

Demolition Permit Application

PROJECT ADDRESS: _____

Zoning District: _____

Applicant _____

Applicant Address _____

City _____ State ____ Zip Code _____

Person to contact _____

Phone # _____

E-mail _____

Owner _____

Owner Address _____

City _____ State ____ Zip Code _____

Phone # _____

E-mail _____

Check if same as applicant information

Contractor (if different than owner or applicant):

Name: _____ Address: _____

City: _____ State: _____ Zip _____

Phone: _____ Email: _____

Work Description:

No. of Stories _____

Total Square Footage _____

Attach Site Plan with completed application (see example on Page 4)

OFFICIAL USE ONLY

Permit No. _____

Intake Staff _____

Date _____

Approved _____

Denied _____

Date _____

Application Type

- Residential Accessory Structure \$5,000.00 Security Deposit
- Single-Family Dwelling \$10,000.00 Security Deposit
- Multi-Family Dwelling (3 units or less) \$5,000.00 per unit Security Deposit
- Non-Residential & Large Multi-family \$10.00 per square foot Security Deposit

Please make checks payable to the City of Riverside

Utility Sign-Offs

THE FOLLOWING PRIVATELY OR PUBLICLY OWNED UTILITIES, BEING ALL OR EACH AFFECTED, HEREBY CERTIFY THAT PROPER ARRANGEMENTS HAVE BEEN MADE WITH THEM BY THE APPLICANT. UTILITIES WILL BE CUT OFF AND CAPPED AT THE APPROPRIATE TIME AND PLACE (AT THE MAIN).

Water Company: Signature _____ Date _____

Vectren: Signature _____ Date _____

DP&L: Signature _____ Date _____

Phone/Cable: Signature _____ Date _____

Service Dept.: Signature _____ Date _____

Read the statements below and sign to acknowledge agreement.

I hereby acknowledge that in review of this application, the City of Riverside may require the services of the City Engineer and/or the City Attorney to insure that the requested item(s) for review of this application is/are compliant to the current zoning laws and policies of the City of Riverside. For any and all costs incurred in the review of this application, I acknowledge that the City of Riverside or any of the City’s consultants listed above are my responsibility to reimburse.

I hereby certify that I am the owner of record or the owner of record authorizes the proposed work and that I have been authorized to make this application as their authorized agent. I understand that any false or inaccurate information on this application or the approved plans may result in revocation of the permit under Ohio Building Code. No deviation of the approved plan is allowed without approval by this office. I hereby release and hold harmless the City of Riverside from any and all claims, legal and/or equitable, existing in the past, present, or future, arising out of the work related to this application.

I hereby attest that all information on this application is, to the best of my knowledge, true and accurate. Additionally, I hereby grant permission for the City of Riverside Zoning Administrator to enter upon the above mentioned property (or as described in the attachment) for the purposes of gathering information related to this application.

Signature: _____ **Date** _____

1. THE OWNER AGREES to deposit with the City of Riverside a security deposit in the amount specified on Page 1, by cash or certified check, with the department as surety, conditioned upon the clearing of the property of all debris resulting from the demolition operation, the filling of any cellar, cistern, vault or other depression with non-combustible, non-degradable, and non-putrescible materials, and the restoration of the property to its original grade. The security deposit will be returned to the owner when the work has been completed and is in compliance with Section 1115.15 of the Unified Development Code (UDO). If the owner does not complete the demolition operation, including the required clearing of the property, the owner will forfeit the security deposit unless the Director of Community Development (Director) for good cause grants an extension of time in writing. An extension must be requested in writing three days before the expiration of the 30-day demolition period. The owner can also request a Bond in Lieu of a Security Deposit.

2. THE OWNER AGREES that if during the demolition of the building or structure the Director or his representative determines that the provisions of the UDO or the permit are not being complied with, the proper safety precautions are not being taken, and or there is a threat to the safety of persons or property, the Director or his representative may immediately issue an order to cease and desist the demolition operation. The order may be appealed to the Property Maintenance Review Board within ten days of its issuance.

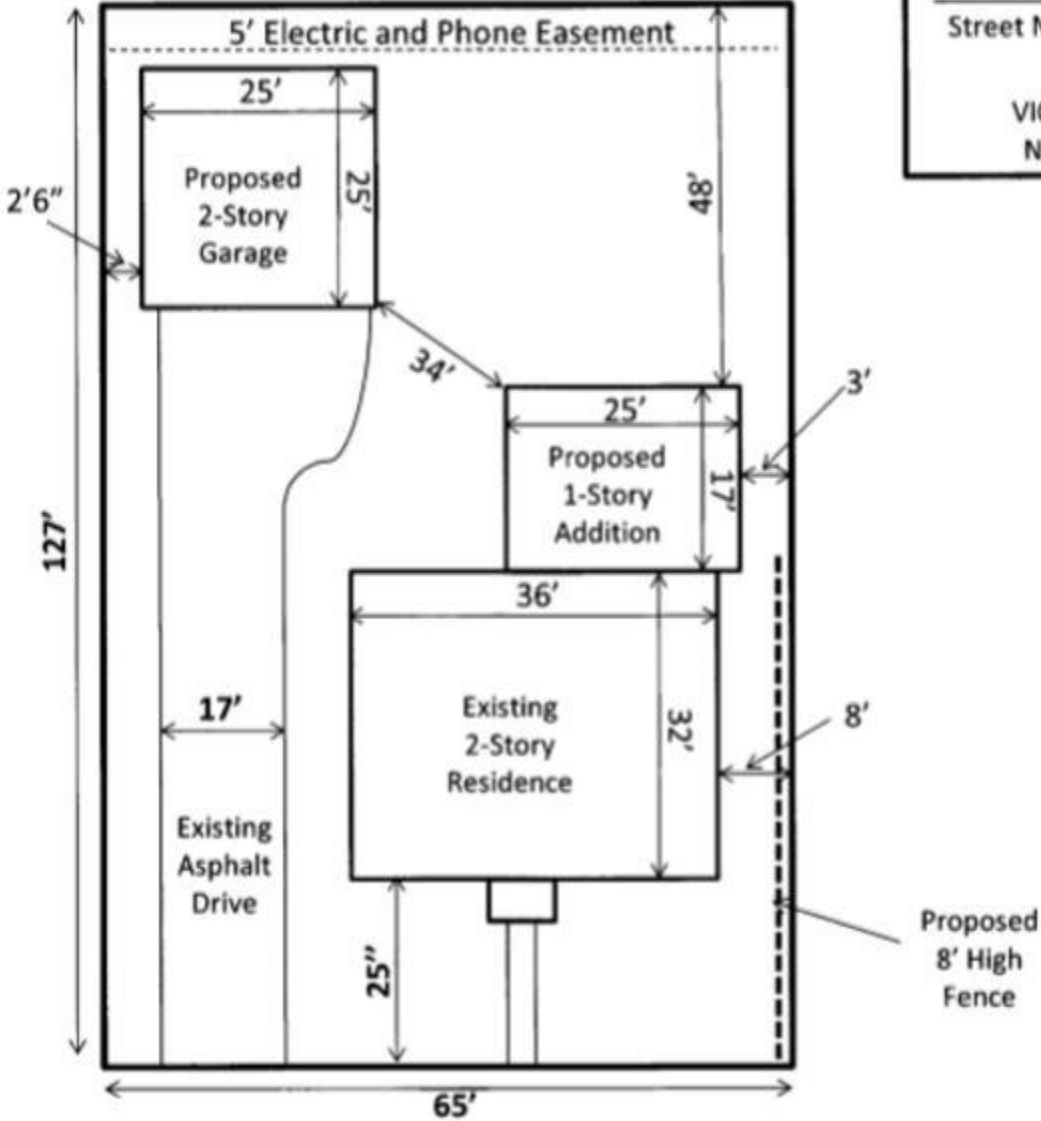
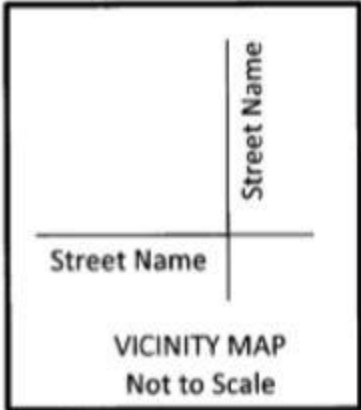
3. THE OWNER CERTIFIES that he understands that the provisions of the UDO Section 1115.15 will govern his work at all times during the demolition operation at the above location.

4. THE OWNER AGREES that the removal or demolition of any building or structure will be carried on or executed only by the person, partnership, firm or corporation allowed to conduct or carry on demolition operations under the demolition permit issued.

5. THE OWNER FURTHER AGREES to post the Demolition Permit in a conspicuous place on the premises.

Signature: _____ **Date** _____

FULL SITE ADDRESS
Scale: e.g. 1' = 10'
Zoning District



SAMPLE SITE PLAN DOCUMENT