



**CITY OF RIVERSIDE
FINANCE DEPARTMENT
RETURN FOR PAYMENT OF LODGING TAX**

REGISTRATION NO. _____

QUARTERLY PERIOD FROM: _____, 20____ TO _____, 20____

NAME OF BUSINESS : _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

1 Gross Receipts - all hotel and motel lodging furnished to guest	\$ _____
2 Exempt Receipts - permanent guest (continuous lodging over thirty (30) days.)	\$ _____
3 Other Exemptions - (attach copy of exemption certificate)	\$ _____
4 Total Exempt Receipts - (add lines 2 & 3)	\$ _____
5 Net Taxable Receipts - (line 1 less line 4)	\$ _____
6 Tax Due - (Enter 3% of line 5)	\$ _____
7 Credit or Debit - (Over or Underpayment in prior months)	\$ _____
8 Penalty - (10% for late return)	\$ _____
9 Interest - (0.67% per month until paid)	\$ _____
10 Total Tax Due - (total of lines 6,7,8 & 9)	\$ _____

I hereby certify that the information and statements contained herein and in any schedule or exhibits attached are true and correct.

Signed: _____
Title: _____ Date: _____

Deliver or mail original copy to:
**City of Riverside Finance Director
5200 Springfield Street, Suite 100
Riverside, Ohio 45431-1265**

Make check, draft or money order payable to the City of Riverside. To avoid penalty and interest, payments must be received on or before the last day of the month following the close of each calendar quarter year.

1st Quarter due - April 30th
2nd Quarter due - July 31st
3rd Quarter due - October 31st
4th Quarter due - January 31st