

Temporary Use Permit Application

PROJECT ADDRESS: _____ **Zoning District:** _____

Applicant _____

Owner _____

Applicant Address _____

Owner Address _____

City _____ State ____ Zip Code _____

City _____ State ____ Zip Code _____

Person to contact _____

Phone # _____

Phone # _____

Email _____

Email _____

Check if same as applicant information

Certificate of Zoning Compliance Application

Garage Sale

Temporary Use

Read the statements below and sign to acknowledge agreement.

I hereby acknowledge that in review of this application, the City of Riverside may require the services of the City Engineer and/or the City Attorney to insure that the requested item(s) for review of this application is compliant to the current zoning laws and policies of the City of Riverside. For any and all costs incurred in the review of this application, I acknowledge that the city of Riverside or any of the City's consultants listed above are my responsibility to reimburse.

I hereby attest that all information on this application is, to the best of my knowledge, true and accurate. Additionally, I hereby grant permission for the City of Riverside Zoning Administrator to enter upon the above mentioned property (or as described in the attachment) for the purposes of gathering information related to this application.

Owner Signature: _____ **Date** _____

Applicant Signature: _____ **Date** _____

Checklist:

- Site Plan
- Aerial Map (Garage Sale only)
- Application fee (cash or check made payable to the City of Riverside)
 - Residential **\$40**
 - Non-Residential **\$75**
 - Garage Sale – **No Fee**
- Work/Event without a Permit Penalty: **Double Total Permit Fee**

OFFICIAL USE ONLY

Permit No. _____

Approved _____ Date _____

Intake Staff _____

Denied _____ Date _____

Date _____

Parcel ID _____

Project Information:

Type of Temporary Use (e.g. Construction,
Farmers Market, Outdoor Sales)

Project/Business

Name:

Opening Dates

Closing Dates

If there will be tents installed, list tent
size(s):

General Description (types of activity, hours of operation, etc.)

Garage Sale Requirements:

All garage sales, including patio, basement, yard, estate or block sales shall be in accordance with the following requirements:

1. Such sales may be held from 8:00AM to 6:00 PM. Items associated with such sales shall not remain outside an enclosed building after hours.
2. No sale may extend for more than 3 consecutive days (or portion thereof).
3. No more than 2 garage sales per dwelling unit may be held on any such zoning lot in any calendar year. A permit from the Zoning Inspector shall be required for each garage sale.
4. No person conducting a garage sale under the provisions of this section shall sell or offer for sale any food or beverage for consumption at a cost to the consumer, unless a permit is obtained in advance from the Board of Health.
5. No fee or other charge shall be imposed upon members of the public attending any such sale.
6. One non – illuminated sign not exceeding 4 square feet in size, nor more than 3 feet in height above grade may be displayed on the property where the sale is being held.
7. A maximum of 2 off – premises directional – type signs may be used in conjunction with such garage sale providing they do not exceed 4 square feet per sign, are not more then 3 feet in height, and are limited in number to not more than 1 such directional sign per collector or arterial type roadway. All signs shall be removed within 24 hours following the conclusion of the garage sale.
8. Balloons, streamers, special lighting, noise making devices or other similar adverting displays or notices shall not be used to call attention to the garage sale.
9. **ABSOLUTELY NO SIGNS SHALL BE PLACED ON UTILITY POLES, TREES OR * RIGHT – OF - WAYS. ALL SIGNS SHALL BE REMOVED WITHIN 24 HOURS FOLLOWING THE CONCLUSION OF THE SALE.**

The right – of – way is the grassy area located between a sidewalk and the street, or from a utility pole to the street.