

RECORD OF PROCEEDINGS

Minutes of the Riverside City Council Meeting

Held on Thursday, October 5, 2023

Riverside, OH

CALL TO ORDER: Mayor Williams called the Riverside, Ohio, City Council Meeting to order at 6:01 p.m. at the Riverside Administrative Offices, 5200 Springfield Street, Suite 100, Riverside, Ohio, 45431.

ROLL CALL: Council attendance was as follows: Mr. Denning, present; Mrs. Franklin, present; Ms. Fry, present; Mr. Joseph, present; Ms. Lommatzsch, present; Mr. Maxfield, absent; and Mayor Williams, present.

Staff present were as follows: Josh Rauch, City Manager; Frank Robinson, Police Chief; Mark Miller, Fire Chief; Kim Baker, Finance Director; Nia Holt, Zoning Administrator; April Davis, Human Resource Manager; Dalma Grandjean, Law Director; and Katie Lewallen, Communications Manager/Clerk of Council.

EXCUSE ABSENT MEMBERS: Mr. Joseph moved, seconded by Deputy Mayor Lommatzsch, to excuse Mr. Maxfield from the meeting. All were in favor. **Motion carried.**

ADDITIONS OR CORRECTIONS TO THE AGENDA: There were no changes to the agenda.

APPROVAL OF AGENDA: Mr. Joseph moved, seconded by Deputy Mayor Lommatzsch, to approve the agenda. All were in favor. **Motion carried.**

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE: Mayor Williams led the pledge of allegiance. Mayor Williams stated that they had been made aware of the traffic accident on Route 4 and the Dayton Police Officers involved. He asked to take a moment of silence for the officers and their families and hope for a speedy recovery.

Mayor Williams stated they would adjust the agenda a bit to do the oath of office for Chief Miller after the business to have a reception for the new chief.

MINUTES: Mr. Denning moved, seconded by Mr. Joseph, to approve the September 14, 2023, work session, and the September 21, 2023, council business meeting minutes. All were in favor. **Motion carried.**

LIQUOR LICENSE TRANSFER: Mr. Rauch stated there are no objections to the requested liquor license transfer. Council voiced no request for a hearing for the liquor license transfer of J & M Dayton Inc. DBA China Garden Buffet to J & S Dayton Inc. DBA China Garden Buffet, 112 Woodman Drive, Riverside, OH.

BOARDS & COMMISSIONS: Mrs. Lisa Carpenter submitted a reapplication to the Board of Zoning Appeals. Mr. Rauch stated that no action was required as they will be discussing all the applications at the next work session.

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WRITTEN CITIZEN PETITIONS: Mayor Williams stated that anyone wishing to speak should fill out a form located in the back of the room, fill it out, and hand to the clerk. Speakers will be called upon at the appropriate time during the meeting.

DEPARTMENT UPDATES

- A) **Finance Department** – Ms. Baker stated they celebrated Mr. Garrett’s retirement last Friday. They have started and finished some of the third quarter reports and reconciliation. Budget season has started. The audit was extended through October 31, 2023, for reasons beyond their control.
- B) **Community Development Department** – Ms. Holt stated the CRA Housing council will have a work session on Monday at 1:00 p.m. They are on track for 4032 Linden to be taken down at the end of the year. This is the MTC building. Due to the amount of asbestos found in the building, some of the other properties they were awarded from the Land Bank Grant will probably happen in 2024. They are also working on a commercial business outreach campaign to educate them on the Land Use Plan update and the property maintenance update. She is working with the communication manager to develop a meeting in a box to share with them.
- C) **City Manager Report** – Mr. Rauch recognized incoming Chief Miller, Ms. Baker, Ms. Holt, and Ms. Davis as all are fairly new to the staff. He is excited about the momentum and the city moving in the right direction. Mr. Denning stated that Interpoint and Brandt Pike are actually in Dayton, but the light that is there used to be on a switch, but now it seems to be on a timer and is always going off and there is no traffic on Interpoint. All the traffic is being stopped. He doesn’t know if there is anything they can do or if they can ask them to look at it or explain why it was changed. Mr. Rauch stated he will look into it.

PUBLIC COMMENT ON AGENDA ITEMS: No one wished to speak on an agenda item.

UNFINISHED BUSINESS

A. ORDINANCES

- I) **Ordinance No. 23-O-839 – An ordinance to make supplemental appropriations for current expenses and other expenditures of the City of Riverside, State of Ohio, for the period January 1 through December 31, 2023. (2nd reading, public hearing, adoption)**

Deputy Mayor Lommatzsch moved, seconded by Mr. Joseph, to approve the second reading by title of Ordinance No. 23-O-839. The clerk read the ordinance by title only.

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Mayor Williams opened the public hearing at 6:09 p.m. No one came forward to speak. Mayor Williams closed the public hearing at 6:09 p.m.

Roll call: Mrs. Lommatzsch, yes; Mr. Joseph, yes; Mr. Denning, yes; Mrs. Franklin, yes; Ms. Fry, yes; and Mayor Williams, yes. **Motion carried.**

NEW BUSINESS

A. ORDINANCES

- I) **Ordinance No. 23-O-840 – An ordinance providing for the adjustment of the boundary line between the City of Riverside, Ohio, and the City of Dayton, Ohio, authorizing the execution of an agreement with the City of Dayton, Ohio, and declaring an emergency. (1st reading)**

Mr. Rauch stated this will give a right-of-way to the City of Dayton.

Mr. Denning moved, seconded by Mr. Joseph, to approve the first reading by title of Ordinance No. 23-O-840. The clerk read the ordinance by title only.

Roll call: Mr. Denning, yes; Mr. Joseph, yes; Mrs. Franklin, yes; Ms. Fry, yes; Ms. Lommatzsch, yes; and Mayor Williams, yes. **Motion carried.**

B. RESOLUTIONS

- I) **Resolution No. 23-R-2877 – A resolution recognizing the Riverside Area Chamber of Commerce’s “Hometown Holiday in Riverside, Ohio” as a function that promotes the public health, general welfare, and contentment of the citizens of the City of Riverside.**

Mr. Denning moved, seconded by Mr. Joseph, to approve Resolution No. 23-R-2877.

All were in favor. **Motion carried.**

- II) **Resolution No. 23-R-2878 – A resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the county auditor.**

Mr. Rauch stated this is an annual resolution that allows the city to build its budget around the county’s projections for property taxes.

Deputy Mayor Lommatzsch moved, seconded by Mr. Joseph, to approve Resolution No. 23-R-2878.

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All were in favor. **Motion carried.**

III) Resolution No. 23-R-2879 – A resolution authorizing the city manager to accept the Ohio Department of Transportation Highway Safety Improvement Program (HSIP) Grant for the Harshman-Beatrice-Valley Project in the amount of \$739,428.

Mr. Rauch stated they were awarded a grant earlier this year to study the lights at Harshman and Valley, and Harshman and Beatrice. This allows them to accept the grant and any agreements that accompany it.

Mr. Joseph moved, seconded by Mr. Denning, to approve Resolution No. 23-R-2879.

All were in favor. **Motion carried.**

IV) Resolution No. 23-R-2880 – A resolution authorizing the city manager to accept a source water protection grant for sensitive groundwater signs in the amount of \$4,563.82.

Mr. Rauch stated this grant is for signage as explained at the last meeting.

Mr. Joseph moved, seconded by Mr. Denning, to approve Resolution No. 23-R-2880.

All were in favor. **Motion carried.**

V) Resolution No. 23-R-2881 – A resolution authorizing the city manager to execute an agreement with Cindy Usrey regarding 2355 Bushnell.

Deputy Mayor Lommatzsch moved, seconded by Mr. Joseph, to approve Resolution No. 23-R-2881.

All were in favor. **Motion carried.**

VI) Resolution No. 23-R-2882 – A resolution amending Resolution No. 22-R-2788 authorizing the city manager to enter into a professional service agreement with Montgomery County Transportation Improvement District (TID) to provide project management and financing services for the Harshman Realignment Project (Woodman Phase 4).

Mr. Rauch stated this expands the scope of the work with the TID to allow them to work with them on the Safe Streets For All project along the Woodman corridor.

Mr. Joseph moved, seconded by Mrs. Franklin, to approve Resolution No. 23-R-2882.

All were in favor. **Motion carried.**

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VII) Resolution No. 23-R-2883 – A resolution reclassifying a portion of a fund advance as a fund transfer.

Mr. Rauch stated this is housekeeping to recharacterize some funds to help true up the accounting for the year.

Deputy Mayor Lommatzsch moved, seconded by Mr. Denning, to approve Resolution No. 23-R-2883.

All were in favor. **Motion carried.**

PUBLIC COMMENT ON NON-AGENDA ITEMS: No one wished to speak on non-agenda items.

OATH OF OFFICE: Chief Mark Miller took the oath of office given by Mayor Williams. Chief Miller stated he appreciates his family and co-workers for their support. He thanked the City of Riverside for joining the team and to join what Mr. Rauch is putting together as that was one of the main driving factors as to why he came to Riverside. Mr. Rauch thanked Chief Miller, visitors, and guests; he stated that fire service in general is difficult. They are going to put their best foot forward for the safety personnel. He recommended Chief Miller because he shares the vision for what public safety can be in this community. He has a hunger and appetite for this work. He thanked everyone for their service and looks forward to working together.

Mayor Williams stated that everyone is invited to stay and celebrate the new chief with cake and refreshments.

ADJOURNMENT: Mr. Denning moved, seconded by Mr. Joseph, to adjourn. All were in favor. **Motion carried.** The meeting adjourned at 6:24 p.m.

Pete Williams, Mayor

Clerk of Council

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