFICATE OF THE CLERK

23-R-2879

I, _____, Clerk of the City of Riverside, Ohio, do hereby certify that the foregoing Resolution is a true and correct copy of Resolution No. 23-R-2879 passed by the Riverside City Council on _____.

IN TESTIMONY WHEREOF, witness my hand and official seal this day
_____.

CLERK



MEETING DATE: October 19, 2023

AGENDA ITEM: New Business

TO: Riverside City Council

FROM: Josh Rauch, City Manager
Nia Holt, Community Development Director

SUBJECT: Resolution No. 23-R-2880 – A resolution authorizing the City Manager to accept a Source Water Protection Grant for Sensitive Groundwater signs in the amount of \$4,563.82

EXPLANATION:

The City of Dayton developed and implemented the Source Water Protection Program (SWPP) through a 1985 Memorandum of Understanding with the Ohio EPA. This program is a comprehensive approach to guarding the public drinking water supply for approximately 400,000 customers in Montgomery County. In 1989 Mad River Township (now the City of Riverside) became a member of the SWPP as many of the central and northern portions of the City are within the Source Water Protection Area (SWPA). Communities and businesses in the SWPA are eligible for grant funding for projects that reduce risk to the drinking water source.

On September 6, 2023, the Community Development Department received official notice that the City has been awarded a Source Water Protection Grant for “Sensitive Groundwater” signs. This grant was funded by the Source Water Protection Fund Board for a total of \$4,563.82. The signage will benefit the Riverside community and Source Water Protection Program by:

- Increasing resident and business owner awareness about the location of the protected groundwater areas,
- Serving as a deterrence to illegal dumping, and
- Connecting individuals with resources to report spills, illegal dumping, and any other environmental emergency they may observe.

RECOMMENDATION:

It is respectfully recommended that the Mayor and City Council approve the attached legislation.

FISCAL IMPACT:

The estimated cost to the City to accept and apply this grant is approximately \$500 plus the labor cost for the Service Department to install the signs.

SOURCE OF FUNDS

Appropriated FY2023 Budget

EXHIBITS:

None

23-R-2880

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ACCEPT A SOURCE WATER PROTECTION GRANT FOR SENSITIVE GROUNDWATER SIGNS IN THE AMOUNT OF \$4,563.82.

WHEREAS, the primary goal of the Source Water Protection Program is to mitigate risk to the groundwater and public drinking water supply; and

WHEREAS, the City of Riverside has applied for and has been awarded a Source Water Protection grant with no City match requirement; and

WHEREAS, the Riverside City Council finds that the acceptance of the grant promotes the fiscal welfare of the City, is in the best interests of the residents of the City and is desirable for the welfare of the City's government and affairs.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF RIVERSIDE, STATE OF OHIO:

Section 1: That the City Council hereby affirms the City Manager's acceptance of the Source Water Protection grant in the amount of \$4,563.82 with no City match.

Section 2: That the City Manager and/or Finance Director are hereby authorized to sign any other contracts and receive any other funds on behalf of the City in connection with said grant.

Section 3: That this Resolution shall take effect and be in force from and after the date of its passage.

PASSED THIS DAY OF _____.

APPROVED:

MAYOR

ATTEST:

CLERK

23-R-2880

CERTIFICATE OF THE CLERK

I, _____, Clerk of the City of Riverside, Ohio, do hereby certify that the foregoing Resolution is a true and correct copy of Resolution No. 23-R-2880 passed by the Riverside City Council on _____.

IN TESTIMONY WHEREOF, witness my hand and official seal this day
_____.

CLERK



MEETING DATE: October 5, 2023

AGENDA ITEM: New Business

TO: Riverside City Council

FROM: Josh Rauch, City Manager

SUBJECT: 23-R-2881 A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH CINDY USREY REGARDING 2355 BUSHNELL.

EXPLANATION

The attached resolution and agreement allow the City to waive nuisance abatement fees for Ms. Cindy Usrey regarding a property located at 2355 Bushnell.

RECOMMENDATION

It is respectfully recommended that the Mayor and City Council approve the attached legislation.

FISCAL IMPACT

No immediate impacts. The City will not recover costs of abatement incurred in prior years, but no additional expenditure of money is required.

SOURCE OF FUNDS

None

EXHIBITS

None

23-R-2881

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH CINDY USREY REGARDING 2355 BUSHNELL.

WHEREAS, the City of Riverside discussed the potential acquisition of 2355 Bushnell with Cindy Usrey in 2018; and

WHEREAS, staff employed by the City in 2018 provided written guidance to Cindy Usrey that the City would waive nuisance abatement fees incurred during said discussions; and

WHEREAS, the discussions did not result in the sale or transfer of any property, nuisance fees were not waived, and subsequent nuisance fees were added.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF RIVERSIDE, STATE OF OHIO:

Section 1: That the City Council hereby approves, and the City Manager is authorized to execute a formal agreement with Cindy Usrey waiving nuisance abatement fees in an amount not to exceed \$5,095.85.

Section 2: That the Clerk be and is hereby authorized and directed to forward a certified copy of this Resolution to the City Manager and Finance Director.

Section 3: This Resolution shall take effect and be in force from and after the date of its passage.

PASSED THIS DAY OF _____.

APPROVED:

MAYOR

ATTEST:

CLERK

CERTIFICATE OF THE CLERK

23-R-2881

I, _____, Clerk of the City of Riverside, Ohio, do hereby certify that the foregoing Resolution is a true and correct copy of Resolution No. 23-R-2881 passed by the Riverside City Council on _____.

IN TESTIMONY WHEREOF, witness my hand and official seal this day _____.

CLERK



MEETING DATE: October 5, 2023

AGENDA ITEM: New Business

TO: Riverside City Council

FROM: Josh Rauch, City Manager

SUBJECT: 23-R-2882 A RESOLUTION AMENDING RESOLUTION NO. 22-R-2788 AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICE AGREEMENT WITH MONTGOMERY COUNTY TRANSPORTATION IMPROVEMENT DISTRICT (TID) TO PROVIDE PROJECT MANAGEMENT AND FINANCING SERVICES FOR THE HARSHMAN REALIGNMENT PROJECT (WOODMAN PHASE 4).

EXPLANATION

In November 2021, the City entered into an agreement with the Montgomery County TID for professional services support regarding redesign of Woodman Phase 4 (between Springfield St. and Airway Rd.). This agreement was amended in September 2022 to enable the TID to support the City's application for Federal Safe Streets 4 All (SS4A) funding.

The attached resolution further revises the scope of the City's initial agreement with the TID. The revisions expand the scope of the initial agreement to include all SS4A elements. Upon approval, the City and TID will work together to fully deliver the SS4A grant.

RECOMMENDATION

It is respectfully recommended that the Mayor and City Council approve the attached legislation.

FISCAL IMPACT

The City's total local match for SS4A funding is \$175,000. The City will use \$150,000 of unexpended funds already allocated to working with the TID towards the expanded scope. Approximately \$25,000 in additional local match funding will be required in FY2024 and will be contemplated in next year's budget.

SOURCE OF FUNDS

1100 - General Fund

EXHIBITS

None

23-R-2882

A RESOLUTION AMENDING RESOLUTION NO. 22-R-2788 AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICE AGREEMENT WITH MONTGOMERY COUNTY TRANSPORTATION IMPROVEMENT DISTRICT (TID) TO PROVIDE PROJECT MANAGEMENT AND FINANCING SERVICES FOR THE HARSHMAN REALIGNMENT PROJECT (WOODMAN PHASE 4).

WHEREAS, the City of Riverside previously passed Resolution No. 22-R-2788 amending a professional services agreement with the Montgomery County Transportation Improvement District (TID) to provide project management and financing services for the Harshman Realignment Project – Woodman Phase 4 on September 1, 2022; and

WHEREAS, the City of Riverside has been awarded Federal Safe Streets 4 All (SS4A) funding to study the Woodman Corridor from Springfield St. to U.S. 35; and

WHEREAS, the City of Riverside and the TID have determined that revisions to the additional agreement scope of work are necessary to provide for third-party costs and expenses related to the SS4A study; and

WHEREAS, the TID Board of Trustees has agreed to the proposed revised scope by adopting Resolution 2023-59 on September 19, 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF RIVERSIDE, STATE OF OHIO:

Section 1: That the City Manager is hereby authorized to enter into an agreement with the Montgomery County TID with the additional services described above, with an amount not to exceed \$350,000.

Section 2: That the Clerk be and is hereby authorized and directed to forward a certified copy of this resolution to the City Manager, Finance Director, and Director of Public Services, who will submit a copy of the resolution to the Montgomery County TID.

Section 3: That this resolution shall take effect and be in force from and after the date of its passage.

PASSED THIS DAY OF _____.

APPROVED:

MAYOR

23-R-2882

ATTEST:

CLERK

CERTIFICATE OF THE CLERK

I, _____, Clerk of the City of Riverside, Ohio, do hereby certify that the foregoing Resolution is a true and correct copy of Resolution No. 23-R-2882 passed by the Riverside City Council on _____.

IN TESTIMONY WHEREOF, witness my hand and official seal this day of _____.

CLERK



MEETING DATE: October 5, 2023

AGENDA ITEM: New Business

TO: Riverside City Council

FROM: Kim Baker, Finance Director

SUBJECT: Resolution No. 23-R-2883 - A resolution reclassifying a portion of a fund advance as a fund transfer.

EXPLANATION

A resolution is required to reclassify the 2021 advance from the General Fund to the OPWC Needmore Road Fund. The advance could not be repaid to the General Fund in 2021 or 2022 due to the OPWC Needmore Road Fund not having enough money to advance back. This necessitates the need to reclass the advance as a transfer.

RECOMMENDATION

It is respectfully recommended that the Mayor and City Council approve the attached legislation.

FISCAL IMPACT

SOURCE OF FUNDS

EXHIBITS

23-R-2883

A RESOLUTION RECLASSIFYING A PORTION OF A FUND ADVANCE AS A FUND TRANSFER.

WHEREAS, the City Council adopted Resolution No. 21-R-2692 in July 2021 advancing \$499,999 from the General Fund to the Needmore Road Fund; and

WHEREAS, on December 31, 2022, the City Finance Director returned \$401,000 of the advance to the General Fund; and

WHEREAS, the remaining \$98,999 of the advance is not returnable because revenues into the Needmore Road Fund were not sufficient to cover this remaining amount; and

WHEREAS, the Finance Director recommends reclassifying the remaining \$98,999 advance as a transfer to comply with Generally Accepted Accounting Principles (GAAP).

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF RIVERSIDE, STATE OF OHIO:

Section 1: That the advance amount of ninety-eight thousand nine hundred ninety-nine dollars (\$98,999) from the General Fund to the Needmore Road Fund be reclassified as a transfer.

Section 2: That the City Clerk shall provide a copy of this resolution to the Finance Director.

Section 3: That this resolution shall take effect and be in force from and after the date of its passage.

PASSED THIS DAY OF _____.

APPROVED:

MAYOR

ATTEST:

CLERK

23-R-2883

CERTIFICATE OF THE CLERK

I, _____, Clerk of the City of Riverside, Ohio, do hereby certify that the foregoing Resolution is a true and correct copy of Resolution No. 23-R-2883 passed by the Riverside City Council on _____.

IN TESTIMONY WHEREOF, witness my hand and official seal this day of _____.

CLERK

CITY MANAGER

PREVIOUS

UPDATES

MEMORANDUM

TO: Honorable Mayor and Councilmembers
FROM: Josh Rauch, City Manager
DATE: September 15, 2023
SUBJECT: Weekend Update
CC: City Clerk, Law Director, City Staff

City Manager's Office/Administration

- City Council affirmed a resolution authorizing the appointment of Mr. Mark Miller as our next Fire Chief. Chief Miller's start date is anticipated in early October. More details to come.
- We received bargaining notices from Police Officers and Sergeants this week and are looking forward to a productive process.
- I attended regional meetings this week including Mayors & Managers Association and had a productive meeting with Dayton Development Coalition staff.
- The Citizens Budget Committee met this week to discuss ClearGov implementation and the upcoming budget process.

Communications/Public Relations

- Revitalizing the City's LinkedIn account after 10 months of inactivity.
- Working on creating brand standards for social media posts across all platforms; scheduling posts regularly on Facebook. Twitter account still has issues at gaining access.
- Researching/updating style guide for city logo use and colors – beginning stages.
- Created media announcement for new fire chief.
- Researched and vetted website vendors for governments to update/revitalize city website – will be forthcoming in October to council.

Community Development Department

Code Enforcement

- 39 new cases, 13 closed, and 1 stop work order
- Rob assisted Republic Waste Services in resolving overhead line issues twice this week.

Economic Development

- Lori attended the Business First and Miami Conservancy District meetings this week.
- Nia, Lori, & Kim meet with the Treasurer's Office to discuss the foreclosure process to further strategic development in key areas.

Planning & Zoning:

- The BZA has received an application for a 5th member.
- Planning Commission report was posed online this week.

Finance Department

- Staff continue to work with our auditors wrapping up this year's audit. We are hopeful the process will be completed by the end of September.

Fire Department

- No major incidents this week.
- Incoming Chief Miller attended a Department officers meeting this week, and toured stations and City Hall. Onboarding will continue in the coming weeks.

Police Department

- The Detective Section has been working in custody arrests this week and preparing for an upcoming homicide trial.
- SRO Grant Received for 2023/2024 school year
- Officer Toscani preparing for Homecoming events and completed an Officer Nick Breakfast Club with Beverly Garden Students
- Completing Body Armor Grant through State of Ohio which is funded by Ohio Bureau of Worker's Compensation
- Posted for Detective Section opening
- Actively recruiting for patrol officer openings – 4 open positions available
- Two Officers will be assisting with traffic at Spinning Gate and Armory Gate for the Air Force Marathon on Saturday

Public Service Department

Engineering/Administration:

- Service department union contract has been ratified with the membership.
- New posting for maintenance workers position went out this week.
- Survey is being developed for Rohrer Park ideas to be funded with insurance money
- Submitted crack seal invoices to Montgomery County for Permissive Tax reimbursement
- Had Parks and Rec email address created

Projects:

- Springfield St West project: Pavement markings and striping is nearly complete.
- 2 foundations are being poured by Dodd's Memorial at Harshman Cemetery for headstone placement.
- Staff has reviewed, approved and inspected multiple right of way permits.



- Airway bridge replacement is 50% complete. West bound lanes are open. East bound lanes are now under construction.
- Woodman and 35 interchange construction is still ongoing.
- Contractor placed soil and seed in the Lynnhaven/Meyer project area

Crews:

- Annual backflow systems tests were performed at City buildings and parks per Montgomery County Water and Sewer requirement
- Picked up crate with kittens abandoned at Rohrer Park and took them to SICSA
- Mowed City properties, cemetery and parks
- Ran the Kut Kwick slope mower on Route 35 hillsides; awaiting tire repair to complete other hillsides throughout the City
- Made multiple sign repairs
- Addressed citizen complaints totaling 1 ton of asphalt
- Cleaned the parks throughout the week
- Ran the sweeper in Bayside, Beverly Gardens, Brandtwood, Cherry Creek, and Valley View plats
- Lowered/Raised flags per Governor Dewine mandate for 9/11

MEMORANDUM

TO: Honorable Mayor and Councilmembers
FROM: Josh Rauch, City Manager
DATE: September 22, 2023
SUBJECT: Weekend Update
CC: City Clerk, Law Director, City Staff

City Manager's Office/Administration

- We received an updated agreement with the Montgomery County TID re: design work related to our Safe Streets 4 All grant. The updated agreement allows us to continue working with the TID on community outreach and preliminary design for the Woodman corridor. The agreement will go before Council on October 5th.
- Continued working with ClearGov on operational budgeting and building out templates for our budget book.
- I had a good meeting with Fairborn staff this week regarding the Wright-Patt Regional Council of Governments and the role it might play in future years.

Communications/Public Relations

- No major updates this week.

Community Development Department

Code Enforcement:

- 4428 Fair Park Ave was determined a Public Nuisance on September 8, 2023. The property was boarded up this Friday to begin the abatement process.
- Notice and Order to Abate a Public Nuisance letters were sent to 4535 Glen Martin Dr. and 115 S. Hayden Ave this week.

Economic Development:

- The Montgomery County Land Bank has approved the process to seek a supplemental Phase I Study for 600 Spinning Road (former Capital Cleaners).
- The 2021 Land Bank Planning Grant process was closed on September 19, 2023. Lori presented to the Board. She presented on the subplan areas identified in the ONE Riverside Comprehensive Plan and how these strategic areas can support growth through public-private partnerships.

Planning & Zoning:

- The Community Development received a Save the Date notice for the 2023 Maimi Valley Planning & Zoning Workshop. The all-day conference will be held on December 1, 2023 at Sinclair College. All Planning Commission and BZA members are encouraged to attend.
- The Community Development team welcomes Taryn Smith as a new intern. Taryn is a University of Dayton senior interested in the planning profession. She will stay with the department throughout fall semester.
- The search for a new Zoning Administrator has been extended to October 31, 2023.

Finance Department

- Wright Point bank accounts are completely reconciled. The finance team finalized entries into VIP to agree with the auditors' identified adjustments for prior year activity.
- The 2022 Audit Exit Conference Call happened this week. The 2022 audit should be completely wrapped up by the end of next week.
- Coordination with the fire department for payment and delivery of the new medic happened this week. Thank you to Battalion Chief Wenzler for keeping finance in the loop on this project.
- Michelle continues to learn and absorb additional tasks in her role as Finance Assistant. She is a fast learner and always willing to help where needed.
- Conversations started with The Shared Resource Center to help facilitate building our network of resources for the finance team.
- Plans for Tom's Retirement Luncheon are being finalized and we hope to see everyone there.

Fire Department

- 92 calls for service for this week. No significant incidents to report.
- Chief Miller has ordered gear and uniforms for his anticipated start.
- New Medic 5 final inspection was completed at the factory. Horton is still working on completing the list of items that needed to be corrected. Anticipated delivery to Riverside is Monday Sept. 25.
- Fire Inspector Dilts has tendered his resignation from the department. His last day will be September 30 (Last work day will be 9/29).
- All 3 Battalion Chiefs will be attending outside training over the next 2 weeks. First is the Firehouse Conference and Expo in Columbus on Sept. 27,28,29. Firehouse is a national publication that puts on a well-attended, nationally recognized conference annually that attracts the best speakers and vendors to offer training on a variety of topics. Then the Blue Card Hazard Zone Conference in Sharonville on Oct. 5 & 6. Blue Card is a nationally recognized system for Incident Command that we have been using for several years. To have this conference in our back yard to be able to attend with minimal cost is not something that has happened in previous years. These are great opportunities to see new and cutting-edge innovations, products and hear from nationally recognized speakers on topics affecting today's fire service.
- Engine 6 has been delivered to the Rosenbauer factory and repairs have begun. They are actually moving fairly quickly on the repair of the truck, which is good news.

Police Department

- Working with Montgomery County Drug Free Committee on a Drug Interdiction Blitz on RT 4, I-70 and I-75
- Assisting with Montgomery County Gang Intel group
- Continuing Phase 3 training with Montgomery County Sheriff's Department
- Officer Josh Schmidt completed his first week of two for NCFI Advanced mobile device exam
- Officers worked the IDEP/STEP traffic Grant
- Reached a settlement with insurance on the totaled cruiser
- Quarter 3 SRO grant submitted to the state
- Officer Toscani attended "Mash up" at Mad River School
- Still recruiting for 4 open police officer positions. Mrs. Davis was able to get us into NEOGOV. This will help us get our openings out to a bigger pool of applicants.

Public Service Department

Engineering/Administration:

- Service department is looking to fill 3 maintenance workers positions.
- Looked at possibly placing a No Left Turn sign at Kroger onto Burkhardt
- Submitted grant application to Source Water Committee for the design of the removal of the septic tank and connection to Montgomery Co.
- Design is underway for ADA curb ramp replacement on SR 835, SR 201 and SR 202

Projects:

- Springfield St West Construction has been completed. Just punch list items and clean-up is left to do.
- Service staff is working with AT&T on directional boring under Bayside bridge to install new fiber optic cable.
- Woodman & 35 overpass construction is still on going.
- Multiple right of way permits have been reviewed, approved and Inspected this week.
- Service department is working with the Lion's Club for park bench donation & installation at Community Park.
- Airway bridge replacement is still underway.

Crews:

- Finished the Kut Kwick hillside mowing on Route 4 and Springfield St ramps
- Ran the street sweeper in Forest Ridge, Spicewood, and Marianne/Beatrice areas
- Continued the Reach Arm mowing in right of way areas working from North to South
- Picked up multiple dead animals
- Marked and submitted OUPS requests for upcoming projects
- Repaired multiple signs
- Cleaned the Parks at the beginning and end of the week
- Sprayed pesticides in some right of way areas
- **Planned for Friday-asphalt patching

MEMORANDUM

TO: Honorable Mayor and Councilmembers
FROM: Josh Rauch, City Manager
DATE: September 29, 2023
SUBJECT: Weekend Update
CC: City Clerk, Law Director, City Staff

City Manager's Office/Administration

- **Today we bid farewell to Mr. Thomas Garrett, who has served the City for more than 25 years. Tom has been the City's Finance Director since 2012. Many thanks to Tom for his stewardship and dedication to the City – we wish him the best in retirement!**
- Thanks to all the staff who helped prepare for Tom's retirement celebration and to all the friends who attended. It was a great send-off and it would not have been possible without everyone's help.
- Chief Miller joins us Monday morning for his first official day with the Fire Department. We'll also welcome him at a formal swearing-in ceremony at next Thursday's City Council meeting. Thanks to Chief Taylor and everyone in the Fire Department for helping to get Chief Miller oriented leading up to his start date.
- I'll be out of the office until Thursday, October 5th attending the annual ICMA Conference. I'll be participating as a panelist Sunday morning in a session called "Small but Mighty: Managing the Challenges and Opportunities of Small Town America." Looking forward to sharing our story and learning from others.

Communications/Public Relations

- No major updates this week.

Community Development Department

Code Enforcement

- There were 28 new cases this week; 23 cases were closed. Currently 531 code violations cases are open or pending.
- A new code violation extension request form has been development. The new property maintenance code requires all extensions were granted in writing. This form will help the Community Development Department expediate this process and can be found on the [city website](#).

Economic Development

- Lori spoke at a Statewide JobsOhio conference on Thursday. She discussed the ongoing projects Riverside is working on in key commercial areas.

Planning & Zoning

- Both Planning Commission and BZA approved the cases they heard this month.

Finance Department

- Special thanks to Kim, Crystal, and Michelle for all their support with Tom's retirement party this week!

Fire Department

- Battalion Chiefs attended the Firehouse Expo in Columbus this week.
- Our replacement medic was received from Horton. This is the medic that had a damaged chassis a year or so ago, which has been rebuilt. We're glad to have the medic back in service.

Police Department

- Officer Wargo completed week 1 of 2 for level 2 Crash – sponsored by OSP
- Officer J Schmidt completed Week 2 of Phone Forensic training. This was sponsored by Secret Service – Total cost and equipment for class was \$7,176.00 paid by Secret Service
- Road Patrol assisted Stebbins with homecoming parade from Calvary Open Bible Church to School parking lot
- Major Jackson attended Welcome Dayton Event hosted by Mayor Williams
- Sgt Vance and Sgt Schmidt attended Montgomery County Prosecutors Conference
- The Body Armor grant was submitted to the State of Ohio for re-imbursement.
- Continuing to recruit for open positions.

Public Service Department

Engineering/Administration:

- Service department is looking to fill 3 maintenance workers positions.
- Held Parks & Rec Commission meeting. Discussed Rohrer Park improvement ideas.
- County Permissive Tax reimbursement was approved for crack sealing.
- Attended post construction meeting for Needmore/Old Troy intersection Improvement

Projects:

- The new Shellabarger Park Sign has been installed by Kap Signs.
- Contractors are working on final punch list on Springfield St West project.
- AT&T is patching asphalt cuts on Spinning Rd from their directional boring.
- Woodman & 35 overpass construction is still on going.
- Multiple right of way permits have been reviewed, approved and Inspected this week.
- Airway bridge replacement is still underway.
- New hoop storage building and recovering of existing salt storage building is schedule for installation next week.



Crews:

- Worked with Roto Rooter to clear several blocked catch basin laterals in the City (3 days of work)
- Swept Rohrer, Byesville, Huberville, and Lynnhaven Plats
- Repaired a headwall in a catch basin on Denny Ln
- Repaired a sinkhole in the road on Olentangy
- Cleaned catch basins on Pardee and Woodman clogged by root growth and debris
- Hauled 13 truckloads of street sweeper debris to the dump
- Made multiple sign repairs
- Cleaned Parks at the beginning and end of the week