

# Pride ~ Progress ~ Possibilities

**Riverside Municipal Building  
5200 Springfield Street, Suite 100  
Riverside, Ohio 45431**

**July 13, 2023**

**Special Council Meeting & Work Session**

**6:00 P.M.**

City Council

PETER J. WILLIAMS, MAYOR

MIKE DENNING  
APRIL FRANKLIN  
BRENDA FRY  
ZACHARY JOSEPH  
SARA LOMMATZSCH  
JESSE MAXFIELD

Josh Rauch, City Manager

Katie Lewallen, Clerk of Council

# Calendar for year 2023 (United States)



## January

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## February

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## March

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## April

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30						

## May

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28	29	30	31			

## June

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## July

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30	31					

## August

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## September

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## October

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29	30	31				

## November

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## December

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24	25	26	27	28	29	30
31						

Council meetings in aubergine.

Work sessions in pale yellow.

**Jan 1** • New Year's Day  
**Jan 2** • 'New Year's Day' day off  
**Jan 16** • Martin Luther King Jr. Day  
**Feb 20** • Presidents' Day  
**May 29** • Memorial Day

**Jun 19** • Juneteenth  
**Jul 4** • Independence Day  
**Sep 4** • Labor Day  
**Oct 9** • Columbus Day  
**Nov 10** • 'Veterans Day' day off

**Nov 11** • Veterans Day  
**Nov 23** • Thanksgiving Day  
**Dec 25** • Christmas Day

# AGENDA

Please place all cell phones in silent mode before the meeting begins.

## **RIVERSIDE CITY COUNCIL SPECIAL MEETING/WORK SESSION**

**Riverside Administrative Offices  
5200 Springfield Street, Suite 100  
Riverside, Ohio 45431**

**Thursday, July 13, 2023  
Special Session/Work Session 6:00 pm**

- 1) CALL TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) ROLL CALL
- 4) EXCUSE ABSENT MEMBERS
- 5) ADDITIONS OR CORRECTIONS TO AGENDA
- 6) APPROVAL OF AGENDA
- 7) PUBLIC COMMENT ON AGENDA ITEMS
- 8) NEW BUSINESS

A) Resolution No. 23-R-2854 – A resolution authorizing the city manager to accept a Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant (AFG) in the amount of \$113,068.18 with a ten percent city match requirement of \$11,306.82, totaling \$124,375.00.

B) Resolution No. 23-R-2855 – A resolution authorizing the city manager to accept the U.S. Department of Transportation (DOT) Safe Streets for All (SS4A) Grant for the Woodman Corridor Study Project in the amount of \$700,000 with a twenty percent city match requirement of \$175,000, totaling \$875,000.

9) WORK SESSION

- A) Land Use Plan
- B) Text Amendment – Chapter 1105 Development Procedures
- C) Upcoming Assessments
- D) City Manager Updates

*If you need special accommodations to attend this meeting,  
please notify the City of Riverside at least 72 hours in advance by calling 937.233.1801.*

10) COUNCIL MEMBER COMMENTS

11) EXECUTIVE SESSION - 103.01(1) Unless the City employee or official requests a public hearing; to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a city employee or official or the investigation of charges or complaints against a City employee or official.

12) RECONVENE

13) ADJOURNMENT

# CITY COUNCIL CALENDAR

# 2023 COUNCIL CALENDAR

## July 13, 2023 – Special Meeting and Work Session

- Resolution: AFG Grant Acceptance
- Resolution: SS4A Grant Acceptance
- Land Use Plan Discussion
- Text Amendment – Chapter 1105 Development Procedures
- Assessments (Honeyleaf, etc.)
- Public Service Items for July 20<sup>th</sup> Meeting
- Executive Session: Personnel

## July 20, 2023

- Monthly Update: Finance, Administration, Community Development, and CM Report
- Boards and Commissions Appointments (5)
- Ordinance: Property Maintenance Code Update Ordinance (2<sup>nd</sup> reading)
- Ordinance: Land Use Plan Adoption (1<sup>st</sup> reading)
- Ordinance: Text Amendment – Chapter 1105 Development Procedures (1<sup>st</sup> reading)
- Resolution: 2023 Paint Striping Revision
- Resolution: ODOT Spinning Road Final
- Resolution: Appointment of Community Development Director
- Resolution: Guardrail Maintenance Program (Kathy)

## August 3, 2023

- Monthly Update: Police, Fire, Public Services, and CM Report
- Presentation: EMS Award
- Ordinance: Text Amendment – Chapter 1105 Development Procedures (2<sup>nd</sup> reading)
- Ordinance: Land Use Plan Adoption (2<sup>nd</sup> reading)
- Ordinance: Honeyleaf Assessments (1<sup>st</sup> reading)
- Ordinance: Eastman/Lynnhaven/Meyer Assessments (1<sup>st</sup> reading)
- Ordinance: Eastman/Lynnhaven/Meyer Assessments – Hardship Repayment (1<sup>st</sup> reading)
- Ordinance: Street Lighting (1<sup>st</sup> Reading)
- Resolution: OPWC Grant Application for Woodman Phase 1 (Kathy)
- Resolution: OBC representative update (Katie)

## August 10, 2023 – Work Session

- Stormwater Update
- US 35/Woodman Landscaping
- Charter Review Committee
- Resolution: Mad River Pee Wee Football Agreement
- Resolution: Shellabarger Park Use Agreements

# 2023 COUNCIL CALENDAR

## August 18, 2023

- Monthly Update: Finance, Administration, Community Development, and CM Report
- Ordinance: Development Procedures Update (2<sup>nd</sup> reading)
- Ordinance: Street Lighting (2<sup>nd</sup> Reading)
- Resolution: Road Salt Purchase (Kathy – need to ask if we need this)
- Resolution: Fee Schedule Update (Nia)

## September 7, 2023

- Monthly Update: Police, Fire, Public Services, and CM Report
- Resolution: Grass Assessment (Kim)

## September 14, 2023 – Work Session

## September 21, 2023

- Monthly Update: Finance, Administration, Community Development, and CM Report
- Resolution: Hometown Holiday donation (Katie)

## October 5, 2023

- Monthly Update: Police, Fire, Public Services, and CM Report
- Resolution: Accepting Amounts and Rates as determined by the Mont. Cty. Budget Commission

## October 12, 2023 – Work Session

## October 19, 2023

- Monthly Update: Finance, Administration, Community Development, and CM Report
- Resolution: Mad River Lions Club 'Project Share' donation (Katie)

## November 2, 2023

- Monthly Update: Police, Fire, Public Services, and CM Report
- Resolution: Advance Payment of Taxes (Finance)

## November 9, 2023 – Work Session



# 2023 COUNCIL CALENDAR

## November 16, 2023

- Monthly Update: Finance, Administration, Community Development, and CM Report
- Ordinance: Supplemental Appropriations (1<sup>st</sup> reading)
- Ordinance: Permanent Appropriations – Budget (1<sup>st</sup> reading)
- Resolution: Annual Public Defender Contract (Katie)

## December 7, 2023

- Monthly Update: Police, Fire, Public Services, and CM Report

## December 14, 2023 – Work Session

## December 21, 2023

- Swearing in of Mayor and two council members
- Monthly Update: Finance, Administration, Community Development, and CM Report
- Ordinance: Annual Codification (Katie)(1<sup>st</sup> reading)

### Going into 2024:

- Remembrance of Corporal Dixon & PFC Ullmer
- Resolution for 2024 Charter Commission Appointments

# LEGISLATION

**MEETING DATE: July 13, 2023**

**AGENDA ITEM: New Business**

**TO:** Riverside City Council

**FROM:** Josh Rauch, City Manager

**SUBJECT:** Resolution No. 23-R-2854 – A resolution authorizing the city manager to accept a Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant (AFG) in the amount of \$113,068.18 with a ten percent City match requirement of \$11,306.82, totaling \$124,375.00.

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**EXPLANATION**

Fire Department staff have initiated a number of grant requests and applications this year, including the Assistance to Firefighters (AFG) grant. In late June, the City was notified that FEMA had selected our agency for a grant award.

The initial grant ask exceeded \$200,000 and included new ventilation systems for fire station facilities, as well as health & wellness components for firefighters. FEMA declined to award grant funds for health & wellness. The grant award covers installation of two new ventilation systems at Station 5 and Station 6 to help exhaust gas and diesel fumes from the facilities.

**RECOMMENDATION**

It is respectfully recommended that the Mayor and City Council approve the attached legislation

**FISCAL IMPACT**

The grant award is \$113,068.18, with the City paying twenty percent or \$11,306.82.

**SOURCE OF FUNDS**

The City's local match will be paid using Fire Fund reserves.

**EXHIBITS**

Legislation

23-R-2854

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ACCEPT A FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) ASSISTANCE TO FIREFIGHTERS GRANT (AFG) IN THE AMOUNT OF \$113,068.18 WITH A TEN PERCENT CITY MATCH REQUIREMENT OF \$11,306.82, TOTALING \$124,375.00.**

WHEREAS, the primary goal of the Assistance to Firefighters Grant (AFG) is to meet the firefighting and emergency response needs of fire departments and to assist in obtaining critically needed equipment, protective gear, emergency vehicles, training and other resources necessary for protecting the public and emergency personnel from fire and related hazards; and

WHEREAS, the City of Riverside has applied for and has been awarded a Federal Emergency Management (FEMA) Assistance to Firefighters Grant (AFG) in the amount of \$124,375.00 with a ten percent City match requirement; and

WHEREAS, the acceptance of this grant will cover the cost of equipment and installation needed for ventilation systems at both firehouses; and

WHEREAS, the Riverside City Council finds that the acceptance of the grant promotes the fiscal welfare of the City, is in the best interests of the residents of the City, and is desirable for the welfare of the City's government and affairs.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF RIVERSIDE, STATE OF OHIO:

Section 1: That the City Council hereby affirms the City Manager's acceptance of the Federal Emergency Management Agency Assistance to Firefighters Grant in the amount of \$113,068.18 with a ten percent City match requirement totaling \$124,375.00.

Section 2: That the City Manager and/or Finance Director are hereby authorized to sign any other contracts and receive any other funds on behalf of the City in connection with said grant.

Section 3: That this Resolution shall take effect and be in force from and after the date of its passage.

PASSED THIS DAY OF \_\_\_\_\_.

23-R-2854

APPROVED:

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CLERK

CERTIFICATE OF THE CLERK

I, \_\_\_\_\_, Clerk of the City of Riverside, Ohio, do hereby certify that the foregoing Resolution is a true and correct copy of Resolution No. 23-R-2854 passed by the Riverside City Council on \_\_\_\_\_.

IN TESTIMONY WHEREOF, witness my hand and official seal this day

\_\_\_\_\_.

\_\_\_\_\_  
CLERK



**MEETING DATE: July 13, 2023**

**AGENDA ITEM: New Business**

**TO:** Riverside City Council

**FROM:** Kathy Bartlett, Public Service Director

**SUBJECT:** Resolution No. 23-R-2855 – A resolution authorizing the city manager to accept the U.S. Department of Transportation (DOT) Safe Streets for All (SS4A) Grant for the Woodman Corridor Study Project in the amount of \$700,000 with a twenty percent city match requirement of \$175,000, totaling \$875,000.

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**EXPLANATION**

This legislation is to accept the US DOT for the Safe Streets for All (SS4A) grant submitted in September for studying the Woodman Corridor from US 35 to Springfield Street. This study will help tie the Land Use Planning that is being done and look at the corridor as a whole. This study will pause the current study being performed for Woodman Phase 4 by the Montgomery County TID.

**RECOMMENDATION**

It is respectfully recommended that the Mayor and City Council approve the attached legislation.

**FISCAL IMPACT**

The grant award is \$875,000, with the City paying twenty percent or \$175,000.

**SOURCE OF FUNDS**

Our share of the grant is coming from the American Rescue Plan Act (ARPA) funds in the amount of \$42,432. Most of the 20% matching fees would come the fees already allocated to the Montgomery County TID for Woodman Phase 4 study.

**EXHIBITS**

Legislation

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ACCEPT THE U.S. DEPARTMENT OF TRANSPORTATION (DOT) SAFE STREETS FOR ALL (SS4A) GRANT FOR THE WOODMAN CORRIDOR STUDY PROJECT IN THE AMOUNT OF \$700,000 WITH A TWENTY PERCENT CITY MATCH REQUIREMENT OF \$175,000, TOTALING \$875,000.**

WHEREAS, the primary goal of the Safe Streets for All (SS4A) is focused on improving roadway safety for all users by reducing and eliminating serious injury and fatal crashes through comprehensive safety action plans (Action Plans) and their subsequent implementation; and

WHEREAS, the City of Riverside has applied for and has been awarded a Safe Streets for All (SS4A) grant in the amount of \$875,000 with a twenty percent City match requirement; and

WHEREAS, the Riverside City Council finds that the acceptance of the grant promotes the fiscal welfare of the City, is in the best interests of the residents of the City, and is desirable for the welfare of the City's government and affairs.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF RIVERSIDE, STATE OF OHIO:

Section 1: That the City Council hereby affirms the City Manager's acceptance of the US DOT: Safe Streets for All Grant in the amount of \$875,000 with a twenty percent City match requirement totaling \$175,000.

Section 2: That the City Manager and/or Finance Director are hereby authorized to sign any other contracts and receive any other funds on behalf of the City in connection with said grant.

Section 3: That this Resolution shall take effect and be in force from and after the date of its passage.

PASSED THIS DAY OF \_\_\_\_\_.

APPROVED:

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CLERK

23-R-2855

CERTIFICATE OF THE CLERK

I, \_\_\_\_\_, Clerk of the City of Riverside, Ohio, do hereby certify that the foregoing Resolution is a true and correct copy of Resolution No. 23-R-2855 passed by the Riverside City Council on \_\_\_\_\_.

IN TESTIMONY WHEREOF, witness my hand and official seal this day  
\_\_\_\_\_.

\_\_\_\_\_  
CLERK